

APPROVED



## Alma del Mar

### Minutes

#### November Board of Trustees Meeting (VIRTUAL)

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##### Date and Time

Friday December 1, 2023 at 9:00 AM

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##### Trustees Present

A. Cortez (remote), C. Bator (remote), C. Holley (remote), D. Melo (remote), D. Prentiss (remote), J. Korn (remote), Y. Dennis (remote)

##### Trustees Absent

C. Wood, G. Fortes, I. Almeida, M. Bride, M. Rosario

##### Guests Present

Becca Kurie (remote), E. Darrow (remote), New Bedford Cable Access (remote), T. DeLoach (remote)

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

D. Prentiss called a meeting of the board of trustees of Alma del Mar to order on Friday Dec 1, 2023 at 9:11 AM.

##### C. Mission Moment

##### D.

## Approve Board Meeting Minutes 10/27/23

Y. Dennis made a motion to approve the minutes from Board of Trustees Meeting (IN PERSON) on 10-27-23.

C. Holley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

M. Rosario Absent

M. Bride Absent

A. Cortez Aye

C. Wood Absent

D. Melo Abstain

D. Prentiss Aye

C. Bator Aye

Y. Dennis Aye

G. Fortes Absent

C. Holley Aye

I. Almeida Absent

J. Korn Aye

## II. Executive Director Report

### A. Dashboard

T. DeLoach highlighted M. Pimental's promotion to the Dean of Operations at the Douglass Campus.

### B. Executive Director Report

T. DeLoach presented the Executive Director's Report.

T. DeLoach highlighted leader trainings that are upcoming regarding best practices for talent retention in preparation for the 2024-2025 hiring season.

T. DeLoach presented the Family Survey Data following Family Conferences that were completed in November.

A. Cortez asked about family understanding regarding school communication and encouraged the school to use a variety of practices to meet the needs of our families, in particular those who may not speak or be literate in English.

D. Melo asked about the response rate of families to the survey and methods of surveying utilized in order to increase participation. B. Kurie reported that the survey response rate is around 50% but needs to be officially tabulated. The survey was completed in person at Family Conferences, sent via email and text, and provided to families across our platforms for communication.

## III. Academic Excellence

### A. Academic Committee Goals Update

J. Korn noted that the new goals are initial goals for the time being. The Committee will continue to update goals as needed.

## IV. Development

### A. Development Report

B. Kurie presented the Development Report.

Alma is prepared for our upcoming appeals season and is receiving frequent donations to support our mission.

## V. Finance

### A. FY24 October Financials

C. Holley reviewed the October Financials.

### B. Updated Authorized Bank Signatories

J. Korn made a motion to update the authorized signatories for the accounts.

Y. Dennis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Bride    Absent

A. Cortez    Aye

D. Melo    Aye

C. Wood    Absent

C. Holley    Aye

G. Fortes    Absent

M. Rosario    Absent

I. Almeida    Absent

C. Bator    Aye

Y. Dennis    Aye

J. Korn    Aye

## VI. Governance

### A. Committee Goals AY23-24

T. DeLoach presented the Committee Goals.

C. Bator made a motion to accept the Committee Goals as drafted for AY23-24.

J. Korn seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Y. Dennis    Aye

D. Prentiss    Aye

**Roll Call**

A. Cortez Aye  
C. Wood Absent  
M. Rosario Absent  
M. Bride Absent  
D. Melo Aye  
G. Fortes Absent  
C. Bator Aye  
I. Almeida Absent  
J. Korn Aye  
C. Holley Aye

**B. Board Retreat**

T. DeLoach reminded the Board that the Board Retreat is coming up in January. This will be the next meeting of the Board of Trustees as the Board does not meet in December.

**C. 2023 Official Accountability Report**

E. Darrow presented the 2023 Accountability Report.  
J. Korn asked if the Academic Excellence Committee should review this data in more detail.  
D. Prentiss asked if the Academic Excellence Committee should review this data in more detail and report back to the board about it. There was general agreement by the board to this suggestion. J. Korn indicated that the Academic Excellence would review this report at their next meeting.

**VII. Other Business**

**A. CEO Evaluation and Compensation Committee Evaluation Report**

J. Korn made a motion to enter executive session for the purpose of discussing confidential personnel information that could involve the character or reputation of a staff member, among other things.  
C. Holley seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rosario Absent  
A. Cortez Aye  
J. Korn Aye  
C. Bator Aye  
C. Wood Absent  
G. Fortes Absent  
I. Almeida Absent  
Y. Dennis Aye

**Roll Call**

C. Holley Aye  
D. Prentiss Aye  
M. Bride Absent  
D. Melo Aye

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 AM.

Respectfully Submitted,  
E. Darrow

**B. For Reference- Board Calendar of Monthly Activities**

**C. For Reference- Updated Calendar of Meetings for AY23-24**

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**Documents used during the meeting**

- Board Dashboard November 2023 - Sheet1.pdf
- AdM Fall 2023 Alma Family Survey Data.pdf
- E.D. Report 12-1-23.pdf
- Nov 2023 DevComm Report.pdf
- 1. Combined SNP October 2023.pdf
- 2. Combined P&L October 2023.pdf
- 3. Campus P&L's October 2023.pdf
- Bank Signatories.docx
- Committee Goals AY23-24.pdf
- 2023\_Accountability\_Data\_-\_Alma\_del\_Mar\_Charter\_School\_\_04090205\_.pdf
- Board and Committee Calendar and Suggested Monthly Activities\_Updated February 2022 (9).pdf
- 2023-2024 Board and Committee Meeting Dates (5).pdf