APPROVED

The Academy of Alameda Charter School Board

Minutes

Board Meeting

Date and Time
Wednesday September 28, 2022 at 6:30 PM

Directors Present
C. Robie (remote), D. Forbes (remote), K. Welch (remote), K. Zimmerman (remote), R. Whittaker (remote), T. Ruiz (remote), W. Schaff (remote)

Directors Absent
A. Price

Guests Present
Amy McGeorge (remote), C. Chilcott (remote), D. Espinosa (remote), J. Yang (remote), M. Thorman (remote), S. Ranadive (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Wednesday Sep 28, 2022 at 6:33 PM.

C. Closed Session:

D.

Open Public Session and Report Out on Any Actions From the Closed Session

E. Zoom Meeting Agreements and Protocol

This is a meeting of the Board. The Board is composed of 8 voting members and 1 non-voting member, the Executive Director.

We are using the following protocols to guide our meeting:
• This meeting is being recorded
• If someone wishes to speak during the appropriate time, they will use the 'raise hand' icon or will raise their hand on video.
• Please mute yourself when you enter the meeting and while someone else is talking.
• Make sure your name is spelled correctly.
• Use reactions to give a "thumbs-up" or "clap."

F. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements

R. Whittaker read the Mission and Vision:
Mission: The Academy of Alameda equitably develops students into critical thinkers and lifelong learners who navigate the world with integrity, and who apply their learning to empower themselves and their communities.
Envisioned Future: We envision a future where all of our students are successful, and their destinies are not determined by their demographics.

G. General Public Comments

II. Consent Agenda

A. Vote on Consent Agenda

R. Whittaker made a motion to approve the consent agenda.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
C. Robie	Aye
A. Price	Absent
K. Zimmerman	Aye
W. Schaff	Aye
K. Welch	Aye
R. Whittaker	Aye
D. Forbes	Aye
T. Ruiz	Aye

R. Whittaker made a motion to approve the minutes from Board Meeting on 06-23-22.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Schaff	Aye
T. Ruiz	Aye
D. Forbes	Aye
K. Welch	Aye
K. Zimmerman	Aye
C. Robie	Aye
A. Price	Absent
R. Whittaker	Aye

B. Approve Aug 7 Board Retreat Meeting

R. Whittaker made a motion to approve the minutes from Board Retreat August 2022 on 08-07-22.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Robie	Aye
W. Schaff	Aye
R. Whittaker	Aye
D. Forbes	Aye
T. Ruiz	Aye
K. Welch	Aye
A. Price	Absent
K. Zimmerman	Aye

C. Approve August 25 Board Meeting Minutes

R. Whittaker made a motion to approve the minutes from Board Meeting on 08-25-22.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Whittaker	Aye
K. Zimmerman	Aye
T. Ruiz	Aye
K. Welch	Aye
D. Forbes	Aye
W. Schaff	Aye
C. Robie	Aye
A. Price	Absent

D. Check Registers and Credit Card Statements

R. Whittaker made a motion to approve the Check Registers and credit card statements from June, July and August.
C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Welch	Aye
D. Forbes	Aye
T. Ruiz	Aye
K. Zimmerman	Aye
W. Schaff	Aye
R. Whittaker	Aye
A. Price	Absent
C. Robie	Aye

III. Board Communication

A. Acknowledgment

A. McGeorge explained how she taught in Chicago and felt privileged in order to go help on backward planning and instructional design. M. Thorman advised how both her and A. McGeorge both were excited and proud of the work they were able to do for this instructional design and backward planning.

IV. Action Item

A. Present and Approve Unaudited Actuals for FY 21-22

J. Yang advised of funds that will be forthcoming. Portion of Hold Harmless revenue is applying to FY22 and the remainder goes to FY23. Auditing report will be happening in the coming months. The biggest change was the decrease of LCFF due to adjusting the amount of students, if more come to the school it will be re-applied. Currently doing Title I, II and IV, next year we can apply for Title III.
B. Schaff advised we need to have enough cash and liquidity in order to have it at hand.

W. Schaff made a motion to approve the unaudited actuals for fiscal year 21-22 for the Middle school.
T. Ruiz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Schaff	Aye
R. Whittaker	Aye
K. Zimmerman	Aye
A. Price	Absent
D. Forbes	Aye
C. Robie	Aye
T. Ruiz	Aye
K. Welch	Aye

W. Schaff made a motion to unaudited actuals for fiscal year 21-22 for the elementary School.
K. Zimmerman seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Zimmerman	Aye
A. Price	Absent
T. Ruiz	Aye
W. Schaff	Aye
C. Robie	Aye
D. Forbes	Aye
R. Whittaker	Aye
K. Welch	Aye

B. Consolidated Application for FY23 Title funds

W. Schaff made a motion to apply for Title I, II, and IV funding for the fiscal year 22-23.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Zimmerman	Aye
T. Ruiz	Aye
K. Welch	Aye
R. Whittaker	Aye
C. Robie	Aye
A. Price	Absent
W. Schaff	Aye
D. Forbes	Aye

C. Financial Update and Presentation

V. Board Communication

A. Board Committee Reports

Finance- W. Schaff reported summary done, no additional notes.

Marketing- K. Welch advised goals for 22-23, developing a story for marketing efforts, updating website, brochures, tours, updating social media presence, community open house events, potlucks, new postal mail campaigns, targeted surveys, info booths at farmers markets and street fairs. C. Chilcott advised marketing campaign with Larsen communication will begin tomorrow, free advertising space with the Alameda Theater and fundraiser with them.

Student Success- C. Robie established meeting dates; discussed purpose of the meetings, maintaining equity lens, discussed "how" student success is being measured, and spoke about educating the board about student success at AoA.

Governance- R. Whittaker was unable to schedule meeting this time.

Facilities Ad Hoc- T. Ruiz did not meet in September.

B. 22-23 Enrollment Update and Phase 1 Plan (For the 23-24 School Year)

C. Chilcott explained how we have 2 spots available for 2nd grade and as an anomaly there we do not have waitlist for 2nd grade. We are below in the middle school. The 6 withdraws we have 2 moved out of the state, 1 moved out of the city, 1 was due to a bad interaction with another student and although restorative justice was done interaction was still not to their liking, 1 did not want to continue commuting from Oakland and 1 more moved to online schooling. We have 67% of in-district students, which is above the required 60%. Also spoke of comparison of ethnicity and subgroups in each school.
K. Welch asked if this is a breakdown of students such as students with disabilities (i.e. if they have IEP, etc.).
T. Ruiz asked for numbers for future reference to compare to our school size.
K. Welch and R. Whittaker asked about the lottery and about the priorities of how each is hired.
C. Chilcott advised of new marketing plan and what is being done to promote AoA (etc. community block party, AoA gear, farmers market bench, spotify free ads.

C. Williams Walkthroughs Update

C. Chilcott advised the WIlliams Walkthrough was a success but will be going with a nice long, full Williams walkthrough with them along with Sharon in 2 weeks.
K. Welch thanked Christine for standing firm and advocating for the school.
C. Chilcott advised that on the academic forefront they did the elementary and the middle school on 2 separate occasions in 45 minutes, which was pretty incredible, which proves the great teaching going on. No results back but looks like it went smoothly so far.
R. Whittaker asked if it would be a good idea to have someone from the facilities committee be there for that.
T. Ruiz wanted to acknowledge that the principals did great to prepare the students for it.

VI. Action Items

A. Elementary and Middle School California Dashboard Local Indicators Reports

K. Zimmerman made a motion to approve the unaudited actuals for fiscal year 21-22.
R. Whittaker seconded the motion.
R. Whittaker would like a copy of the notes in order to share with parents upon request.
D. Forbes asked about the status update for the PTA.

K. Welch asked if any fundraising can be done or if nothing can be done since there is no PTA. C. Chilcott advised we can fundraise as long as it is not related to any PTA.
The board **VOTED** to approve the motion.

Roll Call

W. Schaff	Aye
K. Welch	Aye
K. Zimmerman	Aye
T. Ruiz	Aye
D. Forbes	Aye
A. Price	Absent
C. Robie	Aye
R. Whittaker	Aye

B. Change of Title IX Coordinators

K. Welch made a motion to amend the current Title IX policy to approve the Elementary School principal, the Middle School principal and the Human Resources Director to be the Academy of Alameda's Title IX Coordinators.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Ruiz	Aye
D. Forbes	Aye
C. Robie	Aye
A. Price	Absent
K. Zimmerman	Aye
R. Whittaker	Aye
K. Welch	Aye
W. Schaff	Aye

C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency

K. Welch made a motion to approves continuing to hold Board meetings and Board committee meetings virtually through October 2022 due to the state of emergency related to COVID-19 that continues to directly impact the ability of board members and attendees to meet safely in person pursuant to AB 361.
C. Robie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Whittaker	Abstain
K. Zimmerman	Aye
K. Welch	Aye
T. Ruiz	Aye
C. Robie	Aye

Roll Call

W. Schaff	Aye
A. Price	Absent
D. Forbes	Aye

VII. Closing Items

A. Board Member Reports

K. Welch- attended back to school night and enjoyed it very much.
R. Whittaker-nothing to report.
C. Robie- nothing to report
K. Zimmerman-nothing to report.
T. Ruiz-ditto to K. Welch.
W. Schaff-nothing to report.

B. Upcoming Board Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,
D. Forbes