

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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**Date and Time**

Thursday April 25, 2019 at 6:30 PM

**Location**

401 Pacific Avenue, Alameda CA - Room 201

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**Directors Present**

A. Price, C. Robie, D. Forbes, Q. Chu, W. Schaff

**Directors Absent**

K. Zimmerman, R. Whittaker

**Guests Present**

M. Huxley

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Apr 25, 2019 at 6:38 PM.

**C. C. Public Comments****D.**

## **The Board of Directors Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

### **II. II. Consent Agenda**

#### **A. Approve the March 2019 Check Register and Credit Card Statement**

#### **B. Approve March 28, 2019 Board Meeting Minutes**

Q. Chu made a motion to approve minutes from the Board Meeting on 03-28-19 Board Meeting on 03-28-19.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Vote on Consent Agenda**

Q. Chu made a motion to Accept Consent Agenda.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Closed Session Items**

#### **A. Closed Session: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Adjourned to closed session at 6:39pm

#### **B. Report Out On Closed Session Item**

Reported back into public session at 6:50pm. No actions taken during closed session.

### **IV. Board Communications**

#### **A. Board Member Reports**

#### **B. Executive Director Report**

#### **C. Attracting Potential New Board Members**

The Board discussed the importance of continuing to attract and retain a diverse, high performing board with the following skill sets and qualities

Skill sets include:

- Background in education
- Education finance
- Legal expertise

- Grant writing
- Fund development
- Big picture thinker
- \*Marketing/communications
- \*Community relations and involvement
- Governance experience
- \*(Business) community leaders
- Child development

\*Commitment to AoA's mission, envisioned future and core values, public education, and serving all children at a high level

There was a discussion on potential Board members who fit the desired criteria and a commitment by Board members to talk to potential candidates to see if there was interest prior to the May 30 Board meeting.

#### **D. California School Dashboard Presentation - Part I**

Matt Huxley, Executive Director provided an overview of the California Dashboard including its growing value as a important tool to convey important information on both schools to The Academy's Board, staff, and families.

#### **E. Communication Plan for MS Charter Renewal and Community Relations**

Executive Director, Matt Huxley, presented a draft plan to contract with Larson Communication to develop an effective communications plan targeted to AoA families and the broader community. A specific proposal will be brought to the Board for vote at the May 30 Board meeting.

### **V. Action Items:**

#### **A. Revisions to Section 12 of The Academy's Board Bylaws**

W. Schaff made a motion to Accept revision to Section 12 of The Academy of Alameda's Board Bylaws pertaining to the removal of directors per Young, Minney, & Corr's review of that section.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Compensation Plan: Vote on Cabinet Level Salary Ranges**

W. Schaff made a motion to Approve the salary ranges recommended through the recent compensation study conducted by Edgility for the following positions: Director of Finance, Assistant Principal, Director of Human Resources, Elementary and Middle School Principals.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Proposed New Salary Range for Middle School Counselor Position**

Q. Chu made a motion to Approve the salary range for the Middle School Counselor position.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Review of Key May 30 Board Meeting Agenda Topics**

**B. Adjourn Meeting**

C. Robie made a motion to Vote to adjourn the meeting at 9:05pm.

W. Schaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 PM.

Respectfully Submitted,

D. Forbes