



Alma del Mar

Board Meeting

Published on November 16, 2016 at 11:27 AM EST

Date and Time

Friday May 27, 2016 at 8:45 AM EDT

Location

Groundwork! 1213 Purchase St. New Bedford, MA 02740

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:45 AM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Mary Jean Blasdale	
Approve minutes for Board Meeting on April 29, 2016			
D. Scholar Spotlight		Becca Kurie	5 m
Per the Board's request, we'll be featuring a scholar who shares about their learning on a quarterly basis.			
E. E.D. Report		Will Gardner	5 m
II. Development			8:55 AM
Development			
A. April Development Report	FYI	Jeanne Eagle	5 m
III. Finance			9:00 AM

	Purpose	Presenter	Time
Finance			
A. April Financial Report	FYI	Bronwen Cunningham	5 m

IV. Capital Project 9:05 AM

A. Capital Project Status Update	Vote	Will Gardner	5 m
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The Change Order Log is attached. The following change orders are up for approval: COR 24, 26, 32, 33, 35, 39, 45 and 46. Approval of these change orders will bring the aggregate of change orders over the \$75,000 threshold and requires board approval. Request to authorize Will Gardner and Alice Sheehan to approve up to \$100,000 in aggregate change orders. The Change Order Log will be included in all future Board packets for review.

Other Capital Project updates are attached.

V. Governance 9:10 AM

Governance

A. Alma Crew Code	Discuss	Will Gardner	15 m
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Attached is a list of guiding principles that we have developed this year to help articulate a vision for our ideal adult culture here. These principles include a combination of things we already do particularly well, as well as a few things that are more aspirational in nature.

These principles are being used as a starting point and a reference as we plan for next year.

They were developed based on a series of conversations I had with individual staff members, smaller focus groups of staff and surveys of the entire staff. I see these principles as an important piece of the wider strategy of becoming the absolute best place for the right teachers to work for the long term.

B. Guidance regarding political activity of the Board	FYI	Will Gardner	5 m
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The attached gives guidance for the Board and school staff regarding political activity. With the upcoming ballot question regarding charter schools, it is important that everyone is aware of what they can or cannot do when it comes to political advocacy. Please read through this guidance and come with further questions.

C. Update on Charter Expansion Request	Discuss	Will Gardner	5 m
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We are planning on resubmitting for additional seats above our 360 capacity. School leadership will be further discussing the exact number of seats we will be applying for. The application is due Aug 1 and we will submit for Board approval in June or July.

D. Update on Statewide Charter School political activity	FYI	Lucile Hicks	5 m
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E. E.D. Evaluation Next Steps	FYI	Jan Baptist	5 m
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	Purpose	Presenter	Time
The governance committee will provide an update on the process for evaluating the Executive Director			
F. E.D. Compensation (Executive Session)	Discuss	Jan Baptist	10 m

The staffing budget for the coming year includes a proposed 6.25% cut to the Executive Director's salary as part of the overall cuts that were made in anticipation of lower tuition allocations and our not getting additional charter seats. This cut is proposed by the Executive Director as a way of having leadership share the burden of the tightened budget alongside the program staff.

The governance committee would like the Board to discuss this proposed cut.

VI. Other Business 9:55 AM

A. Google Drive and Shared Board Documents	FYI	Will Gardner	5 m
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We will be increasingly shifting shared Board documents to Google Drive. You can log in to Google Drive through your Alma email or by going to <https://www.google.com/drive/> and signing in using your Alma gmail login.

We've create a folder shared with you called "Trustee Resources" that we've started adding documents to.

The beauty of using Google Drive is that it allows us to create and share documents easily with the entire board or specific committees. We can link these documents to each other and keep them up to date without having to have multiple old drafts cluttering folders.

Please let me know if there are things that you'd like to see added to these folders and we'll make sure they get there.

B. June Board Meeting	FYI	Will Gardner	5 m
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VII. Closing Items 10:05 AM

A. Adjourn Meeting	Vote		
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