

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

---

**Date and Time**

Thursday June 21, 2018 at 6:30 PM

**Location**

401 Pacific Avenue (Rm 203 - Upstairs 1st Quad), Alameda, CA

**Directors Present**

A. Price, C. Robie, D. Forbes, Q. Chu, R. Whittaker

**Directors Absent**

D. Popalardo, W. Schaff

**Guests Present**

M. Huxley, N. Bullock, S. Ivery, W. Williams

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Huxley called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Jun 21, 2018 at 6:35 PM.

**C. C. Public Comments**

No public comments

## II. II. Consent Agenda

### A. Approve May 22, 2018 Board Meeting Minutes

A. Price made a motion to approve minutes from the Board Meeting on 05-22-18, with amendments to to attendees present and removing duplicate approval of the check register. Board Meeting on 05-22-18.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Q. Chu       Aye  
D. Popalardo Absent  
A. Price       Aye  
C. Robie       Aye  
D. Forbes      Aye  
W. Schaff     Absent  
R. Whittaker  Aye

### B. Approve the May Check Register

A. Price made a motion to approve the check register.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Forbes     Aye  
R. Whittaker Aye  
C. Robie       Aye  
W. Schaff     Absent  
A. Price       Aye  
Q. Chu        Aye

### C. AoA/AUSD Fiscal MOU

R. Whittaker made a motion to approve the fiscal MOU.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Price       Aye  
W. Schaff     Absent  
Q. Chu        Aye  
R. Whittaker Aye  
C. Robie       Aye  
D. Forbes      Aye

## III. Board Communications

**A. School Directors' Report**

N. Bullock presented on the K-5 charter renewal timeline with an AUSD vote occurring on 11/27/18. She also presented on year-end celebrations, events, and wrap-up. W. Williams presented on the 8th grade graduation ceremony, follow-up with students transitioning to high school, and hiring.

**B. Executive Director Report**

M. Huxley presented on the organization areas of focus for 2018-19, new hires and key staffing additions, and the staff & family recruitment video.

**C. Feedback on General Marketing Plan's Foundational Components**

M. Huxley presented on the marketing and communication plan for 2018-19. The Marketing Working Group will put forward a plan and bring back to the Board in early Fall.

**D. June 7, 2018 Finance Working Group Meeting Share Out**

**E. Conflict of Interest Code Draft**

**IV. Financial Information**

**A. Vote on the The Academy's elementary and middle schools' 2018/19 budget**

C. Robie made a motion to approve the 2018-19 Elementary and Middle School budgets.  
R. Whittaker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Forbes	Aye
C. Robie	Aye
R. Whittaker	Aye
W. Schaff	Absent
Q. Chu	Aye
A. Price	Aye

**V. Action Items**

**A. Nominate and Vote for Board Member Officers for 2018/19 School Year**

C. Robie made a motion to nominate David Forbes as the Board President for 2018-19.  
R. Whittaker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Robie	Aye
W. Schaff	Absent

**Roll Call**

Q. Chu Aye  
D. Forbes Abstain  
A. Price Aye  
R. Whittaker Aye

A. Price made a motion to nominate Que Chu as the Vice President of the Board in 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Whittaker Aye  
D. Forbes Aye  
A. Price Aye  
W. Schaff Absent  
C. Robie Aye  
Q. Chu Abstain

A. Price made a motion to nominate Carole Robe as the Board Secretary for 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
C. Robie Abstain  
R. Whittaker Aye  
D. Forbes Aye  
W. Schaff Absent  
Q. Chu Aye

D. Forbes made a motion to nominate William Schaff as the Board Treasurer for 2018-19.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
D. Forbes Aye  
C. Robie Aye  
Q. Chu Aye  
R. Whittaker Aye  
W. Schaff Absent

**B. Vote on The Academy Of Alameda's K-5 2018/19 LCAP**

C. Robie made a motion to approve the 2018-19 AoA Elementary School LCAP.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff Absent

**Roll Call**

A. Price Aye  
D. Forbes Aye  
C. Robie Aye  
Q. Chu Aye  
R. Whittaker Aye

**C. Vote on The Academy Of Alameda's Middle School 2018/19 LCAP**

C. Robie made a motion to approve the 2018-19 AoA Middle School LCAP.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Price Aye  
Q. Chu Aye  
W. Schaff Absent  
C. Robie Aye  
D. Forbes Aye  
R. Whittaker Aye

**VI. Closing Items**

**A. 2018.19 Board Meeting Calendar Proposal**

A. Price made a motion to approve the 2018-19 Board Meeting Calendar.

R. Whittaker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Forbes Aye  
C. Robie No  
R. Whittaker Aye  
A. Price Aye  
Q. Chu Aye  
W. Schaff Absent

**B. Closed Session: Gov't Code § 54957(b) Executive Director Evaluation**

Closed session began at 9:08 PM

The Board discussed the Executive Director's evaluation data from the Board survey.

Carole Robie and Que Chu were tasked with creating a memo that summarized the Board's recommendations to the Executive Director regarding his 2018/19 goals.

**C. Adjourn Meeting**

Q. Chu made a motion to adjourn the meeting.

C. Robie seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 PM.

Respectfully Submitted,  
M. Huxley