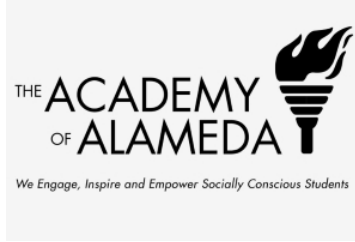


APPROVED



# The Academy of Alameda Charter School Board

## Minutes

### Board Meeting

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#### Date and Time

Wednesday October 25, 2023 at 6:30 PM

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#### Directors Present

C. Robie, D. Forbes, J. Thompson, K. McCoy, R. Rentschler, W. Schaff

#### Directors Absent

A. Price, K. Welch, T. Ruiz

#### Guests Present

C. Chilcott, D. Espinosa, J. Yang (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

W. Schaff called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Wednesday Oct 25, 2023 at 6:30 PM.

#### B. Record Attendance

### II. Open to Public Session

#### A. Open Public Session and Report Out On Any Items From Closed Session

No action taken in closed session.

**B. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

**C. General Public Comment**

**III. Consent Agenda**

**A. Approve Draft Meeting Minutes**

C. Robie made a motion to approve the minutes from Board Meeting on 09-28-23.

J. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Check Registers**

**C. Credit Card Statements**

**D. Vote on Consent Agenda**

C. Robie made a motion to approve the consent agenda.

J. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Action Item**

**A. FY 23 Unaudited Actuals and FY 24 August Financial Update**

J. Yang explained that the ending fund balance is accumulated throughout the years. J. Yang also gave a overview of FY 24 coming in. Cash balance is projected to go down until possibly spring time. D. Forbes asked if the district needs 2 separate motions for the Unaudited actuals and title funds application. J. Yang advised as long as they are showing separately on the agenda, only one motion is necessary.

D. Forbes made a motion to approve the fiscal year 23 Unaudited Actuals and the Fiscal Year 24 Title Funds Application for funding as presented.

K. McCoy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Board Communication**

**A. 23-24 Enrollment Update and Enrollment and Marketing Plans for the 24-25 SY**

C. Chilcott gave an update on enrollment. She advised we are above 60% enrollment in all grades except for 8th grade. Our enrollment push did work. AoA, Jr Jets, and ACLC, had previously seen a decline in their enrollment, after COVID, but they had course corrected. AoA had just corrected this year and seen an increase since then.

C. Chilcott provided a TK Update. She advised that even though charter schools do not have to offer it, AoA has decided to add it in so that the school can be competitive. She advised that an elementary school teacher is looking to like to add a curriculum that is a "play-based" model that would incorporate ELA, Math, SEL (Ruler), and Handwriting.

C. Robie commented that if the new TK teacher is not hired until April, they will not have the opportunity to participate in the 21 CS Training. C. Chilcott will check with Leah to see when that program goes through. C. Robie expressed her concern that this teacher will be implementing the learning from the training but, if they do not attend, how will they know what to implement. C. Robie asked if there is any research regarding TK curriculum. D. Forbes asked how realistic would it be to find a teacher and aide by April 2024.

D. Forbes asked if all day TK is going to be on the marketing ads. C. Chilcott advised yes. D. Forbes asked if we are still pushing for 6th grade. C. Chilcott advised we are pushing for all grades but mostly focus on TK, K and middle school.

R. Rentschler asked if the anomaly in 2nd, 4th and 5th grade was due to the marketing campaign. C. Chilcott advised unsure why.

J. Thompson advised she loves the idea of play based learning. D. Forbes commented he really liked how C. Chilcott presented the information (showing schools, residents, etc.). C. Robie asked if there would be a cost associated with a designated play area for TK.

## **B. Follow Up: Board on Track Assessment**

C. Robie reviewed the Board on Track Board Assessment. She shared some opportunities for growth based on the assessment. K. McCoy suggested that it would be a good Board retreat opportunity.

## **C. Board Committee Reports**

Finance committee-met last month and accepting applications for more board members to join the committee. Training for finance 101 on Monday and per D. Forbes there is room for 2 more board members to join. He encouraged the board to please look at the check registers and credit card statements.

Student success committee- met today and were excited to hear a couple of middle school successes. A. Gilcrease has implemented some reading improvement classes without increasing teachers. J. Whatley has created some independent study accelerated math classes to help the students be successful in the next level (Algebra).

She has identified 40-50 students that can benefit from the program. She advised that

although we have a lot of support for mental health there is still a lot to do to achieve our goals.

Governance committee- the chair is not here and will bring us up to date on the next meeting.

## **VI. Action Items**

### **A. Voting For A New Vice President**

C. Robie made a motion to appoint Keith McCoy beginning October 25th as Vice President for the 23-24 school year.

D. Forbes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Switching Bank**

D. Forbes made a motion to move our banking from Bank of Marin to Wells Fargo Bank.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Individual Board Member Reports**

B. Schaff advised was influenced to give a financial education/advice mini course showing what can be done with retirement funds according to age and other factors.

D. Forbes and B. Schaff met with AUSD about the parcel tax.

K. McCoy commented he is excited for the CSDC conference in 2 weeks.

### **B. Executive Director Report**

### **C. Upcoming Board Meetings**

### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,

W. Schaff