

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Thursday October 24, 2019 at 6:30 PM

##### **Location**

401 Pacific Avenue, Alameda CA 94501 (Home Office Lower 2nd Quad)

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##### **Directors Present**

A. Price, D. Forbes, K. Zimmerman, Q. Chu, R. Brown

##### **Directors Absent**

C. Robie, R. Whittaker, W. Schaff

##### **Guests Present**

H. Spongberg, M. Thorman

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Oct 24, 2019 at 6:39 PM.

##### **C. Public Comments**

No public comments were made.

##### **D.**

## **The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

Regina Brown read the mission and the envisioned future statements.

### **II. Consent Agenda**

#### **A. Approve Minutes**

#### **B. September, 2019 Check and Credit Card Registers**

#### **C. Vote on Consent Agenda**

A. Price made a motion to To approve the Consent agenda.

K. Zimmerman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Board Communications**

#### **A. Board Member Reports**

K. Zimmerman signed up for a board member training in Richmond but the event was canceled.

R. Brown reported that her board member on-boarding with M. Huxley went well.

D. Forbes informed the rest of the Board that he and Carol went to the AUSD event that officially named the District Office after Neil Tam.

#### **B. Board Finance Working Group Report/s**

D. Forbes talked about updating the Board's fiscal policies. Next steps:

- Matt and Stacie received feedback on the initial draft
- Matt and Stacie incorporate feedback into a revised draft document and send to Procopio
- Draft is sent to the Board Finance Working Group members for feedback (meeting is scheduled if necessary)
- Final Draft brought to the December 13 Board meeting

#### **C. Executive Director Report**

M. Huxley talked about the visit to Bay View Academy in Monterey.

M. Huxley talked about attending a Deep Learning conference in Toronto in November, the CSDC Conference with Stacie and Summer in December, and possibly sending a small team to the CCSA Conference in Long Beach March 16-17.

M. Huxley gave a brief summary of the book Leverage Leadership 2.0 that was given to all board members including asking Board members to read pages 1-10 before the 11/21 meeting.

**D. The Academy of Alameda Middle School's Draft Presentation to the AUSD Board**

M. Huxley and M. Thorman gave the presentation. Board members commented and provided some suggestions. Presentation went slightly overtime and needs to be shortened.

**E. Strategic Plan Update on Culture (One of our four Strategic Focus Areas)**

M. Huxley opened the discussion and introduced the Strategic Plan update on Culture. Board Members expressed that they want the ED to send them an email if they change the wording in the Strategic Plan to inform them. The Board would decide if that constituted a material change. M. Thorman walked the board members through the main points of priority actions associated with Culture at the school site level. The three-year site-level actions on Culture are scheduled to be completed by March 27, 2020. The Board will be informed of the process on an on-going basis.

M. Thorman left.

**F. Middle School Charter Renewal Update**

M. Huxley discussed the AUSD site visit, Parent Support Letters, and the upcoming Block Party on 10/26.

**IV. Action Items**

**A. AUSD Board's Appointed Board Member**

**B. Approval Elementary and Middle School State Indicators**

M. Huxley shared the fundamentals of Local Indicators Document in a short presentation. D. Forbes made a motion to approve the Elementary and Middle School State Indicators. Q. Chu seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Local Assignment Board Authorization Approval**

K. Zimmerman made a motion to approve the Local Assignment Board Authorization.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A.**

### **Review of Key November 21 Agenda Topics**

M. Huxley listed the key items for 11/21 meeting agenda:

MS Data Report, MS Charter Renewal Update, Charter Petition Update, LC Comms Update, Strategic Plan Update, Nora's Transition Plan, Enrollment Plan.

### **B. Adjourn Meeting**

Q. Chu made a motion to adjourn the meeting at 8:38 pm.

K. Zimmerman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,

D. Forbes