



## **Alma del Mar**

### **Board of Trustees**

*Amended on September 24, 2020 at 3:58 PM EDT*

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#### **Date and Time**

**Friday September 25, 2020 at 9:00 AM EDT**

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#### **Agenda**

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A. Good and New!</b>		<b>Jan Baptist</b>	<b>1 m</b>
<b>B. Welcome to Alicia Cortez!</b>		<b>Jan Baptist</b>	<b>1 m</b>
<b>C. Record Attendance</b>			<b>1 m</b>
<b>D. Call the Meeting to Order</b>			
<b>E. Approve Minutes</b>	<b>Approve Minutes</b>		<b>1 m</b>
<b>Approve minutes for Board of Trustees on August 28, 2020</b>			
<b>II. Executive Director</b>			<b>9:04 AM</b>
<b>A. Organizational Dashboard</b>	<b>Discuss</b>	<b>Will Gardner</b>	<b>4 m</b>
<b>B. Update on the launch of Stage 1 of Reopening</b>	<b>Discuss</b>	<b>Will Gardner</b>	<b>5 m</b>
<b>C. Current Considerations Regarding Stage II of Reopening</b>	<b>Discuss</b>	<b>Will Gardner</b>	<b>10 m</b>
<b>Current strategy regarding K-1 return to in person</b>			
<b>Current Data on COVID-19 in MA and NB</b>			
<b>Available data on school reopening and COVID-19</b>			
<b>Impacts of Disruptions to Learning</b>			
<b>Family Needs Survey Data</b>			
<b>Rate of Opt In/Out for In Person Learning</b>			
<b>Staffing for In Person Instruction</b>			
<b>Space Limitations</b>			
<b>D. Update on Racial Equity Team</b>	<b>FYI</b>	<b>Will Gardner</b>	<b>5 m</b>
<b>E. Charter Renewal Timeline</b>	<b>FYI</b>	<b>Emily Darrow</b>	<b>3 m</b>
<b>F. Organizational Chart for 2020-21</b>	<b>FYI</b>	<b>Emily Darrow</b>	
<b>III. Academic Excellence</b>			<b>9:31 AM</b>
<b>A. 20-21 School Year Calendar</b>	<b>Vote</b>	<b>Will Gardner</b>	
<b>B. Academic Excellence Goals</b>	<b>Vote</b>	<b>Martha Kay</b>	<b>3 m</b>

IV. Development 9:34 AM

- A. Development Update Discuss Christopher Arnold 5 m
- B. Development Committee Goals Vote Becca 3 m

V. Finance 9:42 AM

- A. Finance Update Discuss Bronwen Cunningham 3 m

Finance Highlights:

*DESE has published updated tuition projections for FY21 this week which includes a 1.9% adjustment for inflation. The overall impact is an increase of \$345k in tuition over budgeted.*

*Governor's budget will likely be approved in October and if any additional federal relief funding is available, there will be an adjustment made to tuition. This adjustment would occur in December when DESE typically adjusts rates.*

*On the expense side, the main driver is salaries. As of now, there are 4 unfilled positions at Douglass Campus and 3 unfilled positions at Ottiwell Campus. These positions will likely remain unfilled until the School resumes in-person learning. The forecast in the Q1 financials will be adjusted for this cost savings.*

*Q1 Financials will be provided at next month's meeting.*

- B. Finance Committee Goals Vote Bronwen Cunningham 3 m
- C. EFF Loan Closing Update FYI Bronwen Cunningham 5 m

*Closing is scheduled for Friday 9/25 with a "soft" close on 9/23. Legal calls have been very productive and the Team (Affirmative Investments, Partridge Snow & Hahn, EFF attorneys, Title Co., and Boston Private) has worked together collaboratively to pull together and review all the necessary documents. Signature packets are scheduled to be sent to signers on Friday 9/18!*

- D. FY20 Audit Update 5 m

VI. Governance 9:58 AM

- A. Governance Committee Goals Vote Gail Fortes 5 m

VII. Alma Real Estate 10:03 AM

- A. Douglass Construction Update Discuss Will Gardner 3 m

VIII. Other Business

IX. Closing Items

- A. Adjourn Meeting Vote