



## Alma del Mar

### Board of Trustees

Amended on May 26, 2021 at 10:35 AM EDT

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#### Date and Time

Thursday May 27, 2021 at 9:30 AM EDT

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:30 AM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			1 m
<b>C.</b> Alma's Mission Statement		Board Member	1 m
<p>Alma's mission is to put our scholars on the path to college and to challenge them to be service-minded leaders. By engaging in a rigorous academic program with an emphasis on meaningful work, our students will master essential skills and content, take ownership of their learning and think boldly while addressing complex academic and community issues.</p>			
<b>D.</b> Approve Board Meeting Minutes 5/21/2021	Approve Minutes		2 m
<p>Approve minutes for Board of Trustees Meeting on May 21, 2021</p>			
<b>E.</b> Approve Board Meeting Minutes 5/7/2021	Approve Minutes		2 m
<p>Approve minutes for (Optional) Board Meeting on May 7, 2021</p>			
<b>F.</b> Approve Board Meeting Minutes 4/30/2021	Approve Minutes		2 m
<p>Approve minutes for Board of Trustees on April 30, 2021</p>			
<b>II. Executive Director Report</b>			<b>9:39 AM</b>
<b>A.</b> Data Dashboard	FYI	Will Gardner	1 m
<b>B.</b> Executive Director Report	Discuss	Will Gardner	5 m

	Purpose	Presenter	Time
<b>III. Proposed Amendment to Alma's Charter</b>			<b>9:45 AM</b>
A. Proposed Amendment to Charter	Vote	Jan Baptist	20 m
<b>IV. Development</b>			<b>10:05 AM</b>
A. Development Report	FYI	Christopher Arnold	3 m
<b>V. Finance</b>			<b>10:08 AM</b>
A. FY21 April Financials	FYI	Bronwen Cunningham	5 m
<b>Highlights:</b>			
Updated tuition rates released at end of April resulting in an increase of \$342k.			
Release contingency expense lines on both campus P&Ls.			
Adjusted forecast at both campuses based on actual spending trends.			
Operating Forecast shows a net increase of \$771k, mainly from additional tuition and release of contingency.			
B. Staff Appreciation Stipend	Vote	Will Gardner	15 m
Request for the Board to approve allocating surplus staffing and operational funds to be used for a one-time staff appreciation stipend.			
<b>VI. Governance</b>			<b>10:28 AM</b>
A. Process of Updating Alma's Accountability Plan	FYI	Will Gardner	10 m
<b>VII. Academic Excellence</b>			<b>10:38 AM</b>
A. Secondary Schools Acceptances Update May 2021	Discuss	Martha Kay	5 m
<b>VIII. New Site Development</b>			<b>10:43 AM</b>
A. Update on Construction of the Frederick Douglass Campus	FYI	Will Gardner	2 m
This report was compiled by Dom Tiberi, our Project Manager, who works with Compass Project Management. Dom oversees and coordinates with our General Contractor (Dellbrook) and our Architect (Arrowstreet) as well as other stakeholders involved with this project.			
<b>IX. Other Business</b>			
<b>X. Closing Items</b>			
A. Adjourn Meeting	Vote		
B. Board Calendar of Monthly Activities	FYI		
C. Board & Committee Goals 2020-2021	FYI		