

APPROVED



Alma del Mar

Minutes

Governance Committee Meeting

Date and Time

Monday February 26, 2024 at 10:00 AM

[https://almadelmar-org.zoom.us/j/6731716522?](https://almadelmar-org.zoom.us/j/6731716522?pwd=VW1mQmZzV0JyQVZrR01KbjNKRURGdz09)
[pwd=VW1mQmZzV0JyQVZrR01KbjNKRURGdz09](https://almadelmar-org.zoom.us/j/6731716522?pwd=VW1mQmZzV0JyQVZrR01KbjNKRURGdz09)

Committee Members Present

C. Bator (remote), D. Melo (remote), D. Prentiss (remote), G. Fortes (remote), H. Chew (remote), Y. Dennis (remote)

Committee Members Absent

C. Wood

Guests Present

T. DeLoach (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Fortes called a meeting of the Governance Committee of Alma del Mar to order on Monday Feb 26, 2024 at 10:09 AM.

C.

Approve Minutes

D. Prentiss made a motion to approve the minutes from Governance Committee Meeting on 01-19-24.

C. Bator seconded the motion.

The committee **VOTED** to approve the motion.

II. Governance

A. Board Retreat Next Steps

D. Prentiss discussed the Ready Plan and how it should be reformatted to be more in alignment with the Board's needs and goals. All sub committees will have the ability to make suggestions and offer input. The plan will then be forwarded to the full Board for approval.

B. Review Board Demographics

The Development Committee will need to select a new chairperson for next year and also needs additional members. New members for the Governance Committee will also need to be considered.

C. Potential New Board Members

The full Board will need to seek a parent representative. T. DeLoach has a parent in mind who is interested and she will forward that person's contact information. The Governance Committee agreed that it would nice to have an Alma alum on the full Board.

Isabel Almeida will be stepping down from the Board, a replacement for her spot has not yet been determined.

D. Board Leader Succession Planning

DESE mandates that schools have School Leader and Board Chair succession plans. Alma's needs to be updated. D. Prentiss has developed a working draft that was discussed by the committee. It will be presented at the full Board meeting for discussion.

There was a reminder of the DESE site visit occurring in March.

E. School Leader Succession Planning

F. Alma Strategic Plan Update

T. DeLoach informed the committee that Alma's strategic plan needed to be updated now that the school is fully grown out. Ms. DeLoach had a meeting with a potential partner for the strategic plan who helped determine what this process would entail.

A request for proposal (RFP) will be developed and more detailed information will be forthcoming once it is available. D. Melo inquired about funding for this project and T. DeLoach stated that ESSER money will be used as this is an appropriate expenditure for those funds.

III. Other Business

A. Board Meeting Schedule

The committee discussed the Board survey results regarding scheduled meetings. Fridays are not convenient for most members. C. Bator reminded members that it is important to respond to meeting invites so that the chair can ensure a quorum.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:38 AM.

Respectfully Submitted,
H. Chew