



## Alma del Mar

### Board of Trustees Meeting

Amended on November 29, 2021 at 9:14 AM EST

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#### Date and Time

Monday November 29, 2021 at 9:30 AM EST

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:30 AM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes		1 m
Approve minutes for Board of Trustees Meeting on October 29, 2021			
<b>D.</b> Executive Director's Report		Will Gardner	5 m
<b>II. Academic Excellence</b>			<b>9:37 AM</b>
<b>A.</b> Quarter 1 Academic Performance	Discuss	Alexa Teevens	15 m
<b>B.</b> Douglass Campus Update	Discuss	Taylor DeLoach	10 m
Update on the current status of the Douglass Campus and on preparations for the launch of the new campus			
<b>III. Development</b>			<b>10:02 AM</b>
<b>A.</b> Ribbon Cutting for the New Douglass	FYI	Becca Kurie	5 m
<b>IV. Finance</b>			<b>10:07 AM</b>
<b>A.</b> FY22 October 2021			

**Financial Highlights:**

**Balance Sheet-**

Nutrition receivable is still estimated. No federal reimbursement for meals received to date, will adjust receivable once reimbursements are received.

**P&L:**

Salaries line will be adjusted after salary increases are finalized. Staff salary adjustments are in process and will be paid out on the 12/15 payroll.

Contracted Services-Other Teaching increased significantly during October. A few new service providers were added and invoicing is up to date. More services were provided than in a typical year but that was expected due to remote learning last year. Adjustments will be made to the forecast, and any expenses incurred over budget will be funded with ESSER funds.

**V. New Site Development**

**10:07 AM**

A. November Construction Report	FYI	Will Gardner	1 m
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This report was compiled by Dom Tiberi, our Project Manager, who works with Compass Project Management. Dom oversees and coordinates with our General Contractor (Dellbrook) and our Architect (Arrowstreet) as well as other stakeholders involved with this project.

**VI. Governance**

**10:08 AM**

A. Board Self Assessment Report	Discuss	Gail Fortes	5 m
B. Executive Session: Board Operations	Discuss	Jan Baptist	15 m

For the purpose of discussing internal board operations and personnel matters

**VII. Other Business**

**VIII. Closing Items**

A. Adjourn Meeting	Vote
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