

APPROVED



THE ACADEMY OF ALAMEDA

The Academy of Alameda Charter School Board

Minutes

Board Retreat

Date and Time

Sunday August 13, 2017 at 9:00 AM

Location

980 Atlantic Blvd. Alameda, CA (Phocas Financial Suite)

Directors Present

A. Price, C. Robie, D. Forbes, W. Schaff

Directors Absent

D. Popalardo, L. Cazares, R. Whittaker

Guests Present

M. Huxley, S. Ivery

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Schaff called a meeting to order on Sunday Aug 13, 2017 at 9:15 AM.

C. Approve Minutes from June 25, 2017 Board Retreat

Tabled

II. Board Communications and Development

A. National Equity Project Presentation - Recap from June Board Retreat, The Year Ahead

Topic tabled for future retreat or Board meeting.

B. Creation of Board Working Agreements

Topic tabled for a future retreat

C. Communicate Schoolwide Organizational Focus Areas for 2017/18

The Executive Director shared out major Schoolwide areas of focus and received input/feedback from Board members: Major areas of focus included implementing an attraction and retention plan, leading and co-developing a formal staff development program, Implementing a marketing plan, and creating a Tier 4 intervention program.

D. Review and receive Feedback on AoA Board and Executive Director Development Areas for 2017/18

The Executive Director on his proposed goals for 2017/18 and the need to create a specific timeline for setting and review 2018/19 goals. Decision was made to have 2016/17 goals presented and evaluated during closed session at the September 14 Board meeting. A Board member, Carole Robie volunteered to work with the Executive Director to support setting his 2017/18 goals.

E. Board Provides Feedback to Executive Director on Select Topics

Board provided the ED with input on ways to help develop the Board's capacity to govern including a monthly Board calendar, revising the Board's Bylaws, creating a binder for each Board member of critical documents, creating a clear distinction of roles between the Board and Executive Director and administrative staff (governing versus administration roles).

The Executive Director received feedback from Board members on a shortened message that conveyed The Academy's mission and district program elements. Amy Price volunteered to work with the Executive Director to create a message statement based on the Board's feedback and bring back to the 9/14 Board meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,

W. Schaff