

Alma del Mar

Board Meeting

Amended on October 22, 2019 at 4:23 PM EDT

Date and Time

Friday September 27, 2019 at 11:00 AM EDT

Location

Alma del Mar Charter School, 145 Davis Street, MA 02746

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:00 AM
Opening Items			
A. Good + New		Jan Baptist	5 m
B. Record Attendance and Guests			
C. Call the Meeting to Order			
D. Approve Minutes	Approve Minutes	Emily Darrow	
Approve minutes for Board Meeting on August 23, 2019			
E. Approve Minutes	Approve Minutes	Emily Darrow	5 m
Approve minutes for Alma del Mar Board of Trustees on January 11, 2019			
II. Executive Director			11:10 AM
A. Executive Director's Report	FYI	Will Gardner	5 m
B. Network and Campus Goals	Discuss	Will Gardner	10 m
C. Enrollment Plan Update	Discuss	Will Gardner	15 m
As part of our updated Enrollment Policy due to be approved by DESE in November, we must also submit the "rollout plan" for our additional seats at the Frederick Douglass Campus.			
This item is for Board discussion in September and possible approval in October.			
Alma leadership is proposing a change in how these seats are allocated across grade levels in the coming years. While this will not impact our overall seat allocation for each year (as approved by DESE last February) it would impact the number of students in our middle school vs. elementary program at the Douglass.			
III. Development			11:40 AM
Development			
A. Devo Com Annual Goals	FYI	John Polk	5 m
IV. Finance			11:45 AM

Finance

- | | | | |
|--|------|--------------|-----|
| A. August FY20 Financials | FYI | David Eckert | 5 m |
| Internal financial statements have been reformatted.
Balance Sheet-Includes QALICB II for land acquisition costs
P&L- Includes Combined P&L along with individual P&L's for both Campuses and Network | | | |
| B. FY19 Draft Audit Report | FYI | David Eckert | 5 m |
| Daniel Dennis presented the Draft FY19 Audit Report to Fincom on 9/19/19. Report had an Unmodified Opinion with no material weaknesses and no instances of non-compliance. MD&A will be revised over the coming weeks. | | | |
| C. BPB Term Sheet | Vote | David Eckert | 5 m |
| \$500k LOC and \$500k Pledge LOC
Borrower=Foundation
Guarantor=School | | | |

V. Governance

**12:00
PM**

Governance

- | | | | |
|--|---------|-------------|-----|
| A. GovCom Annual Goals | FYI | Gail Fortes | 5 m |
| B. Trustee Expectations | Discuss | Gail Fortes | 5 m |
| Discuss annual expectations for individual trustees and how members of the Board will hold each other accountable for meeting them | | | |

VI. Academic Excellence

**12:10
PM**

- | | | | |
|--|---------|--------------|------|
| A. Academic Excellence Annual Goals | FYI | Martha Kay | 5 m |
| B. 2018-19 MCAS Data | Discuss | Will Gardner | 15 m |

VII. Closing Items

**12:30
PM**

- | | | | |
|---------------------------|------|--|--|
| A. Adjourn Meeting | Vote | | |
|---------------------------|------|--|--|

VIII. Other Business