ALMA
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Alma del Mar

Board Meeting

Published on November 16, 2016 at 11:32 AM EST

Date and Time
Friday September 23, 2016 at 8:45 AM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			**8:45 AM**
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Becca Kurie	
Approve minutes for Board Meeting on August 26, 2016			
D. Scholar Spotlight		Will Gardner	5 m
Alma Scholars will briefly share some current work with trustees!			
E. E.D. Report/Goals Dashboard	Discuss	Will Gardner	10 m
II. Governance			**9:00 AM**
Governance			
A. Annual Meeting Slate	Discuss	Christopher Arnold	10 m
Review our current slate of trustees and officers for the annual meeting.			
B. Board Retreat Preview	FYI	Will Gardner	5 m

III. Academic Excellence 9:15 AM

Academic Excellence

	Purpose	Presenter	Time
A. Academic Excellence Report	FYI	Martha Kay	5 m

IV. Development 9:20 AM

Development

	Purpose	Presenter	Time
A. Development Report	FYI	Jeanne Eagle	5 m

V. Finance 9:25 AM

Finance

	Purpose	Presenter	Time
A. Finance Report	FYI	Bronwen Cunningham	5 m

- Operational budget overall is on track. Finance Committee is looking into employee fringe benefits, salaries, nutrition funding and utilities to see if costs can be more closely monitored.
- The demolition of the 26 Madeira property has begun. All of the cabinetry is removed. There was no asbestos found in the roof but there are terra cotta bricks in the interior walls which will add extra disposal costs estimated at $48K. While this is well within the contingency of the project we are exploring ways to minimize the impact of the additional disposal costs.

	Purpose	Presenter	Time
B. Finance Committee Annual Calendar and Goals	FYI	Bronwen Cunningham	5 m

Calendar is attached. Annual Goals for Fin Com include:

- Update Fiscal Policies & Procedures. Focus on accounts payable and purchasing process.
- Complete a long range budget forecast (10-20 years)
- Review and recommend 2017-18 operating budget

VI. Other Business

VII. Closing Items

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote		