



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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##### **Date and Time**

Thursday June 21, 2018 at 6:30 PM

##### **Location**

401 Pacific Avenue (Rm 203 - Upstairs 1st Quad), Alameda, CA

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##### **Directors Present**

A. Price, C. Robie, D. Forbes, Q. Chu, R. Whittaker

##### **Directors Absent**

D. Popalardo, W. Schaff

##### **Guests Present**

M. Huxley, N. Bullock, S. Ivery, W. Williams

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

M. Huxley called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Jun 21, 2018 at 6:35 PM.

##### **C. C. Public Comments**

No public comments

## II. II. Consent Agenda

### A. Approve May 22, 2018 Board Meeting Minutes

A. Price made a motion to approve minutes from the Board Meeting on 05-22-18, with amendments to to attendees present and removing duplicate approval of the check register. Board Meeting on 05-22-18.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Popalardo Absent

W. Schaff Absent

D. Forbes Aye

A. Price Aye

Q. Chu Aye

R. Whittaker Aye

C. Robie Aye

### B. Approve the May Check Register

A. Price made a motion to approve the check register.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Forbes Aye

R. Whittaker Aye

C. Robie Aye

W. Schaff Absent

A. Price Aye

Q. Chu Aye

### C. AoA/AUSD Fiscal MOU

R. Whittaker made a motion to approve the fiscal MOU.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

R. Whittaker Aye

W. Schaff Absent

Q. Chu Aye

A. Price Aye

C. Robie Aye

D. Forbes Aye

## III. Board Communications

**A. School Directors' Report**

N. Bullock presented on the K-5 charter renewal timeline with an AUSD vote occurring on 11/27/18. She also presented on year-end celebrations, events, and wrap-up. W. Williams presented on the 8th grade graduation ceremony, follow-up with students transitioning to high school, and hiring.

**B. Executive Director Report**

M. Huxley presented on the organization areas of focus for 2018-19, new hires and key staffing additions, and the staff & family recruitment video.

**C. Feedback on General Marketing Plan's Foundational Components**

M. Huxley presented on the marketing and communication plan for 2018-19. The Marketing Working Group will put forward a plan and bring back to the Board in early Fall.

**D. June 7, 2018 Finance Working Group Meeting Share Out**

**E. Conflict of Interest Code Draft**

**IV. Financial Information**

**A. Vote on the The Academy's elementary and middle schools' 2018/19 budget**

C. Robie made a motion to approve the 2018-19 Elementary and Middle School budgets.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Robie	Aye
A. Price	Aye
D. Forbes	Aye
R. Whittaker	Aye
Q. Chu	Aye
W. Schaff	Absent

**V. Action Items**

**A. Nominate and Vote for Board Member Officers for 2018/19 School Year**

C. Robie made a motion to nominate David Forbes as the Board President for 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Q. Chu	Aye
D. Forbes	Abstain

**Roll Call**

C. Robie      Aye  
R. Whittaker   Aye  
A. Price        Aye  
W. Schaff      Absent

A. Price made a motion to nominate Que Chu as the Vice President of the Board in 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price        Aye  
W. Schaff      Absent  
Q. Chu         Abstain  
R. Whittaker   Aye  
C. Robie       Aye  
D. Forbes      Aye

A. Price made a motion to nominate Carole Robe as the Board Secretary for 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff      Absent  
Q. Chu         Aye  
C. Robie       Abstain  
A. Price        Aye  
R. Whittaker   Aye  
D. Forbes      Aye

D. Forbes made a motion to nominate William Schaff as the Board Treasurer for 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Forbes      Aye  
A. Price        Aye  
W. Schaff      Absent  
C. Robie       Aye  
R. Whittaker   Aye  
Q. Chu         Aye

**B. Vote on The Academy Of Alameda's K-5 2018/19 LCAP**

C. Robie made a motion to approve the 2018-19 AoA Elementary School LCAP.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Q. Chu         Aye

**Roll Call**

A. Price Aye  
R. Whittaker Aye  
D. Forbes Aye  
W. Schaff Absent  
C. Robie Aye

**C. Vote on The Academy Of Alameda's Middle School 2018/19 LCAP**

C. Robie made a motion to approve the 2018-19 AoA Middle School LCAP.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Q. Chu Aye  
W. Schaff Absent  
C. Robie Aye  
D. Forbes Aye  
A. Price Aye  
R. Whittaker Aye

**VI. Closing Items**

**A. 2018.19 Board Meeting Calendar Proposal**

A. Price made a motion to approve the 2018-19 Board Meeting Calendar.

R. Whittaker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Whittaker Aye  
W. Schaff Absent  
D. Forbes Aye  
Q. Chu Aye  
C. Robie No  
A. Price Aye

**B. Closed Session: Gov't Code § 54957(b) Executive Director Evaluation**

Closed session began at 9:08 PM

The Board discussed the Executive Director's evaluation data from the Board survey.

Carole Robie and Que Chu were tasked with creating a memo that summarized the Board's recommendations to the Executive Director regarding his 2018/19 goals.

**C. Adjourn Meeting**

Q. Chu made a motion to adjourn the meeting.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 PM.

Respectfully Submitted,  
M. Huxley