APPROVED

Alma del Mar

Minutes

November Board of Trustees Meeting (VIRTUAL)

Date and Time
Friday December 1, 2023 at 9:00 AM

Trustees Present
A. Cortez (remote), C. Bator (remote), C. Holley (remote), D. Melo (remote), D. Prentiss (remote), J. Korn (remote), Y. Dennis (remote)

Trustees Absent
C. Wood, G. Fortes, I. Almeida, M. Bride, M. Rosario

Guests Present
Becca Kurie (remote), E. Darrow (remote), New Bedford Cable Access (remote), T. DeLoach (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Prentiss called a meeting of the board of trustees of Alma del Mar to order on Friday Dec 1, 2023 at 9:11 AM.

C. Mission Moment

D.

Approve Board Meeting Minutes 10/27/23

Y. Dennis made a motion to approve the minutes from Board of Trustees Meeting (IN PERSON) on 10-27-23.
C. Holley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Rosario	Absent
M. Bride	Absent
D. Prentiss	Aye
C. Bator	Aye
C. Wood	Absent
D. Melo	Abstain
G. Fortes	Absent
I. Almeida	Absent
Y. Dennis	Aye
C. Holley	Aye
J. Korn	Aye
A. Cortez	Aye

II. Executive Director Report

A. Dashboard

T. DeLoach highlighted M. Pimental's promotion to the Dean of Operations at the Douglass Campus.

B. Executive Director Report

T. DeLoach presented the Executive Director's Report.
T. DeLoach highlighted leader trainings that are upcoming regarding best practices for talent retention in preparation for the 2024-2025 hiring season.
T. DeLoach presented the Family Survey Data following Family Conferences that were completed in November.
A. Cortez asked about family understanding regarding school communication and encouraged the school to use a variety of practices to meet the needs of our families, in particular those who may not speak or be literate in English.
D. Melo asked about the response rate of families to the survey and methods of surveying utilized in order to increase participation. B. Kurie reported that the survey response rate is around 50% but needs to be officially tabulated. The survey was completed in person at Family Conferences, sent via email and text, and provided to families across our platforms for communication.

III. Academic Excellence

A. Academic Committee Goals Update

J. Korn noted that the new goals are initial goals for the time being. The Committee will continue to update goals as needed.

IV. Development

A. Development Report

B. Kurie presented the Development Report.
Alma is prepared for our upcoming appeals season and is recieving frequent donations to support our mission.

V. Finance

A. FY24 October Financials

C. Holley reviewed the October Financials.

B. Updated Authorized Bank Signatories

J. Korn made a motion to update the authorized signatories for the accounts.
Y. Dennis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Bator	Aye
Y. Dennis	Aye
M. Rosario	Absent
J. Korn	Aye
D. Melo	Aye
G. Fortes	Absent
A. Cortez	Aye
I. Almeida	Absent
M. Bride	Absent
C. Holley	Aye
C. Wood	Absent

VI. Governance

A. Committee Goals AY23-24

T. DeLoach presented the Committee Goals.
C. Bator made a motion to accept the Committee Goals as drafted for AY23-24.
J. Korn seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Korn	Aye
C. Holley	Aye

Roll Call

M. Rosario	Absent
C. Wood	Absent
I. Almeida	Absent
D. Melo	Aye
D. Prentiss	Aye
Y. Dennis	Aye
C. Bator	Aye
M. Bride	Absent
A. Cortez	Aye
G. Fortes	Absent

B. Board Retreat

T. DeLoach reminded the Board that the Board Retreat is coming up in January. This will be the next meeting of the Board of Trustees as the Board does not meet in December.

C. 2023 Official Accountability Report

E. Darrow presented the 2023 Accountability Report.
J. Korn asked if the Academic Excellence Committee should review this data in more detail.
D. Prentiss asked if the Academic Excellence Committee should review this data in more detail and report back to the board about it. There was general agreement by the board to this suggestion. J. Korn indicated that the Academic Excellence would review this report at their
next meeting.

VII. Other Business

A. CEO Evaluation and Compensation Committee Evaluation Report

J. Korn made a motion to enter executive session for the purpose of discussing confidential personnel information that could involve the character or reputation of a staff member, among other things.
C. Holley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Korn	Aye
M. Rosario	Absent
M. Bride	Absent
C. Holley	Aye
D. Prentiss	Aye
A. Cortez	Aye
G. Fortes	Absent
I. Almeida	Absent

Roll Call

Y. Dennis	Aye
C. Bator	Aye
D. Melo	Aye
C. Wood	Absent

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 AM.

Respectfully Submitted,
E. Darrow

B. For Reference- Board Calendar of Monthly Activities

C. For Reference- Updated Calendar of Meetings for AY23-24

Documents used during the meeting

- Board Dashboard November 2023 - Sheet1.pdf
- AdM Fall 2023 Alma Family Survey Data.pdf
- E.D. Report 12-1-23.pdf
- Nov 2023 DevComm Report.pdf
- 1. Combined SNP October 2023.pdf
- 2. Combined P&L October 2023.pdf
- 3. Campus P&L's October 2023.pdf
- Bank Signatories.docx
- Committee Goals AY23-24.pdf
- 2023_Accountability_Data_-_Alma_del_Mar_Charter_School__04090205_.pdf
- Board and Committee Calendar and Suggested Monthly Activities_Updated February 2022 (9).pdf
- 2023-2024 Board and Committee Meeting Dates (5).pdf