

APPROVED

ALMA *del* MAR

Alma del Mar

Minutes

Finance Committee Meeting

Date and Time

Monday November 27, 2023 at 9:00 AM

Christine Fisher is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81624084422?pwd=Y3V0Z3RJclpBck1oRXhudWISYzZKQT09>

Meeting ID: 816 2408 4422

Passcode: 964349

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Find your local number: <https://us02web.zoom.us/j/kd3iYdE9D5>

Committee Members Present

J. McDonough (remote), P. Ditchfield (remote)

Committee Members Absent

C. Holley

Guests Present

C. Fisher (remote), E. Darrow (remote), T. DeLoach (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Ditchfield called a meeting of the Finance Committee of Alma del Mar to order on Monday Nov 27, 2023 at 9:05 AM.

C. Approve Minutes

J. McDonough made a motion to approve the minutes from Finance Committee Meeting on 10-19-23.

P. Ditchfield seconded the motion.

The committee **VOTED** to approve the motion.

II. Finance

A. FY24 October Financials

Reviewed October financials. P. Ditchfield inquired about Buildings & Grounds Meeting.

E. Darrow provided a summary of meeting notes, presentation to follow at January meeting.

Discussed financial highlights noted in the packet, no further questions.

III. Other Business

A. Update Bank Signatories

P. Ditchfield made a motion to recommend that Board of Trustees approve updated list of signatories on the School's bank accounts.

J. McDonough seconded the motion.

The committee **VOTED** to approve the motion.

P. Ditchfield and J. McDonough discussed updating the Fincom schedule to a quarterly basis with additional meetings as needed. C. Fisher will discuss with Fincom Chair and send a revised calendar of meeting dates.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:28 AM.

Respectfully Submitted,

C. Fisher