

APPROVED



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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**Date and Time**

Thursday October 26, 2017 at 6:30 PM

**Location**

401 Pacific Avenue, Alameda CA (Room 203 - Upper 1st Quad)

**Directors Present**

A. Price, D. Forbes, Q. Chu, R. Whittaker, W. Schaff

**Directors Absent**

C. Robie, D. Popalardo

**Directors who arrived after the meeting opened**

W. Schaff

**Guests Present**

M. Huxley, N. Bullock, S. Ivery, W. Williams

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Oct 26, 2017 at 6:35 PM.

**C.**

### C. Public Comments

No public comments requested.

## II. II. Consent Agenda

### A. Approve September 14 Board Meeting Minutes

A. Price made a motion to approve minutes from the Board Meeting on 09-14-17 Board Meeting on 09-14-17.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Price      Aye  
D. Popalardo   Absent  
R. Whittaker   Aye  
C. Robie      Absent  
D. Forbes      Aye  
Q. Chu        Aye  
W. Schaff     Aye

### B. B. Approve Check Registers

A. Price made a motion to approve the September check register.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

R. Whittaker   Aye  
C. Robie       Absent  
Q. Chu         Aye  
W. Schaff      Aye  
D. Popalardo   Absent  
D. Forbes      Aye  
A. Price        Aye

### C. Approve Revised Board Volunteer Policy

A. Price made a motion to approve the revised Volunteer Policy.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

C. Robie       Absent  
D. Forbes      Aye  
R. Whittaker   Aye  
D. Popalardo   Absent  
Q. Chu        Aye

**Roll Call**

W. Schaff Aye  
A. Price Aye

**D. Approve Revised AoA Employee Handbook**

A. Price made a motion to approve the revised Employee Handbook.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Schaff Aye  
R. Whittaker Aye  
D. Popalardo Absent  
D. Forbes Aye  
Q. Chu Aye  
C. Robie Absent  
A. Price Aye

**III. Board Communications**

**A. Nomination for President and Vice President**

R. Whittaker made a motion to approve William Schaff as Board President and David Forbes as Vice President.

A. Price seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Whittaker Aye  
D. Forbes Aye  
W. Schaff Aye  
D. Popalardo Absent  
C. Robie Absent  
Q. Chu Aye  
A. Price Aye

**B. School Directors' Report**

School directors updated the Board on their National Equity Project goals and insights from working with NEP.

**C. ES Summer School Program Findings (Summer 2017)**

W. Schaff arrived.

Overwhelmingly positive response from families on the summer school program. The overall program loss was within the board approved budget commitment.

Recommendation for 2018 summer would be to run the summer camp with built-in

literacy and math activities, but revise the structure of summer school instruction to be small group pull-outs.

**D. Promoting Two Schools Under The Academy of Alameda Umbrella and Review Logo Design/s**

Board discussed the pros and cons of each idea. The ED will continue to look into logo designs and get feedback from staff and students.

**E. Financial Update**

S. Ivery presented on the school financials from July - September. Due to enrollment changes since the board approved budget, the middle school operating income has decreased and the elementary school operating income has increased. As an organization, AoA continues to demonstrate a strong financial position.

**F. Review Board Member Job Description**

Board members and ED reviewed and discussed the Board's job description. Changes will be made based off suggestions from board members and brought back to the November board meeting for approval.

**G. Review New Board Member Orientation Plan**

Discussed the on-boarding successes and challenges of getting new board members acclimated.

**H. Executive Director Goal Setting and Evaluation Timeline for 2018/19**

Board discussed the timeline and provided the ED with feedback. A revised version will be brought back to the November board meeting for approval.

**IV. Action Items**

**A. Closed Session: 47. Gov't Code § 54957(b). (Executive Director Approval/Evaluation-2017/18 Goals)**

No Action Taken

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

W. Schaff

A. Price made a motion to adjourn the meeting.

R. Whittaker seconded the motion.

The board **VOTED** unanimously to approve the motion.