APPROVED

Alma del Mar

Minutes

Board Meeting

Virtual, On Zoom

Date and Time
Friday September 23, 2022 at 9:00 AM

Location
Virtual, on Zoom

Trustees Present
C. Arnold (remote), C. Bator (remote), C. Holley (remote), G. Fortes, I. Almeida (remote), J. Baptist (remote), L. Hicks (remote), M. Bride (remote), Y. Dennis (remote)

Trustees Absent
A. Cortez, M. Rosario, V. Brown

Trustees who arrived after the meeting opened
G. Fortes, L. Hicks

Guests Present
B. Kurie (remote), T. DeLoach (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

J. Baptist called a meeting of the board of trustees of Alma del Mar to order on Friday Sep 23, 2022 at 9:03 AM.

C. Approve Minutes

M. Bride made a motion to approve the minutes from Board Meeting on 08-26-22.
C. Arnold seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Arnold	Aye
J. Baptist	Aye
C. Bator	Aye
M. Rosario	Absent
I. Almeida	Aye
L. Hicks	Absent
M. Bride	Aye
Y. Dennis	Aye
G. Fortes	Absent
V. Brown	Absent
A. Cortez	Absent
C. Holley	Aye

D. Executive Director's Report

T. DeLoach reported that our schools are off to an incredibly strong start and that Back to School Night was Thursday night and everyone enjoyed themselves.

E. Board Dashboard

T. DeLoach noted that while our daily attendance is higher than last school year, it is still lower than we would like. Leadership is keeping a close eye on attendance and preparing to make necessary steps to bring rates up.

C. Bator asked about emergency removal situations. T. DeLoach explained that those situations are a way for scholars to be dismissed for the day due to safety concerns, and is not directly connected to suspension decisions.

II. Development

A. Draft Development Calendar

M. Bride noted the importance of bringing prospects and supporters back into the schools to interact with our scholars and staff.

B. Draft DevComm Goals

M. Bride requested that Trustees bring any leads for new committee members

III. Finance

A. FY23 August Financials

C. Holley reported that no changes have been made to the financial forecast partially due to a conversion of software and expenses being recorded in September rather than in August. August was a "soft close" due to this, but moving forward that will be much tighter.

B. FY22 Audit

FinComm will receive the audit for review and presentation in October. Trustees are encouraged to attend the October FinComm meeting to directly participate in the audit presentation.

IV. Governance

A. Board Retreat Update

L. Hicks arrived at 9:25 AM.
Board Retreat focus will be on DEI training with Chante Chambers. C. Arnold requested that any reading assignments be communicated in advance to ensure trustees have ample time to read.

8:30-9 am Coffee and pastries
9-9:30 am Annual Board Meeting (FY22 audit review)
9:30-12pm Board Retreat
12-1pm Lunch (B. Kurie will send out menu options for everyone to select)
G. Fortes arrived at 9:30 AM.

B. Board Annual Assessment

Monday, Sept. 26 will mark the beginning of the two-week window for all trustees to take the board annual assessment. It will then be reviewed briefly at the annual board meeting in October.

C. Board Member Recruitment

G. Fortes reported that there will not be any new nominations to the board in October, but the board will review and decide on officers.

D. Committee Goals

Committee goals should be finalized in October and be in support of our DEI priority.

V. Academic Excellence

A. Academic Report

C. Hicks reported that it's been a strong start to the new school year. The committee discussed staff professional development opportunities and preventing mid-year departures. She also reported that while Alma does have a number of novice teachers this year, they are being surrounded by veteran teachers and coaches to support their instruction, curriculum, classroom management and professional development.
T. DeLoach reported that DESE will lift the embargo on MCAS data on Thursday, Sept. 29

VI. Other Business

A. CEO Evaluation Committee update

J. Baptist reported that the midyear review will occur in January.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:51 AM.

Respectfully Submitted,
J. Baptist