

APPROVED



Alma del Mar

## Minutes

### Finance Committee Meeting

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#### Date and Time

Monday November 27, 2023 at 9:00 AM

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Christine Fisher is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81624084422?pwd=Y3V0Z3RJclpBck1oRXhudWlSYzZKQT09>

Meeting ID: 816 2408 4422

Passcode: 964349

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### Committee Members Present

J. McDonough (remote), P. Ditchfield (remote)

### Committee Members Absent

C. Holley

### Guests Present

C. Fisher (remote), E. Darrow (remote), T. DeLoach (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

P. Ditchfield called a meeting of the Finance Committee of Alma del Mar to order on Monday Nov 27, 2023 at 9:05 AM.

### C. Approve Minutes

J. McDonough made a motion to approve the minutes from Finance Committee Meeting on 10-19-23.

P. Ditchfield seconded the motion.

The committee **VOTED** to approve the motion.

## II. Finance

### A. FY24 October Financials

Reviewed October financials. P. Ditchfield inquired about Buildings & Grounds Meeting.

E. Darrow provided a summary of meeting notes, presentation to follow at January meeting.

Discussed financial highlights noted in the packet, no further questions.

## III. Other Business

### A. Update Bank Signatories

P. Ditchfield made a motion to recommend that Board of Trustees approve updated list of signatories on the School's bank accounts.

J. McDonough seconded the motion.

The committee **VOTED** to approve the motion.

P. Ditchfield and J. McDonough discussed updating the Fincom schedule to a quarterly basis with additional meetings as needed. C. Fisher will discuss with Fincom Chair and send a revised calendar of meeting dates.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:28 AM.

Respectfully Submitted,  
C. Fisher