

APPROVED

# ALMA *del* MAR

Alma del Mar

## Minutes

Board Meeting

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### Date and Time

Friday January 24, 2020 at 9:00 AM

### Location

Alma del Mar Charter School, 515 Belleville Avenue, New Bedford, MA 02746

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### Trustees Present

B. Cunningham (remote), C. Arnold, C. Bator, D. Eckert, G. Fortes, J. Baptist, L. Hicks, M. Kay, V. Brown

### Trustees Absent

M. Rosario

### Guests Present

E. Darrow, W. Gardner

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

J. Baptist called a meeting of the board of trustees of Alma del Mar to order on Friday Jan 24, 2020 at 9:01 AM.

### C. Approve Minutes

C. Arnold made a motion to approve the minutes from Board Meeting on 11-22-19.  
D. Eckert seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes 10-18-2019**

D. Eckert made a motion to approve the minutes from Board Meeting on 10-18-19.  
G. Fortes seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**II. Executive Director**

**A. Executive Director's Report**

W. Gardner reviewed the Executive Director's report.  
G. Fortes inquired about the adjustment to the tuition.  
L. Hicks inquired about the recent academic results.  
The Board discussed the importance of of talent to the organization.

**B. Introduction: Marie Tavares, Families Helping Families Coordinator**

W. Gardner introduced M. Tavares, Alma's Families Helping Families Coordinator.

**C. Draft Organizational Structure for 2020-21**

W. Gardner discussed the current organizational structure and potential shifts for the upcoming school year.

**D. Board Dashboard**

**III. Frederick Douglass Facility Working Group**

**A. Update on Frederick Douglass Facilities Plan**

W. Gardner updated the Board on the progress towards building our new facility for the Frederick Douglass Campus.

**IV. Development and Impact Campaign**

**A. January Report**

C. Arnold reported on the progress towards the Impact Campaign.  
The Board discussed ways to increase donor engagement.

**V. Finance**

**A. Budget Process Overview**

D. Eckert reported that Alma is on track with the budgeting process for next year.

**B. FY20 Q2 Financials**

D. Eckert reviewed the Q2 Financials.

**C. BPB Line of Credit**

D. Eckert made a motion to approve the amendment to extend the school's line of credit with Boston Private Bank.

L. Hicks seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Governance**

**A. Accountability Plan Check In**

W. Gardner reviewed the Accountability Plan with the Board.

**VII. Academic Excellence**

**A. 2019 Accountability Report**

M. Kay reviewed the Accountability Report with the Board.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 AM.

Respectfully Submitted,

E. Darrow