



The Academy of Alameda Charter School Board

Minutes

Board Retreat

Date and Time

Saturday February 10, 2024 at 8:00 AM

Location

The Academy of Alameda- 401 Pacific Ave, Alameda CA 94501 Room 106.

Directors Present

A. Price, C. Robie, J. Thompson, K. McCoy, R. Rentschler, T. Ruiz, W. Schaff

Directors Absent

D. Forbes

Guests Present

C. Chilcott

I. Opening Items

A. Breakfast for Board

B. Call the Meeting to Order

W. Schaff called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Saturday Feb 10, 2024 at 8:30 AM.

C. Record Attendance

II. Board Communication: Exploring Roles, Responsibilities, and Goals

A. Warm Up and Welcome

Board Chair Bill Schaff discussed the goals for the retreat were to:

- To look at possibilities for getting better at our work based on the Board assessment.
- To understand the difference between Board goals, Charter Promises, organization (Charter School) and ED goals.
- Clearly define 3-5 Board goals.

B. Charter School Governance

- Carole Robie shared the Path to Excellence Levels document, gave an overview of the board assessment, and our identified areas for growth
- Jezra Thompson gave an overview of the day's schedule, assigned the roles of note taker, time keeper, and the summative role, and reviewed the expectations for the day which were:
 - Expectations for us all during this time
 - *Growth mindset (we are open and actively learning)*
 - *Listen with the intent to learn, not judge or dissect*
 - *Stay focused and on topic*
- Carole Robie gave an overview on the role and responsibilities of a governing Board for a Charter School
- Executive Director Christine Chilcott shared the brief process of going through charter renewal.

C. 15 Minute Break

D. Board Goals

- Keith McCoy discussed the purpose of having Board goals to help the Board assess the school's overall progress
 - The day's goal is for the Board to define 3-5 board goals: oversight, guidance, assessment of AoA's progress in meeting charter promise.

E. Lunch Prep

F. Setting Board Goals

- The group worked on creating goals under the broader categories of **Financially Solvent, Academic Success, and Operationally Stable**. The Board also

assigned which committees and groups would be responsible for completing the different goals by the deadline of June 2024 or before.

III. Closing Items

A. Closing Gratitudes and Remarks

- Jezra Thompson led the group in closing gratitudes for a productive day.
- Board Chair Bill Schaff gave closing remarks and adjourned the meeting.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:30 PM.

Respectfully Submitted,
C. Chilcott