

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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#### **Date and Time**

Tuesday June 25, 2019 at 6:30 PM

#### **Location**

401 Pacific Avenue, Alameda CA - Room 201

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#### **Directors Present**

A. Price, C. Robie, D. Forbes, K. Zimmerman, Q. Chu, R. Whittaker, W. Schaff

#### **Directors Absent**

*None*

#### **Guests Present**

A. Cameron, M. Huxley, N. Bullock, S. Hottinger, S. Ivery, W. Williams

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Tuesday Jun 25, 2019 at 6:37 PM.

#### **C. C. Public Comments**

No public comments at this time.

#### **D.**

## **The Board of Directors Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

W. Williams read the mission statement.

M. Huxley read the envisioned future.

### **II. II. Consent Agenda**

#### **A. Approve the May 2019 Check Register and Credit Card Statement**

#### **B. Approve May 30 Board Meeting Minutes**

W. Schaff made a motion to approve minutes from the Board Meeting on 05-30-19 Board Meeting on 05-30-19.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Vote on Consolidated Applications (ConApp)**

W. Schaff made a motion to approve the 2019-20 ConApp for the Elementary and Middle School.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Approval of the 990**

W. Schaff made a motion to approve the June 2018 990 tax return.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. AUSD/AoA Food Services Agreement**

W. Schaff made a motion to approve the AUSD Food Services MOU for 2019-20.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. General Fiscal/Operational MOU Between AoA and AUSD**

W. Schaff made a motion to approve the General Fiscal/Operational MOU Between AoA and AUSD for 2019-20.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. UPDATED UNIFORM COMPLAINT POLICY**

Pulling from the consent agenda. Bringing back to the next regularly scheduled board meeting.

#### **H.**

### **Vote on Consent Agenda**

W. Schaff made a motion to approve the consent agenda.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Forbes	Aye
C. Robie	Absent
R. Whittaker	Aye
K. Zimmerman	Aye
A. Price	Aye
W. Schaff	Aye
Q. Chu	Aye

### **III. Board Communications**

#### **A. Board Member Reports**

Q. Che - announced that the ED group will be sending out an evaluation for the board to complete.

D. Forbes & M. Huxley - announced the new Superintendent of AUSD.

#### **B. Executive Director Report**

M. Huxley presented on the following:

- Current Elementary & Middle School enrollment for the upcoming school year
- The status of the MS Charter Renewal
- Larson Communications proposal of the 10-year celebration for AoA

M. Huxley thanked the Board and the Staff for their continued dedication to The Academy of Alameda.

### **IV. Action Items:**

#### **A. Vote on Board Members Serving New 3-Year Terms**

W. Schaff made a motion to approve new 3-year terms for Amy Price and David Forbes.

Q. Chu seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Price	Abstain
R. Whittaker	Aye
D. Forbes	Abstain
C. Robie	Absent
W. Schaff	Aye
K. Zimmerman	Aye

**Roll Call**

Q. Chu           Aye

**B. Board Officer Nominations**

W. Schaff made a motion to nominate David Forbes as Board President and Que Chu as Vice President.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff       Aye

R. Whittaker   Absent

D. Forbes       Abstain

Q. Chu          Abstain

K. Zimmerman Aye

C. Robie        Absent

A. Price        Aye

W. Schaff made a motion to nominate Carole Robie as Board Secretary.

Q. Chu seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Zimmerman Aye

C. Robie        Absent

Q. Chu          Aye

R. Whittaker   Absent

W. Schaff       Aye

D. Forbes       Aye

A. Price        Aye

D. Forbes made a motion to nominate Bill Schaff as the Board Treasurer.

Q. Chu seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Forbes       Aye

W. Schaff       Abstain

K. Zimmerman Aye

C. Robie        Absent

R. Whittaker   Absent

A. Price        Aye

Q. Chu          Aye

**C. Board Meeting/Retreat Calendar - 2019/20**

W. Schaff made a motion to approve the revised 2019-20 Board Calendar, with the additional August 19th Special Board Meeting.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
W. Schaff Aye  
C. Robie Absent  
D. Forbes Aye  
Q. Chu Aye  
R. Whittaker Aye  
K. Zimmerman Aye

**D. Vote on The Academy of Alameda Elementary School LCAP and Federal Addendum**

W. Schaff made a motion to approve the 2019-20 Elementary School LCAP and Federal Addendum.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
Q. Chu Aye  
R. Whittaker Absent  
D. Forbes Aye  
K. Zimmerman Aye  
W. Schaff Aye  
C. Robie Absent

**E. Vote on The Academy of Alameda Middle School LCAP and Federal Addendum**

W. Schaff made a motion to approve the 2019-20 Middle School LCAP and Federal Addendum.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
W. Schaff Aye  
R. Whittaker Absent  
Q. Chu Aye  
C. Robie Absent  
D. Forbes Aye  
K. Zimmerman Aye

**F. The Academy of Alameda Elementary School 2019/20 Budget**

W. Schaff made a motion to approve the 2019-20 Elementary School Budget.

K. Zimmerman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Zimmerman Aye  
C. Robie Absent  
W. Schaff Aye  
R. Whittaker Absent  
D. Forbes Aye  
A. Price Aye  
Q. Chu Aye

**G. The Academy of Alameda Middle School 2019/20 Budget**

W. Schaff made a motion to approve the 2019-20 Middle School Budget.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff Aye  
C. Robie Absent  
K. Zimmerman Aye  
A. Price Aye  
R. Whittaker Absent  
D. Forbes Aye  
Q. Chu Aye

**H. The Academy of Alameda 3-Year Strategic Plan (2019-2022)**

W. Schaff made a motion to approve the 3-year strategic plan.

Q. Chu seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Zimmerman Aye  
C. Robie Aye  
A. Price Aye  
Q. Chu Aye  
R. Whittaker Aye  
D. Forbes Aye  
W. Schaff Aye

**I. Review of Executive Director's 2018/19 Goals**

M. Huxley presented on his progress on 18-19 ED goals.

**J. Approval of The Executive Director's 2019/20 Compensation**

A. Price made a motion to approve the compensation study conducted by Edgility on the Executive Director's salary range.

Q. Chu seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Whittaker Absent  
C. Robie Absent  
W. Schaff Aye  
A. Price Aye  
Q. Chu Aye  
K. Zimmerman Aye  
D. Forbes Aye

A. Price made a motion to approve the Executive Director's compensation effective July 1, 2019.

W. Schaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff Aye  
R. Whittaker Absent  
C. Robie Absent  
A. Price Aye  
Q. Chu Aye  
K. Zimmerman Aye  
D. Forbes Aye

**V. Closing Items**

**A. Review of August 4, 2019 Board Retreat**

Ed Porter will facilitate the meeting. M. Huxley & D. Forbes will create the agenda.

**B. Review August 28 Board Meeting Agenda**

M. Huxley shared the planned agenda for August 28th.

**C. Adjourn Meeting**

W. Schaff made a motion to adjourn the meeting.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
R. Whittaker Absent  
K. Zimmerman Aye  
Q. Chu Aye  
W. Schaff Aye  
D. Forbes Aye  
C. Robie Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,  
D. Forbes