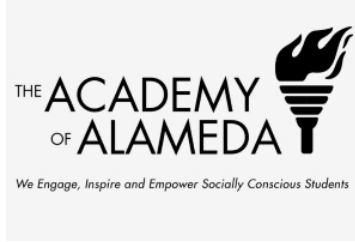


APPROVED



# The Academy of Alameda Charter School Board

## Minutes

### Board Retreat

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#### Date and Time

Saturday February 10, 2024 at 8:00 AM

#### Location

The Academy of Alameda- 401 Pacific Ave, Alameda CA 94501 Room 106.

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#### Directors Present

A. Price, C. Robie, J. Thompson, K. McCoy, R. Rentschler, T. Ruiz, W. Schaff

#### Directors Absent

D. Forbes

#### Guests Present

C. Chilcott

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### I. Opening Items

#### A. Breakfast for Board

#### B. Call the Meeting to Order

W. Schaff called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Saturday Feb 10, 2024 at 8:30 AM.

#### C. Record Attendance

## II. Board Communication: Exploring Roles, Responsibilities, and Goals

### A. Warm Up and Welcome

Board Chair Bill Schaff discussed the goals for the retreat were to:

- To look at possibilities for getting better at our work based on the Board assessment.
- To understand the difference between Board goals, Charter Promises, organization (Charter School) and ED goals.
- Clearly define 3-5 Board goals.

### B. Charter School Governance

- Carole Robie shared the Path to Excellence Levels document, gave an overview of the board assessment, and our identified areas for growth
- Jezra Thompson gave an overview of the day's schedule, assigned the roles of note taker, time keeper, and the summative role, and reviewed the expectations for the day which were:
  - Expectations for us all during this time
    - *Growth mindset (we are open and actively learning)*
    - *Listen with the intent to learn, not judge or dissect*
    - *Stay focused and on topic*
- Carole Robie gave an overview on the role and responsibilities of a governing Board for a Charter School
- Executive Director Christine Chilcott shared the brief process of going through charter renewal.

### C. 15 Minute Break

### D. Board Goals

- Keith McCoy discussed the purpose of having Board goals to help the Board assess the school's overall progress
  - The day's goal is for the Board to define 3-5 board goals: oversight, guidance, assessment of AoA's progress in meeting charter promise.

### E. Lunch Prep

### F. Setting Board Goals

- The group worked on creating goals under the broader categories of **Financially Solvent, Academic Success, and Operationally Stable**. The Board also

assigned which committees and groups would be responsible for completing the different goals by the deadline of June 2024 or before.

### **III. Closing Items**

#### **A. Closing Gratitudes and Remarks**

- Jezra Thompson led the group in closing gratitudes for a productive day.
- Board Chair Bill Schaff gave closing remarks and adjourned the meeting.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:30 PM.

Respectfully Submitted,  
C. Chilcott