

The Academy of Alameda Charter School Board

Special Board Meeting

Identity Sentence

Date and Time

Wednesday November 12, 2025 at 6:00 PM PST

Location

The Academy of Alameda
401 Pacific Ave
Alameda, CA 94501
Room 203

Agenda

	Purpose	Presenter	Time
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I.	Opening Items		6:00 PM
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A.	Call the Meeting to Order	Discuss	David Forbes	1 m
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B.	Record Attendance		Damaris Espinosa	2 m
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C.	Public Comment		David Forbes	2 m
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The public can comment on any closed session item. Public Comment is limited to two (2) minutes per person.

II.	Closed Session			6:05 PM
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	Purpose	Presenter	Time
A. Review of the Executive Director's Goals	Discuss	David Forbes	25 m
A review of the Executive Director's goals for the 25-26 school year.			
III. Public Session			6:30 PM
A. Report Out From Closed Session	FYI	David Forbes	2 m
Report Out Any Actions Taken In Closed Session			
B. Public Comment	FYI	David Forbes	2 m
Public Comment is limited to two (2) minutes per person			
IV. Consent Agenda			6:34 PM
A. Approve Draft Meeting Minutes	Approve Minutes	David Forbes	1 m
Approve minutes for Board Meeting on October 22, 2025			
B. Check Registers	FYI	David Forbes	1 m
C. Credit Card Statements		David Forbes	1 m
D. Vote on Consent Agenda	Vote	David Forbes	1 m
V. Board Communication			6:38 PM
A. Identity Sentence	Discuss	David Forbes	35 m
Ongoing conversation from the August Board Retreat, September Board Meeting, and October Special Board Meeting			
B. Board Committee Reports	Discuss	David Forbes	10 m
Reports from the following committees:			
• Finance Committee • Student Success Committee • Governance Committee			
VI. Closing Items			7:23 PM

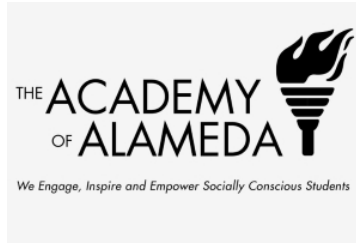
	Purpose	Presenter	Time
A. Individual Board Member Reports	FYI	David Forbes	5 m
B. Executive Director Report	FYI	Christine Chilcott	2 m
C. Upcoming Board Meetings	FYI	David Forbes	1 m
December 9:			
Special Education Presentation			
Vote on:			
First Interim Report			
Audit			
D. Adjourn Meeting	FYI	David Forbes	

Coversheet

Approve Draft Meeting Minutes

Section:	IV. Consent Agenda
Item:	A. Approve Draft Meeting Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Meeting on October 22, 2025

DRAFT



The Academy of Alameda Charter School Board

Minutes

Board Meeting

Date and Time

星期三 十月 22, 2025 at 6:30 下午

Location

AoA Room 203

Directors Present

A. Price, C. Robie, D. Forbes, J. Laird, K. McCoy, R. Rentschler, W. Schaff

Directors Absent

None

Guests Present

A. McGeorge, C. Chilcott, D. Espinosa, N. Stewart (remote)

I. Opening Items

A. Call the Meeting to Order

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Wednesday Oct 22, 2025 at 6:35 PM.

B. Record Attendance

C. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements

II. Open Session

A. Public Comment

A. Schlenk spoke about the difficulties of increasing the class size from 26 to 30 students.

III. Consent Agenda

A. Approve Draft Meeting Minutes

K. McCoy made a motion to approve the minutes from Board Meeting on 09-25-25.

W. Schaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Laird	Aye
W. Schaff	Aye
R. Rentschler	Aye
C. Robie	Aye
A. Price	Aye
D. Forbes	Aye
K. McCoy	Aye

B. Approve Draft Meeting Minutes

K. McCoy made a motion to approve the minutes from Special Board Meeting on 10-09-25.

W. Schaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. McCoy	Aye
D. Forbes	Aye
W. Schaff	Aye
J. Laird	Aye
C. Robie	Aye
A. Price	Aye
R. Rentschler	Aye

C. Vote on Check Registers

D. Vote on Credit Card Statement

E. Vote on Consent Calendar

K. McCoy made a motion to approve all of the above items in the consent agenda as is.

W. Schaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Forbes Aye
C. Robie Aye
J. Laird Aye
W. Schaff Aye
A. Price Aye
K. McCoy Aye
R. Rentschler Aye

IV. Board Communication

A. Vote on the Universal Meals Policy

C. Robie made a motion to approve the Universal Meals Policy as it is presented.

A. Price seconded the motion.

C. Chilcott advised that it is a policy we need to have but has not been in place and it is free meals for all students and is then reimbursed by the government

The board **VOTED** to approve the motion.

Roll Call

R. Rentschler Aye
W. Schaff Aye
A. Price Aye
C. Robie Aye
K. McCoy Aye
D. Forbes Aye
J. Laird Aye

B. Financial Presentation and Discussion

N. Stewart provided a detailed update on AoA's financial current standing. J. Laird asked if that 678 amount is holding steady. R. Rentschler said a lot of the money being low or losing out on is in 6th grade, he asked if that is normal. C. Chilcott advised that for the previous 2 years it had gone up but surprisingly this year this decrease came out of nowhere but an influx in 7th grade. R. Rentschler advised that the state budget is a rollercoaster hence cannot predict exactly what will happen. C. Robie advised her question is what caused the 16 students in 6th grade to leave? She advised we need to identify what is the decision or reason in which those decided not to stay with AoA. She also advised we may have to look at over-enrolling. W. Schaff advised that these numbers show us an outlook so that we can see what is to be expected in the future years to come.

C. Academic Presentation

A. McGeorge advised of the update for the academic reports for this year thus far. Both J. Laird and A. Price showed appreciation for the work done both in the school and in the

presentation. K. McCoy asked A. McGeorge if she has seen anything that stands out in AoA vs other schools. A. McGeorge advised of the attention given to students and how intentional the support is. She advised the parents and families notice this and are in the know of everything. W. Schaff advised that the Tier 2 and Tier 3 interventions were what stood out to him and wanted to say what a great job is being done to promote that. C. Robie advised that we do really great work and is wondering how we set targets. R. Rentschler advised that in some environments we get complacent and then we don't progress as much but rather have a conversation with parents advising them that if their child comes here the longer they are the better they will progress. He said we are too contextually driven but show that being here you can do better the longer you are here and not add too many words. A. Price advised it may not be best to say the longer but rather whenever you get here you will progress and put that out not just to parents but the students as well. She also asked what is the SPED Goalbook. A. McGeorge provided clarification. D. Forbes asked to what extent this information is being presented to co-parents. He also said he would like to see the proficiency level from K-5 and 6-8 to show if it is beneficial to those students who started from TK or K and stayed through vs those who came in after. A. McGeorge and C. Chilcott showed that the numbers do not show everything but rather also the stories showing students' progress.

D. Financial Internal Controls Presentation

C. Chilcott gave a brief overview on the financial internal controls. J. Laird appreciated putting this together and said it will make her a better board member. D. Forbes advised there is no direct way of finding out about lawsuits and wanted to see if there is a better way to share that information to the board. R. Rentschler advised that as a board member he would like the board share being up to ED judgement of how much information to share. C. Chilcott advised that there is no information about sharing it but said a policy should be made for that or a more formal item instead of just being up to discretion. The board also discussed the \$25k that the ED is allowed to spend and how that should also be a written policy so as to protect the ED and the Board.

E. Board Committee Reports

Finance committee- spoke about the revised numbers and will look at the parcel tax.

Governance Committee- spoke about how they are trying to get new board members and how now instead of looking for them to reverse it and put it out there and then the board decides who they will add. He spoke about how he spoke to the guy in the journal and can promote it there.

Student Success Committee- C. Robie provided the board with the goals they are aiming for this year.

V. Closing Items

A.

Individual Board Member Reports

D. Forbes reminded the band concert tomorrow and also reminded the board to sign up for the PTA.

B. Executive Director Report

C. Chilcott advised ICE is here and anticipated possible drop in attendance tomorrow. She advised will be giving updates to everyone. She also advised we will be down 3 board members for the following meeting and will possibly ask board members to be here at 6 possibly but will let them know after. Since there is no quorum yet they will cancel the board meeting on the 20th and extend the board meeting on Dec 9th.

C. Upcoming Board Meetings

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 下午.

Respectfully Submitted,
D. Forbes

Coversheet

Check Registers

Section:	IV. Consent Agenda
Item:	B. Check Registers
Purpose:	FYI
Submitted by:	
Related Material:	AoA October 2025 Combined Board Check Register.pdf

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	14710	The Education Team	10/3/2025	Bill #1042445--30-Day Permit & BA CBEST: 09/02/25 Bill #1042986--Permanent Placement of Courtney Yarbrough: 09/16/25		\$ 4,227.50
Check	14711	The Phatty B. Gallery, LLC	10/3/2025	Bill #20250918_AOA--Artwork Color Specs		\$ 753.00
Check	14712	Alameda County Industries	10/9/2025	Bill #0003710824--7 YD GARBAGE & 5 YD COMMINGLED RECYCLING - WEEKLY		\$ 3,974.51
Check	14713	Alameda County Office of Education	10/9/2025	Bill #INV26-00150--STRS Processing Fee: 1st Quarter FY25-256		\$ 354.00
Check	14714	Amazon Capital Services	10/9/2025	Bill #1694-9NV4-FHTV--Supplies Bill #1QK7-6X73-GLM3--Supplies Bill #1FFL-V413-GHDW--Supplies Bill #1GQY-TVHW-1KTX--Supplies Bill #1JLN-CQKQ-3DPW--Supplies Bill #1NYN-DTMY-3JQC--Supplies Bill #1HM4-C7RN-34DQ--Supplies Bill #1XFD-WCC9-HNFC--Supplies Bill #17RV-DMYK-K6VY--Supplies Bill #14JG-XK6M-971V--Supplies Bill #14FK-H7W1-FNKN--Supplies		\$ 1,239.26
Check	14714	Amazon Capital Services	10/9/2025	Bill #16HG-WTRY-YHQR--Supplies Bill #1XRN-YPNK-9PN6--Supplies Bill #14V3-MCQ1-DQH6--Supplies Bill #1FY6-RHJJ-HNKR--Supplies Bill #1C6X-TVRM-DKG7--Supplies Bill #1DHQ-7KYX-F4D6--Supplies Bill #1FRP-D6G7-19T1--Supplies Bill #1Q3C-DL1L-14PV--Supplies Bill #196K-PPLL-FTW4--Supplies		Cont'd
Check	14715	Gachina Landscape Management	10/9/2025	Bill #E 232543--Maintenance Contract: October 2025		\$ 991.00
Check	14716	RCM Technologies	10/9/2025	Bill #47029--Behavior Tech : 09/21 - 09/27/25		\$ 1,342.80
Check	14717	Robert Half	10/9/2025	Bill #65436810--Substitute Svc w/e 09/19/25 Bill #65454303--Substitute Svc w/e 09/26/25 Bill #65442728--Substitute Svc w/e 09/26/25		\$ 4,083.20
Check	14718	Sergio's Janitorial & Yard Services	10/9/2025	Bill #143--Daily Cleaning Bill #142--Daily Cleaning - September 2025		\$ 11,800.00
Check	14719	Teachers on Reserve	10/9/2025	Bill #99789--Substitute Svc: 09/08 - 09/12/25		\$ 1,045.39
Check	14720	Teachers on Reserve	10/9/2025	Bill #99805--Substitute Svc: 09/15 - 09/19/25		\$ 2,162.11

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	14721	Xerox Corporation	10/9/2025	Bill #023827840BAL--Base Charge: June 2025 & Meter Usage - 05/21 - 06/21/25 Serial #ZQT982112 Bill #024362134--Base Charge: September 2025 & Meter Usage - 08/21 - 09/21/25 Serial #ZQT-984327 Bill #024362133--Base Charge: September 2025 & Meter Usage - 08/21 - 09/21/25 Serial #ZQT-982112 Bill #022952436--Base Charge: January 2025 & Meter Usage - 12/21/24 -01/21/25 Serial # ZQT-982112		\$ 997.11
Check	14722	Delta Charter Service	10/9/2025	Bill #82619--Buses to and from Disneyland for band Bill #82618--Buses to and from Disneyland for band		\$ 18,184.00
Check	14723	Adriana San Millan School Psychology and Special Education Services, LLC	10/17/2025	Bill #10771--Behavior Intervention Implementation: 10/03/25		\$ 625.00
Check	14724	Amazon Capital Services	10/17/2025	Bill #17XH-LCHL-CCNR--Supplies Bill #1VXJ-KXTV-DF77--Supplies Bill #1V9H-9NPN-D7WR--Supplies Bill #1KGX-JK43-T4MD--Supplies Bill #1PCT-LJ7T-D7YN--Supplies Bill #1GKD-FRXT-QVMQ--Supplies Bill #1X4K-RVHM-DGYQ--Supplies Bill #1F11-M4XV-TRTP--Supplies Bill #1WRW-WXM1-C1TP--Supplies Bill #13GN-JHHG-LTXC--Supplies Bill #1PNQ-JYD9-CHT6--Supplies Bill #1JF7-TK49-9MTM--Supplies Bill #1YMQ-WGQX-CYCN--Supplies Bill #1QCY-XVKP-D6T4--Supplies		\$ 967.11
Check	14724	Amazon Capital Services	10/17/2025	Bill #1RN3-FFVG-K6NG--Supplies Bill #1F7L-NLMP-RQH1--Supplies Bill #1649-T1WT-9XJ3--Supplies Bill #1TWC-PC3G-9VJX--Supplies Bill #1LR4-H4RR-CQM9--Supplies Bill #1PQG-JQDJ-D1YD--Supplies Bill #1XVW-3H1W-9MFJ--Supplies Bill #1R4Y-7CWJ-9PHG--Supplies Bill #1X9W-JHX1-G4D7--Supplies Bill #1F11-M4XV-R6RJ--Supplies Bill #1T9L-Q9QT-FJDN--Supplies Bill #1XX6-CD11-LDQH--Supplies		Cont'd
Check	14725	Bird and Bee Education	10/17/2025	Bill #2518--7Th Grade Sexual Health Education		\$ 4,200.00

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	14726	Larson Communications	10/17/2025	Bill #3870--Public Relations Retainer: October 2025		\$ 6,500.00
Check	14727	RCM Technologies	10/17/2025	Bill #47365--Behavior Tech : 09/28 - 10/04/25		\$ 1,372.50
Check	14728	Robert Half	10/17/2025	Bill #65478545--Substitute Svc w/e 10/03/25 Bill #65461201--Substitute Svc w/e 09/26/25		\$ 3,045.29
Check	14729	The Education Team	10/17/2025	Bill #1048207--BA Only: 09/22 - 09/23/25 Bill #1046271--30-Day Permit & BA Only: 09/15 - 09/19/25		\$ 1,602.34
Check	14730	WEX Health, Inc.	10/17/2025	Bill #0002237017-IN--Commuter & FSA - September 2025		\$ 147.40
Check	14731	Young, Minney & Corr, LLP	10/17/2025	Bill #18882--Legal Svcs' thru : 09/02 - 09/30/25		\$ 3,852.50
Check	14732	Adriana San Millan School Psychology and Special Education Services, LLC	10/24/2025	Bill #10835--Behavior Intervention Implementation: 10/01 - 10/02/25 Bill #10836--Behavior Intervention Implementation: 10/06 - 10/10/25		\$ 5,593.75
Check	14733	Amazon Capital Services	10/24/2025	Bill #1C7N-Q1X6-4LNF--Supplies Bill #1GYW-HLY1-ND1W--Supplies Bill #1K7D-WK3R-G3PM--Supplies Bill #1N97-YPGH-CTGY--Supplies Bill #16WD-Q4T7-CW4X--Supplies Bill #16WD-Q4T7-CTHF--Supplies Bill #1MPN-VCW7-37FM--Supplies Bill #1DPG-QCWQ-DV71--Supplies Bill #16Y7-M4CF-39M6--Supplies		\$ 962.88
Check	14733	Amazon Capital Services	10/24/2025	Bill #16Y7-M4CF-MKYY--Supplies Bill #1TGJ-NNWP-L9QV--Supplies Bill #1GFN-PCMK-CQF6--Supplies Bill #11DW-6YGR-4GL7--Supplies Bill #1YKQ-RMY-7KJK--Supplies Bill #1KY1-YPWC-DPYP--Supplies Bill #1MDH-K6TK-6NRQ--Supplies Bill #1CJP-LGLT-7471--Supplies Bill #1Y7L-LJDK-H3Q7--Supplies		Cont'd
Check	14734	JW Pepper & Son, Inc.	10/24/2025	Bill #367890673--Music Supplies		\$ 6.00
Check	14735	Robert Half	10/24/2025	Bill #65487247--Substitute Svc w/e 10/03/25 Bill #65507509--Substitute Svc w/e 10/10/25 Bill #65510090--Substitute Svc w/e 10/10/25 Bill #65485577--Substitute Svc w/e 10/03/25 Bill #65508185--Substitute Svc w/e 10/10/25		\$ 7,622.58

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	14736	Teachers on Reserve	10/24/2025	Bill #99933--Substitute Svc: 09/29 - 10/03/25 Bill #99886--Substitute Svc: 09/22 - 09/26/25 Bill #99990--Substitute Svc: 10/06 - 10/10/25		\$ 5,998.90
Check	14737	Teachers on Reserve	10/24/2025	Bill #99953--Substitute Svc: 10/06 - 10/10/25 Bill #99904--Substitute Svc: 09/29 - 10/03/25 Bill #99857--Substitute Svc: 09/22 - 09/26/25		\$ 12,389.76
Check	14738	The Education Team	10/24/2025	Bill #1050163--30-Day Permit & BA Only: 09/30 - 10/03/25		\$ 2,254.01
Check	14739	WEX Health, Inc.	10/24/2025	Bill #November 2025--Flex Benefits - Aggregate Balance		\$ 3,000.00
Check	14740	Alameda Unified School District	10/31/2025	Bill #INV26-00049--AOA Technology and MOF Chargeback		\$ 93,805.88
Check	14741	Amazon Capital Services	10/31/2025	Bill #1PYH-R4V1-R1MW--Supplies Bill #1V3T-NGHK-KG6N--Supplies Bill #1D1R-1PCY-Y4KR--Supplies Bill #1YQT-44QY-R477--Supplies Bill #191Y-1RY1-DXVX--Supplies Bill #1CG9-TPDM-RDC1--Supplies Bill #1PKT-J11P-QK4T--Supplies Bill #1V3T-NGHK-DXMM--Supplies Bill #1JQY-J4JC-WVYG--Supplies Bill #1M9J-W9NK-KJPW--Supplies		\$ 691.00
Check	14741	Amazon Capital Services	10/31/2025	Bill #1RRW-VDXV-QPDH--Supplies Bill #113J-639T-K4DC--Supplies Bill #14Y9-9YFD-X7LC--Supplies Bill #113J-639T-K3YX--Supplies Bill #1DVW-R64C-QVPG--Supplies Bill #164R-HJV1-DWHP--Supplies Bill #143P-FT4T-GTVK--Supplies Bill #11PQ-HKVN-RKRP--Supplies Bill #1ML9-6WLN-F1GT--Supplies		Cont'd
Check	14742	Brady Industries	10/31/2025	Bill #10771553--Janitorial Supplies		\$ 188.95
Check	14743	Department of Justice	10/31/2025	Bill #851416--Finger Print Apps & FBI: September' 25		\$ 1,542.00
Check	14744	RCM Technologies	10/31/2025	Bill #48166--Behavior Tech : 10/12 - 10/18/25 Bill #47863--Behavior Tech : 10/05 - 10/11/25		\$ 2,309.85
Check	14745	Robert Half	10/31/2025	Bill #65527085--Substitute Svc w/e 10/17/25 Bill #65526564--Substitute Svc w/e 10/17/25		\$ 1,961.00
Check	ACH5036	EdTec Inc.	10/9/2025	Bill #CINV-00011793--EdTec Monthly - October 2025		\$ 16,666.67
Check	ACH5037	EdTec Inc.	10/17/2025	Bill #CINV-00011960--Postage Bill back		\$ 23.89

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	DB100125	U.S. Bank Equipment Finance	10/1/2025	DB100125 - U.S. Bank Equipment Finance (Acct #1375852)		\$ 471.28
Check	DB100125-1	Bamboo HR, LLC	10/1/2025	DB100125-1 - BambooHR		\$ 331.50
Check	DB100225	Square, Inc.	10/2/2025	DB100225 - Square, Inc.		\$ 35.00
Check	DB100625	Google Ads	10/6/2025	DB100625 - Google Ads		\$ 378.75
Check	DB100725	EME Enterprise Inc.	10/7/2025	DB100725 - EME Enterprise Inc.		\$ 53.88
Check	DB100825	Adobe Inc.	10/8/2025	DB100825 - Adobe Inc.		\$ 19.99
Check	DB101425	Equitable Financial Life Insurance Company of America	10/14/2025	DB101425 - Equitable Financial Life Insurance Company of America		\$ 8,670.15
Check	DB101525	CharterSafe	10/15/2025	DB101525 - CharterSafe		\$ 6,949.49
Check	DB101525-1	Purchase Power	10/15/2025	DB101525-1 - Pitney Bowes Purchase Power (Acct#0849-8326)		\$ 941.83
Check	DB101625	Zoom	10/16/2025	DB101625 - Zoom		\$ 288.10
Check	DB102025	USPS	10/20/2025	DB102025 - USPS		\$ 6.86
Check	DB102125	California Choice	10/21/2025	DB102125 - California Choice		\$ 75,809.33
Check	DB102225	Xerox Financial Services	10/22/2025	DB102225 - Xerox Financial Services (Contract #010-0082705-003)		\$ 708.34
Check	DB102325	Bank of Marin Visa Card	10/23/2025	DB102325 - Bank of Marin Visa Card 5830		\$ 19,285.04
Check	DB102425-1	Safeway	10/24/2025	DB102425-1 - Safeway		\$ 13.93
Check	DB102825	Superstar Health Education	10/28/2025	DB102825 - Superstar Health Education (S Corp)		\$ 4,360.00
Check	DB102825-1	Pitney Bowes, Inc.	10/28/2025	DB102825-1 - Pitney Bowes, Inc.		\$ 471.44
Check	DB103125	Bamboo HR, LLC	10/31/2025	DB103125 - BambooHR		\$ 331.50
Check	DB103125-1	EME Enterprise Inc.	10/31/2025	DB103125-1 - EME Enterprise Inc.		\$ 22.95
Check	M1066	The Education Team	10/23/2025	M1066 - Invoice # 1040641		\$ 847.17
Credit Card	9515-5830	IHIRE LLC	10/2/2025	09/05 - IHIRE LLC		\$ 299.00
Credit Card	9515-5830	Crisis Prevention Institute	10/2/2025	09/22 - Crisis Prevention Institute (CPI)		\$ 332.90
Credit Card	9515-5830	Reputation Simple	10/2/2025	09/10 - Reputation Simple		\$ 1,663.20
Credit Card	9515-5830	CTL	10/2/2025	09/10 - CTL		\$ 34.21
Credit Card	9515-5830	Yale University	10/2/2025	09/11 - Yale University		\$ 5,000.00
Credit Card	9515-5830	Facebook	10/2/2025	09/12 - Facebook		\$ 500.00
Credit Card	9515-5830	ODP Business Solutions, LLC	10/2/2025	09/15 - ODP Business Solutions, LLC (formerly Office Depot, Inc.)		\$ 565.29
Credit Card	9515-5830	ARC Online Training	10/2/2025	09/18 - ARC Online Training		\$ 2,531.00
Credit Card	9515-5830	Facebook	10/2/2025	09/18 - Facebook		\$ 161.24
Credit Card	9515-5830	PlanbookEdu LLC	10/2/2025	09/19 - PlanbookEdu LLC		\$ 54.00
Credit Card	9515-5830	Box Inc.	10/2/2025	09/19 - Box, Inc.		\$ 1,890.00
Credit Card	9515-5830	System Liquidation	10/2/2025	09/23 - System Liquidation		\$ 947.00
Credit Card	9515-5830	Fanale Drinks	10/2/2025	09/24 - Fanale Drinks		\$ 87.22
Credit Card	9515-5830	Home Depot	10/2/2025	09/26 - Home Depot		\$ 93.24
Credit Card	9515-5830	Home Depot	10/2/2025	09/29 - Home Depot		\$ 109.07

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Page 6

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[illegible]

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

[illegible]

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[illegible]

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount

Coversheet

Credit Card Statements

Section:	IV. Consent Agenda
Item:	C. Credit Card Statements
Purpose:	
Submitted by:	
Related Material:	AoA November 3, 2025 Combined CC Statement.pdf

**November 2025 Statement**

Page 1 of 3

Open Date: 10/03/2025 Closing Date: 11/03/2025

Account Ending in: ##### 5830

Visa® Community Card**Elan Financial
Services****1-866-552-8855**

BUS 30 ELN

1

ACADEMY OF ALAMEDA (CPN 001559617)

New Balance	\$10,046.16
Minimum Payment Due	\$101.00
Payment Due Date	11/28/2025

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$35.00 Late Fee and your APRs may be increased up to the Penalty APR of 30.99%.

Activity Summary

Previous Balance	+	\$19,305.81
Payments	-	\$19,285.04 ^{CR}
Other Credits	-	\$20.77 ^{CR}
Purchases	+	\$10,046.16
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00

New Balance = \$10,046.16**Past Due \$0.00****Minimum Payment Due \$101.00**

Credit Line \$50,000.00

Available Credit \$39,953.84

Days in Billing Period 32

Payment Options:Mail payment coupon
with a checkPay online at
myaccountaccess.comPay by phone
1-866-552-8855

No payment is required.

CPN 001559617



0047985100550558300000101000010046161

Automatic Payment

24-Hour Elan Financial Services: 1-866-552-8855

to pay by phone
to change your address

106481588896586 E

ACADEMY OF ALAMEDA
ACCOUNTS PAYABLE
401 PACIFIC AVE
ALAMEDA CA 94501-1837

Account Ending in: ##### 5830

Your new full balance of \$10,046.16 will be
automatically deducted from your account on
11/24/25.

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
- ▶ Dollar amount: The dollar amount of the suspected error.
- ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
 - ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
 - ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - ▶ We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

Important Information Regarding Your Account

1. INTEREST CHARGE: Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("**DPR**") by the Average Daily Balance ("**ADB**") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation. If you do not pay your New Balance in full by the Payment Due Date, you will not get an interest-free period on Purchases again until you pay the New Balance in full by the Payment Due Date for two billing cycles in a row.

2. Payment Information: We will accept payment via check, money order, the internet (including mobile and online) or phone or previously established automatic payment transaction. You must pay us in U.S. Dollars. If you make a payment from a foreign financial institution, you will be charged and agree to pay any collection fees added in connection with that transaction. The date you mail a payment is different than the date we receive the payment. The payment date is the day we receive your check or money order at Elan Financial Services, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your internet or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Payments sent without the payment coupon or to an incorrect address will be processed and credited to your Account within 5 banking days of receipt. Payments sent without a payment coupon or to an incorrect address may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and/or Account suspension. The deadline for on-time internet and phone payments varies, but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made. Please contact Elan Financial Services for internet, phone, and mobile crediting times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

3. Credit Reporting: We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.



November 2025 Statement 10/03/2025 - 11/03/2025

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ACADEMY OF ALAMEDA (CPN 001559617)

Elan Financial Services (1-866-552-8855

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Your payment of \$10046.16 will be automatically deducted from your bank account on 11/24/2025. Please refer to your AutoPay Terms and Conditions for further information regarding this account feature.

***IMPORTANT NOTICE:** Please see the enclosed insert for changes being made to your cardmember agreement.

Transactions		CHILCOTT,CHRISTINE			Credit Limit	\$50000
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation
Purchases and Other Debits						
10/03	10/02	4242	GOFANTIX* OAKLAND ATHL GOFAN.CO GA		\$94.00	_____
10/06	10/03	5836	ODP BUS SOL LLC # 1029 800-463-3768 WA		\$616.95	_____
10/06	10/04	2380	IHIRE, LLC 866-330-0196 MD		\$299.00	_____
10/07	10/06	0348	SP FANALE DRINKS FANALED RINKS. CA		\$74.75	_____
10/09	10/08	5255	FAMILYLAUNDRY FAMILYLAUNDRY CA		\$302.95	_____
10/10	10/09	8309	IN *REPUTATION SIMPLE 843-3100340 SC		\$1,663.20	_____
10/10	10/10	8050	FACEBK *XR6G34ZFJ2 650-5434800 DE		\$500.00	_____
10/14	10/10	9821	EMBASSY SUITES ANAHEIM GARDEN GROVE CA FOR 01 NIGHTS FOLIO: LAXGD021644		\$2,500.00	_____
10/20	10/17	8065	FACEBK *YJ8AR5HFJ2 650-5434800 DE		\$140.26	_____
10/22	10/21	7555	EPIC SPORTS 888-2692440 KS		\$160.85	_____
10/23	10/20	2142	ODP BUS SOL LLC # 1029 800-463-3768 WA		\$394.26	_____
10/23	10/23	7856	SP FANALE DRINKS FANALED RINKS. CA		\$111.48	_____
10/27	10/22	7842	SQ *PUERTO RICAN STREE gosq.com CA		\$332.82	_____
10/27	10/24	2154	TCI 800-4976138 CA		\$578.00	_____
10/29	10/28	2246	CLOSE UP FOUNDATION 703-706-3300 VA		\$500.00	_____
10/29	10/28	2261	CLOSE UP FOUNDATION 703-706-3300 VA		\$500.00	_____
11/03	11/01	4307	GOOGLE *SVC Saoaschools g.co/HelpPay# CA		\$141.17	_____
Total for Account ##### 5764					\$8,909.69	

Transactions		MCGEORGE,AMY				Credit Limit	\$25000
Post Date	Trans Date	Ref #	Transaction Description			Amount	Notation
Other Credits							
10/07	10/01	6905	SCHOOL HEALTH CORPORAT 866-3236465 IL MERCHANDISE/SERVICE RETURN			\$20.77	CR _____
Purchases and Other Debits							

Continued on Next Page



November 2025 Statement 10/03/2025 - 11/03/2025

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ACADEMY OF ALAMEDA (CPN 001559617)

Elan Financial Services (1-866-552-8855

Transactions		MCGEORGE,AMY			Credit Limit	\$25000
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation
10/03	10/02	0985	Audible*NV07R58P0	Amzn.com/bill NJ	\$14.95	_____
10/14	10/10	3691	Audible*NF33M73N2	Amzn.com/bill NJ	\$100.17	_____
10/15	10/14	6248	TEACHERSPAYTEACHERS.CO 646-588-0910 CA		\$3.50	_____
10/17	10/16	1376	TARGET.COM *	800-591-3869 MN	\$37.55	_____
10/17	10/17	6684	TEACHERSPAYTEACHERS.CO 646-588-0910 CA		\$14.95	_____
10/21	10/21	1292	IC* INSTACART	INSTACART.COM CA	\$245.85	_____
10/22	10/21	2646	IC* INSTACART	888-246-7822 CA	\$26.46	_____
10/22	10/21	4586	IC* INSTACART	888-246-7822 CA	\$0.10	_____
10/23	10/22	8063	WAL-MART #5434	SAN LEANDRO CA	\$19.85	_____
10/31	10/30	2237	SAWYER	HISAWYER.COM MI	\$199.00	_____
11/03	10/31	5247	KRISPYKREME	ORDER.KRISPYK CA	\$44.98	_____
11/03	11/01	7904	WF *WAYFAIR4364040827	866-263-8325 MA	\$414.16	_____
11/03	11/02	9838	Audible*NK3YD2LG2	Amzn.com/bill NJ	\$14.95	_____
Total for Account ##### 0347					\$1,115.70	

Transactions		BILLING ACCOUNT ACTIVITY				
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation
Payments and Other Credits						
10/23	10/23	MTC	PAYMENT THANK YOU		\$19,285.04	CR
Total for Account ##### 5830					\$19,285.04	CR

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$3.00
Total Interest Charged in 2025	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	17.74%	
**PURCHASES	\$10,046.16	\$0.00	YES	\$0.00	17.74%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	27.74%	

End of Statement

Coversheet

Identity Sentence

Section:	V. Board Communication
Item:	A. Identity Sentence
Purpose:	Discuss
Submitted by:	
Related Material:	Part 3 Identity Presentation 11.12.25.pdf

AoA Identity Discussion and Presentation - Part 3

Special Board Meeting
November 12, 2025

Purpose

To clearly identify and be able to articulate the identity of the Academy of Alameda by all stakeholders to general public

Steps So Far

- August 18-19 The AoA Board and Leadership Staff participated in an activity at the AoA Board retreat working on creating an Identity Sentence that would encompass and reflect “who” AoA is and what AoA does in a succinct manner. This could not be done effectively by the group and the board tasked the Leadership team to create a sentence and present it at the September Board Meeting.
- September 25 The Leadership Team created four sentences that were presented at the September Board Meeting. There was no consensus amongst board members regarding the sentences. Some felt the sentences were too cold, unappealing, turned them away from AoA, etc. Brainstorming at the meeting led to general ideas not specific to describing AoA. A Board Member/ED Workgroup was created to come up with new ideas and present them at a Special Board Meeting in October.

Steps So Far

- October 3 The Workgroup brainstormed ideas that potentially spoke to activities/curriculum that occurred at AoA with the ED noting she would verify if these activities actually occurred to confirm that the created Identity Sentences were accurate. (ie. Community Service)
- October 9 At the Special Board Meeting, the ED shared that these activities did not take place in a way that would reflect the Identity Sentences to accurately. The ED and Principal spoke with the Board about connecting with the staff to get their input and the board agreed. The ED and Principal said they would create a survey to get feedback from both staff and families about why they chose AoA as a place to work (staff) and a place to send their child/children (families) and what they think makes AoA special.

Survey Data

Overview

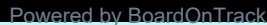
- 37 Staff Surveys from ES and MS teachers, deans, IAs (Instructional Aides), case managers, special education staff
- 68 family surveys. We did not specifically ask grade level of participants' child/children but we can tell by responses it is a mix of ES and MS parents
- ChatGPT was used to summarize all answers and asked to note any outlier responses. Responses were reviewed afterwards for accuracy
- Intentionally did not include five parent responses (three individual survey responses from the same parent) who had specific issues about their child and used the survey as a grievance platform
- Although the questions were asked slightly different from staff to parents, top answers for "What makes AoA special/Why did you choose AoA" were in the themes of:
 - Diversity
 - Social Justice
 - Strong Academics

Diversity, Social Justice, Strong Academics

- Diversity, Social Justice, and Strong Academics were amongst the top responses for parents and staff in the surveys (First and second for parents; First, third, and fourth for staff) as the answer to the question (for parents) **“Why Did You Send Your Child/Children to AoA?”** and (from staff) **“What Sets AoA Apart From Other Schools?”**
- As these are the top responses, we are focusing AoA’s Identity around our Social Justice Curriculum which represents multiple perspectives so our diverse student population has the opportunity to see themselves represented in our curriculum and supporting projects/field trips/activities and for students to have multiple perspectives of the world.
- Next steps: the principal and ED will work with our marketing team at Larson Consulting to create themes around the key social justice curriculum areas and supporting projects/field trips/activities at each grade level. (eg. Empathy in Action, Active Allyship, etc.) to successfully and succinctly represent the social justice focus at each grade level in order to better explain and market our programs and school.

Additional Top Themes

- From the Parent Survey, School Culture and Community, Convenience and Logistics, and Program Offerings are the third, fourth, and fifth responses to **“Why AoA...”**. However, when carefully reviewing the data, things like TK-8 structure, aftercare, and full-day kindergarten show up under both “Convenience and Logistics” and “Program Offerings”
- From the Staff Survey, Social-Emotional (SEL) Program is the second response and Programs (TK-8 structure and TK-5 Spanish program) is fifth response to **“What sets AoA Apart...”**.
- The conclusion when reading through the data is that our families and staff are fairly aligned on why AoA and what makes our school and programs special. Parents and families speak to our supportive, close-knit, well-rounded, intentional community. A lot of that is how our staff describes our diverse community and the SEL work that is being done.
- Work is also being done to address needs that were mentioned in the survey such as adding a Spanish class to middle school since we offer Spanish in elementary school, and (per this work), being more intentional and specific describing how our social justice curriculum and programming is put into practice at AoA.







Thank you and Questions
