



Alma del Mar

Board Meeting

Published on November 16, 2016 at 10:18 AM EST

Date and Time

Friday November 4, 2016 at 8:30 AM EDT

Location

515 Belleville Ave.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
D. Development update		Becca Kurie	5 m
II. Board of Trustees Annual Meeting			8:35 AM
Board of Trustees			
A. Nomination of Slate of Trustees and Officers for 2016-17	Vote	Christopher Arnold	15 m
B. Finance Committee updates	Vote	Bronwen Cunningham	10 m
The finance committee recommends approval.			
<ul style="list-style-type: none">• Request for vote to approve 2015-16 financial audit. Finance Committee recommends the 2015-16 financial audit to the Board. There were no material findings this year.• Finance Committee continues to discuss the importance of the enrollment expansion to the school's fiscal health in future years. Debt service and higher than anticipated utility costs for the new building could lead to cuts in personnel or programs next year if the expansion is not secured.			

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<ul style="list-style-type: none"> The Utilities for the new building are forecasted to come in 40-60K higher than estimated. This will not have a major impact on the budget for this year due to savings from warranty coverage and a one-time efficiency grant of 60K from Eversource. Finance Committee is investigating the details to determine a new projection and look into other cost saving opportunities. Capital project is on track. The 26 Madeira property is demolished and clean-up of the property has begun. The construction project manager from Compass anticipates savings in multiple budget lines that will be returned to the school after the project is complete. Compass will meet with Alice Sheehan next month to review the budget and reallocate surpluses to contingency. 			

C. Approve Accountability Plan	Vote	Will Gardner	10 m
Request to approve updated Accountability Plan.			

III. Board Retreat 9:10 AM

A. Introduction to Our Academic Deans	FYI	Will Gardner	15 m
<p>Meet Emily Barlow, Dean of Academic Support and Kaitlin Goldrick, Academic Dean (Grades 6-7)! Emily and Kaitlin are both new to Alma and both serve in the new role of Academic Dean. In this role, they each manage a group of teachers in addition to having some classroom duties. The "Dean Team" serves as a wider leadership group that informs and shapes instruction at Alma.</p>			

B. Quarter 1 State of the School	Discuss	Will Gardner	30 m
A brief check in on our progress to date. Slides attached.			

C. Telling Our Story Powerfully	Discuss	Jeanne Eagle	60 m
How do we best engage potential funders, supporters and champions by telling Alma's story powerfully? Hands on practice tailored to each trustee's own strengths and experience.			

D. The Next Five Years: A Draft Master Plan for Alma	Discuss	Will Gardner	50 m
Attached is a narrative Master Plan and questions for discussion. Please come prepared to discuss these questions.			

IV. Closing Items 11:45 AM

A. Adjourn Meeting	Vote		
B. Optional Tour/Visit around the School following lunch	FYI	Will Gardner	5 m