APPROVED

Life School

Minutes

Board Meeting

Date and Time
Monday January 12, 2026 at 5:15 PM

Directors Present
B. Wilson Ed.D., C. Ransbottom, R. Martinez, R. Mays, S. Lee Ph.D., S. Williams

Directors Absent
C. Clemmons

Guests Present
J. Hilton

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Wilson Ed.D. called a meeting of the board of directors of Life School to order on Monday Jan 12, 2026 at 5:17 PM.

C. Speakers on Public Sign-up Sheet

Breanka Branch and Zach Olson addressed the board regarding codes of conduct.

II. Opening Ceremonies

A. Pledge of Allegiance/Texas Pledge

Students from Life School Mountain Creek presented the Pledges and I will statement.

B. Invocation

Dr. Sharon Lee gave the invocation.

C. Recognitions

Board Member Years of Service Recognition
Sharon Williams, Secretary 25 Years
Ruben Martinez 21 Years
Christopher Clemmons, Treasurer 17 Years
Chris Ransbottom 8 Years
Dr. Sharon Lee 8 Years
Randall Mays 5 Years

III. Education Foundation Presentation Update

A. Life School Education Foundation Update

The Life School Education Foundation Update was tabled and will be discussed in a future meeting.

IV. Public Hearing/Board Training

A. Motion to Enter a Public Hearing

R. Martinez made a motion to enter a public hearing.
R. Mays seconded the motion.
The Board entered into the public hearing at 5:31 PM.
The board **VOTED** to approve the motion.

Roll Call

S. Williams	Aye
B. Wilson Ed.D.	Aye
R. Martinez	Aye
R. Mays	Aye
C. Ransbottom	Aye
C. Clemmons	Absent
S. Lee Ph.D.	Aye

B. 2024-2025 Annual Financial Report/Audit

Life School Audit - Clean Unmodified Report

Heather LaPoint, Auditor, walked the board through the financial report.

C. Motion to Close Public Hearing

C. Ransbottom made a motion to close the public hearing.

R. Martinez seconded the motion.
The Board entered back into open session at 5:48 PM.

The board **VOTED** to approve the motion.

Roll Call

R. Martinez	Aye
S. Williams	Aye
B. Wilson Ed.D.	Aye
S. Lee Ph.D.	Aye
C. Ransbottom	Aye
R. Mays	Aye
C. Clemmons	Absent

V. Consent Items

A. Acceptance of New Hires and Terminations

B. Acceptance of Gifts and Donations

C. Ratification of the Delta-T Group Agreement

D. Approval of the Revisions to the 2025-2026 Life School Student/Parent Handbook

E. Ratification of the SchoolMint Software Subscription Agreement

F. Approval of the Board Resolution for Delegation of Authority Relating to Construction

G. Motion to Approve the Consent Items as presented

C. Ransbottom made a motion to approve the Consent Items as presented.
R. Mays seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Clemmons	Absent
S. Lee Ph.D.	Aye
R. Mays	Aye
B. Wilson Ed.D.	Aye
R. Martinez	Aye
C. Ransbottom	Aye
S. Williams	Aye

VI. Action Items

A.

Acceptance of the 2024-2025 Annual Financial Report/Audit as presented in the Public Hearing

S. Lee Ph.D. made a motion to to approve the annual financial reports/audits as presented.
S. Williams seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Lee Ph.D.	Aye
R. Martinez	Aye
B. Wilson Ed.D.	Aye
C. Ransbottom	Aye
S. Williams	Aye
C. Clemmons	Absent
R. Mays	Aye

B. Consideration and Possible Acceptance of the Financial Report

S. Lee Ph.D. made a motion to approve the financial reports as presented.
C. Ransbottom seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Clemmons	Absent
R. Martinez	Aye
R. Mays	Aye
C. Ransbottom	Aye
B. Wilson Ed.D.	Aye
S. Williams	Aye
S. Lee Ph.D.	Aye

C. Consideration and Ratification of the First Student, Inc. Agreement Current Route for 2025

R. Martinez made a motion to ratify the School Bus Transportation Service Agreement with First Student, Inc. for a current transportation route with a budget not to exceed $4,000 as presented.
R. Mays seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Wilson Ed.D.	Aye
R. Martinez	Aye
S. Williams	Aye
C. Clemmons	Absent
C. Ransbottom	Aye
R. Mays	Aye
S. Lee Ph.D.	Aye

D. Consideration and Ratification of the First Student, Inc. Agreement for Routes for Remainder of 2025-2026 School Year

R. Martinez made a motion to ratify the School Bus Transportation Service Agreement with First Student, Inc. for the Spring Semester of the 2025-2026 School year with a budget not to exceed $240,000 as presented.
S. Williams seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Mays	Aye
S. Williams	Aye
C. Ransbottom	Aye
C. Clemmons	Absent
R. Martinez	Aye
B. Wilson Ed.D.	Aye
S. Lee Ph.D.	Aye

E. Possible Approval of Board Meeting Minutes

R. Mays made a motion to approve the minutes from Board Meeting on 11-17-25.
R. Martinez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Lee Ph.D.	Abstain
R. Mays	Aye
B. Wilson Ed.D.	Aye
R. Martinez	Aye
S. Williams	Aye
C. Clemmons	Absent
C. Ransbottom	Aye

F. Consideration and Possible Approval of the Revisions to the “Admissions and Enrollment” Policy in Life School Board Policy Manual, Policy Group 3 – Students, Including Board Resolution and Non-Expansion Amendment Request

S. Williams made a motion to approve the revisions to the “Admissions and Enrollment” policy in Life School Board Policy Manual, Policy Group 3 – Students along with board resolution and non-expansion amendment request to be submitted to the Texas Education Agency effective January 12, 2026 as presented.
S. Lee Ph.D. seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Ransbottom	Aye
B. Wilson Ed.D.	Aye
C. Clemmons	Absent

Roll Call

S. Lee Ph.D.	Aye
R. Martinez	Aye
R. Mays	Aye
S. Williams	Aye

G. Consideration and Possible Approval of the "Attendance – Released Time Courses" Policy in Life School Board Policy Manual, Policy Group 3 – Students

R. Martinez made a motion to approve the "Attendance – Released Time Courses" policy in Life School Board Policy Manual, Policy Group 3 - Students effective January 12, 2026 as presented.
S. Williams seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Mays	Aye
C. Ransbottom	Aye
S. Lee Ph.D.	Aye
R. Martinez	Aye
S. Williams	Aye
C. Clemmons	Absent
B. Wilson Ed.D.	Aye

H. Consideration and Possible Approval of the Continuation of 4-Day School Week

C. Ransbottom made a motion to approve the continuation of the 4-Day School Week as presented.
R. Martinez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Williams	Aye
R. Mays	Aye
R. Martinez	Aye
C. Ransbottom	Aye
B. Wilson Ed.D.	Aye
S. Lee Ph.D.	Aye
C. Clemmons	Absent

VII. Executive Closed Session

A. Call for Motion to Enter Executive Closed Session

S. Lee Ph.D. made a motion to enter into Closed Session.
S. Williams seconded the motion.
The board entered Executive Closed Session at 6:12 PM.
The board **VOTED** to approve the motion.

Roll Call

C. Ransbottom	Aye
B. Wilson Ed.D.	Aye
S. Williams	Aye
S. Lee Ph.D.	Aye
R. Martinez	Aye
R. Mays	Aye
C. Clemmons	Absent

B. Possible Discussion of Intruder Detection Audit

C. Possible Review, Updates and Revisions to Emergency Operations Plan

D. Consultation with Legal Counsel on Pending Legal Matters including City of Duncanville matters impacting real estate and construction

E. Possible Discussion of Real Property

F. Possible Discussion of Personnel

G. Motion to Reconvene in Open Session

R. Martinez made a motion to come out of Closed Session and to Reconvene in Open Session.
C. Ransbottom seconded the motion.
The Board Reconvened in Open Session at 6:41 PM.
The board **VOTED** to approve the motion.

Roll Call

R. Mays	Aye
C. Clemmons	Absent
B. Wilson Ed.D.	Aye
S. Lee Ph.D.	Aye
R. Martinez	Aye
S. Williams	Aye
C. Ransbottom	Aye

VIII. Possible Action from Items Discussed in Closed Session

A. Consideration and Possible Approval of Review, Updates and Revisions to Emergency Operations Plan as Discussed in Closed Session

S. Lee Ph.D. made a motion to approve the review, updates and revisions to multi-hazard Emergency Operations Plan (EOP) including all annexes as discussed in closed session.
R. Martinez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Clemmons	Absent
B. Wilson Ed.D.	Aye
S. Lee Ph.D.	Aye
R. Martinez	Aye
R. Mays	Aye
C. Ransbottom	Aye
S. Williams	Aye

B. Consideration and Take Possible Action to Authorize Litigation Discussed in Closed Session

S. Williams made a motion to consider and take possible action to authorize litigation discussed in closed session.
C. Ransbottom seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Ransbottom	Aye
B. Wilson Ed.D.	Aye
S. Williams	Aye
C. Clemmons	Absent
R. Mays	Aye
R. Martinez	Aye
S. Lee Ph.D.	Aye

IX. Closing Items

A. Adjourn Meeting

S. Williams made a motion to to adjourn the January 12, 2026 Board Meeting.
S. Lee Ph.D. seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Wilson Ed.D.	Aye
S. Williams	Aye
R. Martinez	Aye
R. Mays	Aye
C. Clemmons	Absent
S. Lee Ph.D.	Aye
C. Ransbottom	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,
J. Hilton

This agenda posted on January 5, 2026 at 4:00 pm.

Brent Wilson, Ed.D.
Superintendent