



Alma del Mar

Board of Trustees

Amended on April 30, 2021 at 6:43 AM EDT

Date and Time

Friday April 30, 2021 at 9:30 AM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:30 AM
A. Record Attendance			1 m
B. Call the Meeting to Order			1 m
C. Alma's Mission Statement		Board Member	1 m
<p>Alma's mission is to put our scholars on the path to college and to challenge them to be service-minded leaders. By engaging in a rigorous academic program with an emphasis on meaningful work, our students will master essential skills and content, take ownership of their learning and think boldly while addressing complex academic and community issues.</p>			
D. Scholar Spotlight			5 m
E. Approve March Board Meeting Minutes	Approve Minutes		2 m
<p>Approve minutes for Board of Trustees on March 26, 2021</p>			
II. Executive Director Report			9:40 AM
A. Data Dashboard	FYI	Will Gardner	1 m
B. Executive Director Report and Update on Reopening	Discuss	Will Gardner	5 m
C. Proposed Amendment to Charter	Discuss	Will Gardner	40 m

Proposed amendment to shorten Alma's daily hours for discussion by the Board, in preparation for a vote at the May meeting.
Proposed format for discussion:

1. Board asks clarifying questions to ensure that everyone understands what is on the table
2. Trustees go around and give their immediate reaction to the proposal and (if applicable), one pressing concern with it.
3. Trustees suggest amendments to the proposal to address any immediate concerns.
4. Will offers to adjust the proposal in any ways that might accommodate concerns
5. Board goes around again and anyone who objects to the updated proposal voices objections

Following this discussion, Will will engage with anyone who still has objections on updating the proposal such that it addresses their concerns as much as possible. Following this work, as well as additional conversations with staff, leadership and parents, Will will present a final proposal for a vote at the May meeting of the Board.

III. Development 10:26 AM

A. Impact Campaign update	FYI	Christopher Arnold	3 m
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IV. Finance 10:29 AM

A. Budget AY21-22	Vote	Will Gardner	5 m
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Alma FY22 Budget highlights:

FY22 Budget assumes a full return to in-person learning
 6.7% increase in tuition for FY22, tuition projections were released from DESE
 Nutrition Program Revenue/Expenses have been calculated based on in-person learning
 Increase in Contracted Services-Instructional Leader for continuation of Leadership Coaching
 Reduced Contingency from 3% to 2%
 Salaries assume an equity increase if applicable or a 4-5% increase overall, 1% of contingency added to staff salary line
 Zero adds to staff at Ottiwell Campus, 17.0 FTEs at Douglass Campus for expanding grades, 3 Part-time adds to staff at the Network
 Facilities costs at Douglass include temporary sites (IC, Fisher, Fellowship Church and Future Home)
 Facilities at Ottiwell includes a \$40k contribution to the Replacement & Renewal Fund
 Draft Budget projects a \$415k , including a 2% contingency

**FY22 Budget does not include one time CARES (COVID) funding of \$1.4 million.

V. Governance 10:34 AM

A. Recruitment of New Alma Trustees	Discuss	Gail Fortes	3 m
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VI. Academic Excellence 10:37 AM

A. English Language Learner Update	FYI	Martha Kay	3 m
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VII. New Site Development 10:40 AM

A. Update on Construction of the Frederick Douglass Campus	FYI	Will Gardner	2 m
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Purpose Presenter Time

This report was compiled by Dom Tiberi, our Project Manager, who works with Compass Project Management. Dom oversees and coordinates with our General Contractor (Dellbrook) and our Architect (Arrowstreet) as well as other stakeholders involved with this project.

VIII. Other Business

IX. Closing Items

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| A. Adjourn Meeting | Vote |
| B. Board Calendar of Monthly Activities | FYI |
| C. Board & Committee Goals 2020-2021 | FYI |