APPROVED

Alma del Mar

Minutes

Governance Committee

Date and Time
Monday February 24, 2025 at 10:00 AM

Location
Virtual, on Zoom

https://almadelmar-org.zoom.us/j/6731716522?pwd=VW1mQmZzV0JyQVZrR01KbjNKRURGdz09

Committee Members Present
C. Wood (remote), D. Prentiss (remote), G. Fortes (remote), M. Rosa (remote)

Committee Members Absent
D. Melo

Guests Present
T. DeLoach (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Fortes called a meeting of the Governance Committee of Alma del Mar to order on Monday Feb 24, 2025 at 10:08 AM.

C. Approve Minutes

D. Prentiss made a motion to approve the minutes from Governance Committee on 01-24-25.
G. Fortes seconded the motion.
The committee **VOTED** to approve the motion.

II. Governance

A. Board Retreat Debrief

- G. Fortes discussed attendance challenge - need to get trustees who were not able to attend caught up to speed. Need to integrate REDI work into the Board's regular work.
- D. Prentiss endorsed additional support from Chantè as needed to incorporate the work from the retreat into the Board meetings
- M. Rosa discussed the richness of the conversation during the retreat
- D. Prentiss discussed utilizing committees to own REDI plan implementation. Governance committee has an important role to play. L. Wood advocated for scheduling out REDI plan work that the Governance Committee has to complete.
- T. DeLoach to add REDI Plan follow up to Board Agenda
- D. Prentiss and L. Wood to connect to update REDI Plan action steps

B. Potential New Board Members

- REDI plan indicates a goal of 13 trustees; will be at 10 when G. Fortes rolls off of the Board in October 2025
- T. DeLoach connecting with a potential trustee or committee member via email
- G. Fortes to reach out to trustees about recruiting new Board members

C. Committee Recruitment

- Committee recruitment has been stronger - Development is the highest need
- T. DeLoach to coordinate with B. Kurie on a short description of the Development Committee's work for recruitment purposes
- Will vote on Committee Goals at March Board mtg; T. DeLoach to check in with Finance Committee at next meeting

D. Governance Chair Succession Planning

- G. Fortes to roll off of the Board in October 2025
- L. Wood volunteered to be considered for chair; G. Fortes to discuss transition plan

E. Board Attendance

- D. Prentiss reviewed trustee expectation document in handbook - "regularly attend Board and Committee meetings in accordance with the absentee policy". Overall attendance has been lower than desired
- L. Wood discussed the challenge with conflicts with Board/Committee meetings and proposed a way for trustees to review minutes and information
- D. Prentiss discussed returning to meeting schedule now that we have recruited a number of new members. Trustees discussed the need to rely on zoom meetings to increase attendance and hold only the most important meetings (ex: retreat) in person.
- D. Prentiss discussed the challenge of missing RSVPs to committee and Board meetings - need to know specifically if we have a quorum. Open to considering a different approach for RSVPing (ex: email D. Prentiss directly). G. Fortes discussed the challenge of having to monitor Alma email. D. Prentiss to reach out to trustees about RSVP preferences.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:31 AM.

Respectfully Submitted,
G. Fortes

Documents used during the meeting

None