

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

---

#### Date and Time

Thursday May 14, 2020 at 6:30 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/83365938426?pwd=RzIzRm5mRzhXaXFqMHVrbTJyQm1hQT09>

Meeting ID: 833-6593-8426

Password: 6575

---

#### Directors Present

A. Price (remote), C. Robie (remote), D. Forbes (remote), K. Zimmerman (remote), Q. Chu (remote), R. Brown (remote), R. Whittaker (remote), W. Schaff (remote)

#### Directors Absent

*None*

#### Guests Present

H. Spongberg (remote), M. Huxley (remote), S. Ivery (remote), T. Ammar (remote)

---

#### I. Opening Items

##### A. Zoom Meeting Agreements and Protocol

T. Ammar reviewed the Zoom Meeting Protocol.

##### B. Call the Meeting to Order

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday May 14, 2020 at 6:32 PM.

**C. Record Attendance and Guests (Roll Call)**

**D. Public Comments**

No public comments.

**E. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

D. Forbes read The Academy of Alameda's Mission and Envisioned Future Statements.

**II. Consent Agenda**

**A. Approve Minutes**

C. Robie made a motion to approve the minutes from Special Board Meeting on 04-30-20.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff Aye

R. Whittaker Aye

C. Robie Aye

D. Forbes Aye

A. Price Aye

Q. Chu Aye

K. Zimmerman Aye

R. Brown Aye

A. Price made a motion to approve the minutes from Board Meeting on 04-30-20.

W. Schaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. AoA/AUSD Technology Memorandum of Understanding (MOU)**

C. Robie made a motion to approve the amendment to the AoA facilities which will allow AUSD to install a new phone/bell and intercom system as well as a new effective, campus-wide Internet coverage.

W. Schaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Vote on Consent Agenda**

D. Forbes made a motion to to approve the consent agenda.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

### III. Board Communications

#### A. Executive Director Evaluation Process

The Board has the responsibility to support the Executive Director. The Evaluation Feedback Survey is available for Board members in BoardOnTrack.

#### **There are two purposes for the Executive Director Evaluation:**

- 1) to provide explicit feedback from the Senior Staff (5) and the Board
- 2) to bring multiple perspectives to the work at AoA

#### **Three specific areas:**

- A) Core competencies and role specific competencies for an ED.
- B) Significant accomplishments and strengths that the ED has demonstrated this year.
- C) The top three things to move the organization forward.

#### **Timeline:**

- May 26** DL for the board members to submit Evaluation Feedback Survey.
- May 28** A closed board meeting on the report compiled by BoardOnTrack.
- Jun** A board sub committee will put together a draft memo/summary.
- Jun 18** A closed board session on the draft memo at 6pm.
- Jul 11** The Board will share the final memo with the Executive Director by Jul 11.  
The memo will summarize strengths and areas of growth.

### IV. Action Items

#### A. Payroll Protection Plan (PPP) Loan Resolution

Finance Working Group unanimously recommends approval of Payroll Protection Plan (PPP) Loan Resolution.

Following **R. Whittaker's** remark, one amendment will be made to the last page of the resolution:

~~Resolved by the Board of Directors of The Academy of Alameda meets all requirements of the PPP certifications;~~

Resolved by the Board of Directors of The Academy of Alameda, **that** meets all requirements of the PPP certifications;

C. Robie made a motion to approve Board Resolution 2019-20.3 – the Payroll Protection Plan (PPP) Loan Resolution.

K. Zimmerman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### V. Closing Items

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,  
D. Forbes