

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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#### Date and Time

Thursday May 28, 2020 at 6:30 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/84159396084?pwd=OFRqeGd0MUc1U1ErMldLZU9mSzZydz09>

Meeting ID: 841-5939-6084

Password: 9321

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#### Directors Present

A. Price (remote), C. Robie (remote), D. Forbes (remote), K. Zimmerman (remote), Q. Chu (remote), R. Brown (remote), R. Whittaker (remote), W. Schaff (remote)

#### Directors Absent

*None*

#### Guests Present

A. Cameron (remote), H. Spongberg (remote), M. Huxley (remote), S. Hottinger (remote), S. Ivery (remote), T. Ammar (remote)

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#### I. Opening Items

##### A. Zoom Meeting Agreements and Protocol

T. Ammar reviewed the Zoom Meeting Protocol.

##### B.

**Call the Meeting to Order**

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday May 28, 2020 at 6:33 PM.

**C. Record Attendance and Guests (Roll Call)**

**D. Public Comments**

**E. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

A. Price read The Academy of Alameda's Mission and Envisioned Future Statements.

**II. Consent Agenda**

**A. Approve Minutes**

A. Price made a motion to approve the minutes from Board Meeting on 05-14-20.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. April 2020 Check Register & Credit Card Statement**

**C. Vote on Consent Agenda**

A. Price made a motion to approve the consent agenda.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Board Communications**

**A. Board Member Reports**

**D. Forbes** reminded board members to submit their Form 700 to Matt Huxley by next Monday, June 1.

**W. Schaff** reported that the Ad Hoc Committee Meeting was held on Tuesday, May 26.

**A. Price** announced that on Thursday June 4, AUSD is hosting a Town Hall Meeting on social-emotional well-being of students. Additionally, A. Price will be sharing notes from a couple of relevant and useful sessions she has attended lately.

**R. Brown** – nothing to report.

**Q. Chu** reminded board members to submit the Executive Director Evaluation Feedback Survey. The board subcommittee will then put together a draft memo/summary of the survey for closed board session on June 18.

**C. Robie** reaffirmed the above.

**Karen Zimmerman** – nothing to report.

**R. Whittaker** informed that the district is gathering after school program providers and social-emotional support providers for a Round Table Meeting next week. R. Whittaker will send a summary to M. Huxley.

## **B. Special Education Update - Serving Students During School Closure**

**A. Cameron** gave a presentation, an overview of the services that have been provided to students with IEP's – the positives and the challenges as well as plans for the fall: staffing, **IEPs and compensatory services.**

Actions taken at AoA:

1. Communication with families:
  - \* AoA is following the guidelines from **Sonoma County Charter SELPA.**
  - \* Federal guidelines on SPED have not been modified.
  - \* All triennial eligibility reviews as well as the initial eligibility assessments for entering special education, have been delayed.
2. IEP meetings have been held in cases where it was obvious that distance learning was going to present particularly significant challenges for the student.
3. Reaching out to students:
  - \* Middle School – weekly outreach by the Ed-Specialists and Instructional Aids.
  - \* Elementary School – one-on-one or small groups.
4. **The COST Team** has been tracking and following up with middle school students who have been less engaged in distance learning.
5. Verifying that the confidentiality requirements were met on Zoom while providing SPED related services such as speech therapy and counseling.
6. Documenting all contacts with families.

Fall SPED Plan:

- Holding the delayed Triennial and Initial IEP meetings in August and September (10 in Middle and 5 in Elementary).

- Online Assessment Tools are being considered.

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**IEP = Individualized Educational Plan**

**Compensatory services = educational services that are awarded to students with disabilities to make up for services that they lost, under the *Individuals with Disabilities Education Act (IDEA)*.**

**SELPA = Special Education Local Plan Area**

**COST Team = The Coordination of Services Team**

### **C. Distance Learning Student Performance Report**

AoA is still developing its assessment plan for the Fall. The goal is to assess all students in math and reading before the school year begins in the Fall.

A debriefing on what went well in our distance learning environment as well as the areas to improve will be available in June.

#### **Examples of questions that the report might include:**

How students are doing generally?

How many students are showing up?

Does Google classroom enable interactive learning?

How engaging distance learning is for students? (the quality)

### **D. 2020/21 Reopening Schools' Plan Overview**

**August 24 – First Day of School.**

#### **Learning Environments**

1. Distance Learning
2. Blended Learning
3. A small group of students on campus 100% of the time (based on their needs and/or development stage).

**Recent survey results show that 17.5% of the AoA families rate distance learning.**

as a 5 on a scale from 1 (not interested) to 5 (very interested). The survey response rate was approximately 50%.

A new poll will be sent out soon.

**By July 1st, families will be asked to select** either distance learning or blended learning,

and commit to it for at least the 1st trimester.

**Students who choose blended learning will be divided into two groups. One model being discussed is creating an A Group and a B Group:**

Group A would study on campus on Mondays and Tuesdays, and Wed–Fri online.

Group B would study on campus on Thursdays and Fridays, and Mon–Wed online.

**By August 3rd, families will be notified which group their learner is in.**

Before that, in July, a goal would be to assess all students.

**Current students will be assessed online, incoming students will be assessed in person.**

#### **E. 2020/21 Instructional Plan Principles**

1. Provide a safe and healthy environment for our students and staff.
2. Offer a challenging and engaging academic program for ALL students.
3. Provide multiple pathways to success based on students' developmental and academic needs.
4. Provide sufficient time for collaboration, professional development, and planning time so that educators can continually improve their practice to help meet student outcomes.
5. Adapt our program to respond to feedback and the evolving information from state and federal authorities.

#### **Campus Survey**

We are in the process of analyzing the capacity to serve students on campus given the health and safety guidelines provided by the county and state governments.

#### **F. 2020/21 Budget Information Update**

Stacie Ivery, Director of Finance, presented updated budget information from California's May Revise. The budget is calling for an approximate 10% reduction in revenues for the 2020/21 school year. Please refer to the budget presentation on the May 28 Board meeting agenda for more details.

### **IV. Action Items**

#### **A. Officer Nomination**

The Ad Hoc Committee recommended keeping the current board officers for the next year, in light of the COVID-19 pandemic.

- President – **David Forbes**
- Vice President – **Que Chu**
- Secretary – **Carole Robie**

- Treasurer – **Bill Schaff**

No other nominations were made. Board members will vote for officers at its June 25, 2020 meeting.

#### **B. Board member nomination/s (For 3-year term)**

Board members serve 3-year terms. **Carole Robie** (3 terms) and **Que Chu** (1st term) are serving the third year of their terms and will be nominated to serve another 3-year term. No other nominations were made. Board members will vote in the June 25, 2020 meeting.

### **V. Closing Items**

#### **A. June 25 Board Meeting - Key Agenda Topics**

Key topics include:

- ES and MS LCAP Operations Report
- AoA/AUSD Fiscal/Operational MOU
- ASES MOU
- 2020/21 Budget
- Officer Vote
- Board member 3-Year Term Vote
- 2020/21 Reopening Schools Framework
- 2020/21 Board Meeting Calendar
- Consolidated Application (ConApp)

Board meetings by Zoom at least through June.

After that possibly in the gym, the tables properly distanced.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,  
D. Forbes