

APPROVED

# ALMA *del* MAR

Alma del Mar

## Minutes

Board Meeting

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### Date and Time

Monday June 27, 2016 at 8:45 AM

### Location

26 Madeira Ave New Bedford MA 02746

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### Trustees Present

A. Sheehan, B. Cunningham, B. Unger, C. Arnold, G. Fortes, J. Baptist, J. Eagle, L. Hicks

### Trustees Absent

D. Cabral, M. Blasdale, M. Kay

### Trustees who arrived after the meeting opened

A. Sheehan

### Guests Present

B. Kurie, W. Gardner

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Arnold called a meeting of the board of trustees of Alma del Mar to order on Monday Jun 27, 2016 at 8:45 AM.

### **C. Approve Minutes**

B. Unger made a motion to approve minutes from the Board Meeting on 05-27-16 Board Meeting on 05-27-16.

L. Hicks seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Warmup/Appreciations**

## **II. Leader**

### **A. ED Report**

#### **What Is Going Well:**

- We posted our strongest results to date on our final ELA exam: 62% Proficient/Advanced schoolwide, with some marked improvements in our upper grades.
- Our final math exam saw strong results for our 3rd and 4th grade. 100% of our 3rd graders passed the 4th Math exam!
- We hired a Lead 7th Grade ELA teacher for this coming year, rounding out our 7th strong 7th Grade team.
- % of returning staff for next school year still on track to be highest to date
- Our new building construction continues to be on track

#### **Challenges:**

- We are still working through challenges with our instrumental program both in terms of staffing and overall structure

### **III. Academic Excellence**

#### **A. Q4 Academic Achievement Report**

W. Gardner noted that 57% of scholars schoolwide scored proficient on both the literacy and math interim exams.

### **IV. Development**

#### **A. May Devo Report**

Mark your calendars for the Ribbon Cutting Ceremony, scheduled for 10:30 am on Thursday, Sept. 22!

#### **B. Capital Campaign update**

Board members discussed ideas for one final push on the capital campaign before formally closing it out at the end of the next fiscal year. This item will be discussed further as part of the overall goals for the coming year.

### **V. Finance**

#### **A. Approve Final Closing Documents from New Markets Tax Credits financing**

G. Fortes made a motion to approve final closing documents from New Markets Tax Credits financing.

B. Unger seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Sheehan arrived.

#### **B. May FinCom Report**

### **VI. Governance**

#### **A. Draft Accountability Plan**

#### **B. Annual Goal Setting Process for Alma**

#### **C. ED Compensation Recommendations**

The finance committee met with Priscilla Ditchfield to discuss the E.D. compensation plan. They would like to create a subcommittee to draft a policy for future use.

#### **D. Motion to Create an E.D. Compensation Subcommittee**

B. Unger made a motion to create an E.D. Compensation Subcommittee.

J. Eagle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Relations Subcommittee Report**

**F. Update re Exit Interview/Staff Transition**

**VII. Other Business**

**A. Google Drive Tutorial**

W. Gardner gave a brief tutorial on using Google Drive through your Alma email account to access and share documents. BoardOnTrack will still be used to plan meetings, set agendas and take meeting minutes. Your Google Drive already has folders under "Shared with me" related to Alma and the Board of Trustees.

**VIII. Closing Items**

**A. Adjourn Meeting**

C. Arnold plans to send out the E.D. evaluation through BoardonTrack tomorrow, Tuesday, June 28th.

Next board meeting will be held July 22 in the main school building at 26 Madeira Ave as the Fine Arts Building will be removed by then. August 26th meeting will be held in our new school at 515 Belleville Ave.

An open house for anyone interested in hearing the history of the Sarah D. Ottiwell building and visiting the school one last time is being planned for July 21 in the afternoon. More details to come.

B. Unger made a motion to adjourn the meeting.

J. Baptist seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:35 AM.

Respectfully Submitted,

B. Kurie