

Alma del Mar

Board Meeting

Amended on January 24, 2020 at 8:41 AM EST

Date and Time

Friday January 24, 2020 at 9:00 AM EST

Location

Alma del Mar Charter School, 515 Belleville Avenue, New Bedford, MA 02746

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
Opening Items			
A. Record Attendance and Guests			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		1 m
Approve minutes for Board Meeting on November 22, 2019			
D. Approve Minutes 10-18-2019	Approve Minutes	Jan Baptist	2 m
Approve minutes for Board Meeting on October 18, 2019			
II. Executive Director			9:04 AM
A. Executive Director's Report	FYI	Will Gardner	5 m
B. Introduction: Marie Tavares, Families Helping Families Coordinator	FYI	Will Gardner	5 m
C. Draft Organizational Structure for 2020-21	Discuss	Will Gardner	10 m
D. Board Dashboard	FYI	Emily Darrow	2 m
III. Frederick Douglass Facility Working Group			9:26 AM
Alma del Mar Foundation			
A. Update on Frederick Douglass Facilities Plan	FYI	Will Gardner	10 m
Update on the progress of facilities plans for the expansion of the Frederick Douglass Campus.			
IV. Development and Impact Campaign			9:36 AM
Development			
A. January Report	FYI	Christopher Arnold	3 m
V. Finance			9:39 AM
Finance			
A. Budget Process Overview	FYI	Christine Fisher	5 m

B. FY20 Q2 Financials	FYI	David Eckert	5 m
Financial Highlights Balance Sheet: Closed on second parcel of land in December. P&L: Minor adjustments made to forecast for both campuses, no effect on change in Net Postion. Tuition rates released in December resulting in \$115k decrease. Following up with DESE on calculation before adjusting forecast. A decrease in tuition rate will still result in a \$134k increase in tuition for the fiscal year.			

C. BPB Line of Credit	Vote	David Eckert	5 m
Finance Committee has reviewed the annual renewal of the School's LOC and recommends that the Board of Trustees approve the renewal for FY20. BOT Chair Signature required.			

VI. Governance 9:54 AM

Governance

A. Accountability Plan Check In	Discuss	Will Gardner	10 m
Review goals of our accountability and how the schools are collecting the necessary data to gauge our progress			

VII. Academic Excellence 10:04 AM

Academic Excellence

A. 2019 Accountability Report	Discuss	Martha Kay	10 m
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VIII. Other Business

IX. Closing Items

A. Adjourn Meeting	Vote
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