



Alma del Mar

Board Meeting

Published on November 16, 2016 at 11:27 AM EST

Date and Time

Friday April 29, 2016 at 8:45 AM EDT

Location

26 Madeira Ave New Bedford MA 02746

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:45 AM
Opening items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
II. Academic Excellence			8:45 AM
Academic Excellence Agenda Stock Description			
A. Q3 Academic Achievement Report	Discuss	Emily Stainer	15 m
III. Leader			9:00 AM
Leader Agenda Stock Description			
A. E.D. Report	FYI	Will Gardner	5 m
IV. Governance			9:05 AM
Governance Agenda Stock Description			
A. Nominate new trustee	Vote	Jan Baptist	5 m

	Purpose	Presenter	Time
<p>Motion to nominate Gail Fortes to the Alma Board of Trustees. Gail has agreed to be nominated and members of the governance committee have met with her and discussed her nomination. http://www.southcoasttoday.com/article/20151227/NEWS/151229643</p>			
B. Alma Staff Survey Results	Discuss	Will Gardner	10 m
<p>Overall our staff survey results show that staff culture is healthy. A comparison of the November survey results is included with results from this past survey. One area for growth continues to be staff members' perception that their workload is manageable.</p>			
C. New 5 Year Accountability Plan	FYI	Will Gardner	5 m
<p>As we enter our next five year charter, we are responsible for submitting a new Accountability Plan to DESE. Attached are the guidelines for creating this plan. Our first draft of this plan is due to the Dept. on June 1 and the final, Board approved plan is due August 1.</p>			
D. Final E.D. Midyear Review Summary	FYI	Jan Baptist	5 m
<p>Attached is a summary of the E.D.'s midyear review, as submitted by the Governance Committee</p>			

V. Development 9:30 AM

Development Agenda Stock Description

A. Update on Annual Fund/Development Activities	FYI	Jeanne Eagle	5 m
B. 2016-17 Budget Proposal	Vote	Bronwen Cunningham	5 m
<p>Per pupil rates were released on 4/14/16. Alma's rate decreased by 2% impacting the budget negatively by \$68,800. The new budget proposal is attached. A report on the number of FTE's at comparable schools will be sent out after the packet is posted.</p>			
C. Financial Reports	FYI		5 m

VI. Finance

Finance Agenda Stock Description

VII. Capital Committee 9:45 AM

Capital Plan Task Force Agenda Stock Description

A. Capital Committee Updates	FYI	Will Gardner	5 m
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The construction project is 41% complete and on track for 8/3/16 completion. There was an issue with the exterior masonry fabrication and delivery schedule but the masonry sub has stated that they will add a number of crews to the exterior once the materials is on site. There have been \$43,705 in change orders and the project remains on budget.

	Purpose	Presenter	Time
VIII. Other Business			9:50 AM
A. Secondary School Guidance role	FYI	Will Gardner	5 m

Attached is a description for a stipend role we're creating for next year as we build our secondary school guidance program.

IX. Closing Items			9:55 AM
A. Adjourn Meeting	Vote		