



Alma del Mar

Board of Trustees Committee Meeting

Published on November 16, 2016 at 10:20 AM EST

Date and Time

Friday January 22, 2016 at 8:30 AM EST

Location

26 Madeira Ave New Bedford MA 02746

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
Opening items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Mary Jean Blasdale	
Approve minutes for Board Meeting on November 20, 2015			
II. Executive Director			8:30 AM
A. Executive Director's Report	FYI		15 m
III. Governance			8:45 AM
A. Board Calendar Template	Discuss		10 m
This is an updated template of a standing Board Calendar. The purpose of this is to help us to capture key annual Board activities. Committees and the Board Chair can use this to help set agendas for meetings month to month. What's missing? Is the timing right on these items?			
IV. Finance			8:55 AM
A. December Financial Report	FYI	Bronwen Cunningham	5 m

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No major headlines. Please see notes in financial statements for highlights.			
B. Appendix Q Approval	Vote	Will Gardner	5 m
V. Capital Committee			9:05 AM
A. Capital Project Update	FYI	Will Gardner	5 m
VI. Development			9:10 AM
A. Development Report	FYI	Jeanne Eagle	5 m
VII. Board Classroom Observations			9:15 AM
A. Classroom Observations Overview	FYI	Emily Stainer	75 m
VIII. Closing Items			10:30 AM
A. Adjourn Meeting	Vote		