



The Academy of Alameda Charter School Board

Finance Committee Meeting

Date and Time

Tuesday October 10, 2023 at 5:00 PM PDT

Location

Room 106

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		David Forbes	2 m
B. Record Attendance		David Forbes	1 m
C. Public Comment on General Topic		David Forbes	2 m
II. Finance Updates			5:05 PM
A. Financial Update	Discuss	Jean Yang	30 m
Jean Yang will present:			
<ul style="list-style-type: none">• Financial presentation & Exhibits (FY23 UAR and FY24 August forecast) – to be presented• FY23 Unaudited Actuals – to be approved• FY24 Title Funds application for funding – to be approved			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • An annual financial compliance calendar 			
<p>B. Finance Committee Purpose, Roles, and Responsibilities</p>	Discuss	David Forbes	25 m

Finance Committee Chair, David Forbes, will lead the discussion on the Finance Committee’s job description, roles, and responsibilities.

General Purpose

The finance committee is commissioned by and responsible to the Board. It has the responsibility for working with the Executive Director (ED) and EdTec to create the upcoming fiscal year budget; presenting budget recommendations to the Board; monitoring implementation of the approved budget on a regular basis and recommending proposed budget revisions; recommending to the Board appropriate policies for the management of the charter school's assets.

Appointments and Composition

1. The members of the finance committee shall be the treasurer of the Board who shall serve as chair, (the Chair who shall serve as an ex-officio member), together with other trustees appointed by the Chair with the advice and consent of the Board in accordance with the bylaws.
2. Both the ED and the EdTec representative will be members of the finance committee.
3. Additional committee members may be appointed and need not be members of the Board of Trustees.

Responsibilities

1. Prepare an annual budget for the organization in collaboration with the ED and EdTec.
2. In collaboration with the ED and EdTec, develop and annually revise a three-year financial forecast and develop long-range financial plans based on the forecast.
3. Arrange for an annual audit to be provided to the Board of Trustees.
4. Provide oversight of the procurement process.
5. Review monthly financial statements and variances from budget, and recommend action to the Board, as appropriate.

	Purpose	Presenter	Time
6.	Create specific measurable board-level goals for the year as part of the full board planning process.		
7.	Develop and implement a board-level training program to ensure that all trustees (especially those without a financial background) can be effective stewards of the organization's financial resources.		
8.	Report to the Board at regular meetings of the Board in a manner determined by the Board.		
9.	Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Board of Trustees.		

III. Other Business

IV. Closing Items 6:00 PM

A.	Adjourn Meeting	FYI	David Forbes	1 m
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Coversheet

Financial Update

Section: II. Finance Updates

Item: A. Financial Update

Purpose: Discuss

Submitted by:

Related Material:

AOA FY24 Title Funds Application for Funding.pdf

Academy of Alameda FY23 Unaudited Actuals Alt Form.pdf

AOA Financial Presentation FY23 UAR and FY24 August Forecast & Exhibits.pdf

AOA Compliance Calendar .pdf

The Academy of Alameda (01 61119 0122085)

Status: Certified
 Saved by: Dorothy Lee
 Date: 8/11/2023 3:55 PM

2023–24 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	No
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Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

The Academy of Alameda
Alameda Unified
Alameda County

2022-23 Unaudited Actuals
Charter School Alternative Form
Certification

01 61119 0122085
Form ALT
D8AA6JDEPJ(2022-23)

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2022 to June 30, 2023

CHARTER SCHOOL CERTIFICATION

Charter School Name: The Academy of Alameda
CDS #: 01-61119-0122085
Charter Approving Entity: Alameda Unified
County: Alameda Unified
Charter #: 1181

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

<u>For County Fiscal Contact:</u>	<u>For Approving Entity:</u>	<u>For Charter School:</u>
Shirene Moreira	Shariq Khan	Jean Yang
Name	Name	Name
Chief of DBAS	Asst. Supt. - Business Services	Associate Client Manager
Title	Title	Title
510-670-4192	510-337-7076	213-292-6620
Telephone	Telephone	Telephone
smoreira@acoe.org	skhan@alamedaunified.org	jyang@edtec.com
Email address	Email address	Email address

To the entity that approved the charter school:

2022-23 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Signed: _____ Date: _____
Charter School Official
(Original signature required)
Printed Name: _____ Title: _____

To the County Superintendent of Schools:

2022-23 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

2022-23 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2022 to June 30, 2023

Charter School Name: The Academy of Alameda
CDS #: 01-61119-0122085
Charter Approving Entity: Alameda Unified
County: Alameda Unified
Charter #: 1181

This charter school uses the following basis of accounting:
(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	3,281,481.00		3,281,481.00
Education Protection Account State Aid - Current Year	8012	470,591.00		470,591.00
State Aid - Prior Years	8019	11.60		11.60
Transfers to Charter Schools in Lieu of Property Taxes	8096	2,350,836.00		2,350,836.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		6,102,919.60	0.00	6,102,919.60
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290		165,513.00	165,513.00
Special Education - Federal	8181, 8182		92,567.19	92,567.19
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		253,401.00	253,401.00
Total, Federal Revenues		0.00	511,481.19	511,481.19
3. Other State Revenues				
Special Education - State	StateRev SE		473,068.00	473,068.00
All Other State Revenues	StateRev AO	1,158,982.38	663,985.54	1,822,967.92
Total, Other State Revenues		1,158,982.38	1,137,053.54	2,296,035.92
4. Other Local Revenues				
All Other Local Revenues	LocalRev AO	1,037,110.84		1,037,110.84
Total, Local Revenues		1,037,110.84	0.00	1,037,110.84
5. TOTAL REVENUES				
		8,299,012.82	1,648,534.73	9,947,547.55
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	2,499,497.60		2,499,497.60
Certificated Pupil Support Salaries	1200	199,689.39	217,245.33	416,934.72
Certificated Supervisors' and Administrators' Salaries	1300	600,765.82	112,371.84	713,137.66
Other Certificated Salaries	1900	249,507.11	219,097.71	468,604.82
Total, Certificated Salaries		3,549,459.92	548,714.88	4,098,174.80
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	586,828.18	92,850.25	679,678.43
Noncertificated Support Salaries	2200	287,126.58	75,826.49	362,953.07
Noncertificated Supervisors' and Administrators' Salaries	2300	266,263.80	72,525.80	338,789.60
Clerical, Technical and Office Salaries	2400	163,696.69		163,696.69
Other Noncertificated Salaries	2900	11,436.53	268,479.43	279,915.96
Total, Noncertificated Salaries		1,315,351.78	509,681.97	1,825,033.75
3. Employee Benefits				
STRS	3101-3102	660,704.03	97,489.47	758,193.50
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	128,757.24	70,690.13	199,447.37

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Health and Welfare Benefits	3401-3402	679,472.41		679,472.41
Unemployment Insurance	3501-3502	110,730.73	31,623.89	142,354.62
Workers' Compensation Insurance	3601-3602	56,564.00		56,564.00
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	42,793.87	18,905.00	61,698.87
Total, Employee Benefits		1,679,022.28	218,708.49	1,897,730.77
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	8,414.45		8,414.45
Books and Other Reference Materials	4200	36,429.32	366.51	36,795.83
Materials and Supplies	4300	136,304.74	87,238.29	223,543.03
Noncapitalized Equipment	4400	51,594.73	16,508.82	68,103.55
Food	4700	26,031.31	61.95	26,093.26
Total, Books and Supplies		258,774.55	104,175.57	362,950.12
5. Services and Other Operating Expenditures				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	47,078.83	2,535.00	49,613.83
Dues and Memberships	5300	34,573.90		34,573.90
Insurance	5400	101,523.00		101,523.00
Operations and Housekeeping Services	5500	150,907.04	44,800.00	195,707.04
Rentals, Leases, Repairs, and Noncap. Improvements	5600	213,263.36	36,806.89	250,070.25
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	1,012,204.33	459,095.80	1,471,300.13
Communications	5900	384.64		384.64
Total, Services and Other Operating Expenditures		1,559,935.10	543,237.69	2,103,172.79
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	10,116.02		10,116.02
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		10,116.02	0.00	10,116.02
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
8. TOTAL EXPENDITURES		8,372,659.65	1,924,518.60	10,297,178.25
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(73,646.83)	(275,983.87)	(349,630.70)
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00

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Less:				
2. Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(275,983.87)	275,983.87	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(275,983.87)	275,983.87	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		(349,630.70)	0.00	(349,630.70)
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	2,418,447.75		2,418,447.75
b. Adjustments/Restatements	9793, 9795	2,060,951.49		2,060,951.49
c. Adjusted Beginning Fund Balance /Net Position		4,479,399.24	0.00	4,479,399.24
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		4,129,768.54	0.00	4,129,768.54
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	86,602.11		86,602.11
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	4,043,166.43	0.00	4,043,166.43
Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	1,392,674.04	323,336.05	1,716,010.09
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150	2,267,080.40		2,267,080.40
3. Accounts Receivable	9200	781,572.60	593,827.95	1,375,400.55
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	100,612.57		100,612.57
7. Other Current Assets	9340			0.00
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489	86,602.11		86,602.11
10. TOTAL ASSETS		4,628,541.72	917,164.00	5,545,705.72
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	486,161.18		486,161.18
2. Due to Grantor Governments	9590	12,612.00		12,612.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650		917,164.00	917,164.00

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5. Long-Term Liabilities (accrual basis only)	9660-9669			0.00
6. TOTAL LIABILITIES		498,773.18	917,164.00	1,415,937.18
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		4,129,768.54	0.00	4,129,768.54

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999 except 3801-3802	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Date of Presidential Disaster Declaration	Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. _____	None	
b. _____		
c. _____		
d. _____		
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2021-22 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2024-25.

a. Total Expenditures (B8)	10,297,178.25
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	511,481.19
c. Subtotal of State & Local Expenditures [a minus b]	9,785,697.06
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	10,116.02
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

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Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$	9,775,581.04
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Academy of Alameda FY23 Unaudited Actuals and FY24 August Forecast

JEAN YANG

OCTOBER 2023



FY23 Unaudited Actuals

October 2023



AOA Unaudited Actuals

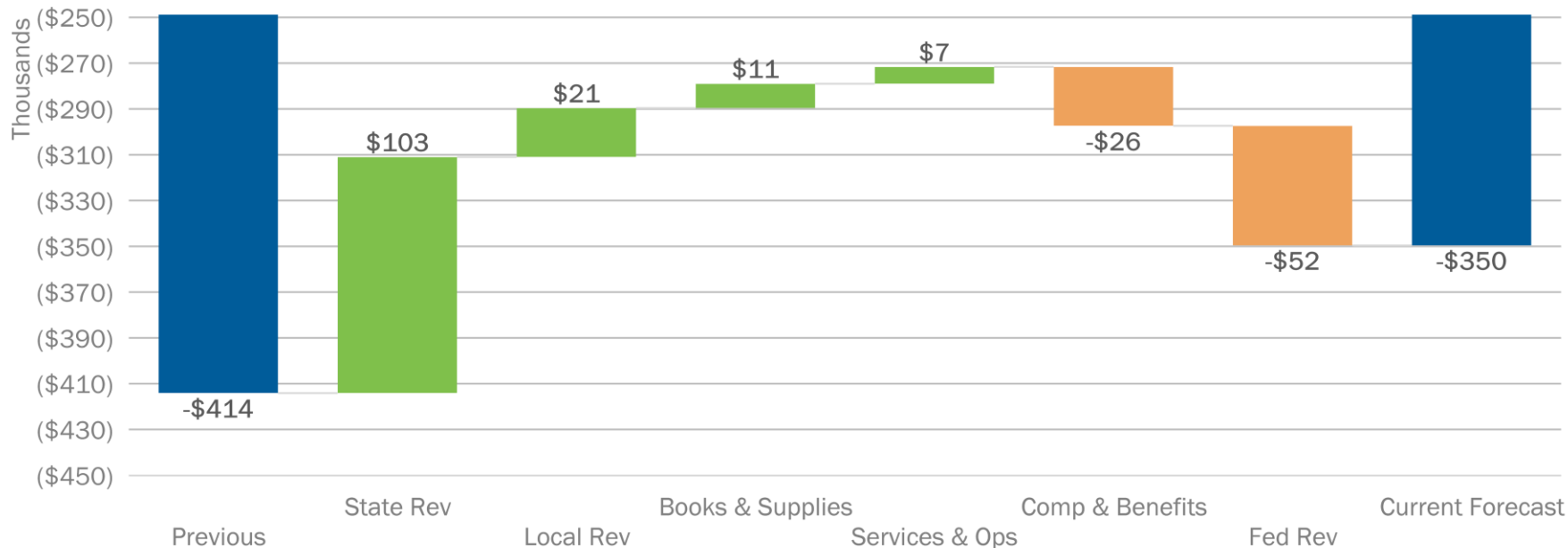


Net income -349K. Ending Fund balance 4.12M

		2022-23	2022-23	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	6,093,057	6,102,920	9,863
	Federal Revenue	563,701	511,481	(52,220)
	Other State Revenues	2,202,782	2,296,036	93,254
	Local Revenues	1,009,620	1,030,984	21,365
	Fundraising and Grants	6,117	6,126	9
	Total Revenue	9,875,277	9,947,548	72,270
Expenses	Compensation and Benefits	7,795,160	7,820,939	(25,779)
	Books and Supplies	373,602	362,950	10,652
	Services and Other Operating	2,113,275	2,103,173	10,102
	Depreciation	7,333	10,116	(2,783)
	Other Outflows	-	-	-
	Total Expenses	10,289,370	10,297,178	(7,808)
	Operating Income	(414,093)	(349,631)	64,462
	Beginning Balance (Audited)	4,479,399	4,479,399	-
	Operating Income	(414,093)	(349,631)	64,462
	Ending Fund Balance (incl. Depreciation)	4,065,306	4,129,769	64,462
	Ending Fund Balance as % of Expenses	39.5%	40.1%	0.6%

AOA Unaudited Actuals

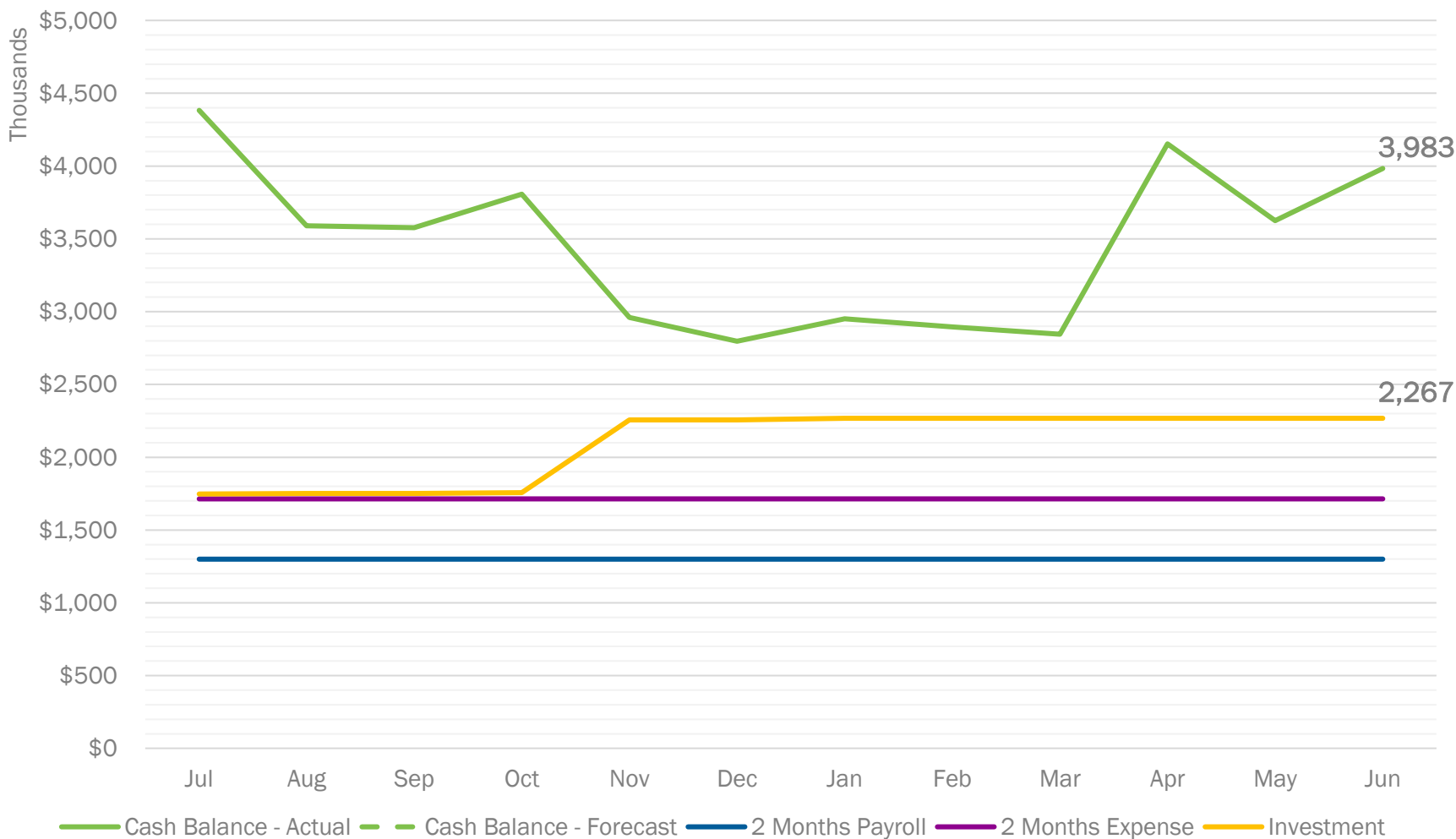
Net income -349K, increase of 64K from previous forecast



CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	(414,093)	
State Rev	103,117	Increased Lottery and special education apportionment
Local Rev	21,373	Increase in afterschool, fundraising, and reimbursements
Books & Supplies	10,652	Savings in books & reference materials
Services & Ops	7,319	Savings in district oversight and consultants
Comp & Benefits	(25,779)	Education specialist, overlap in MS principal
Fed Rev	(52,220)	Shift ESSER funds to FY24
Current Forecast	(349,631)	

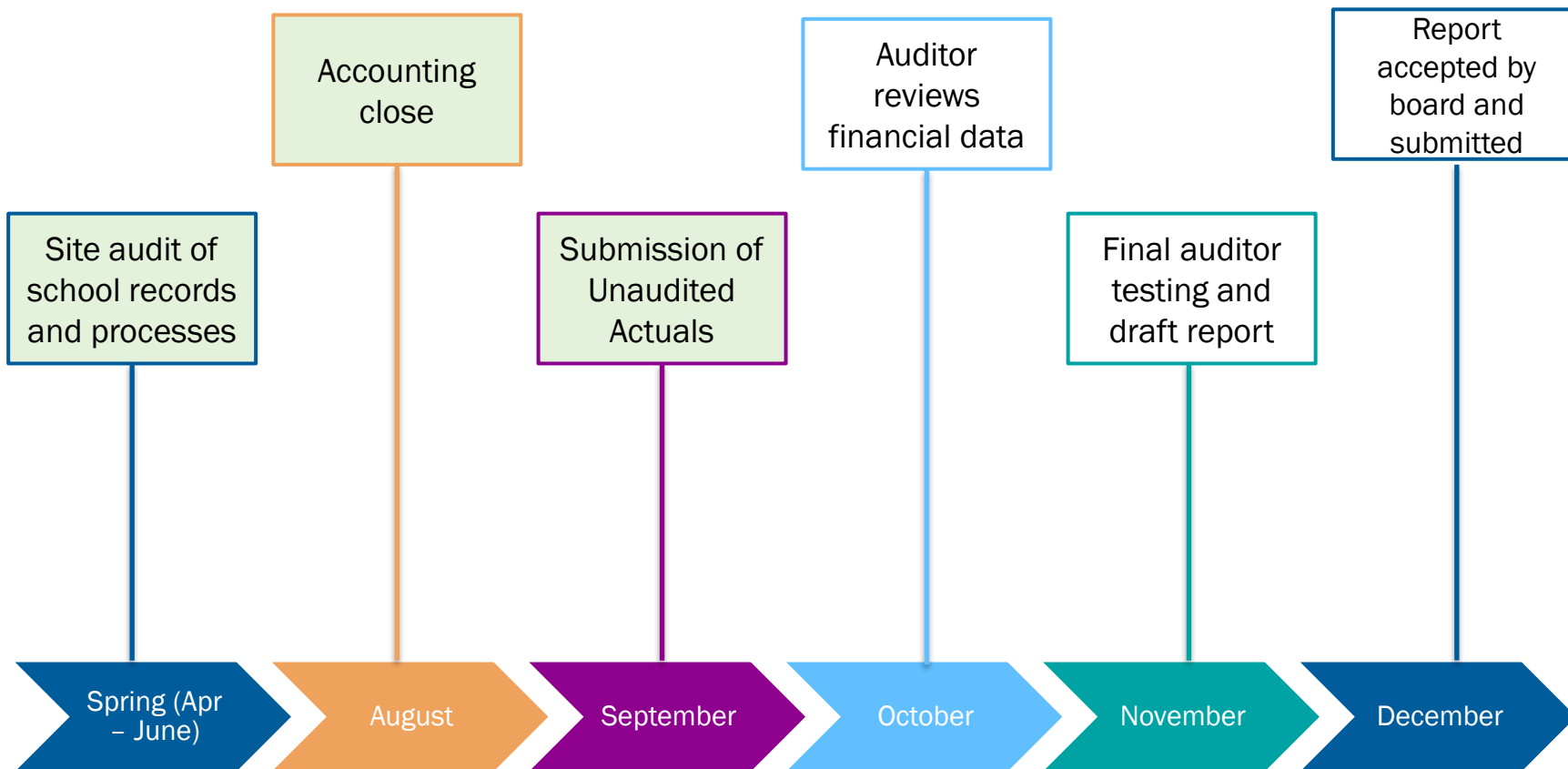
AOA FY23 Ending Cash Balance

AOA ending cash 3.98M, 2.2M in LAIF



Audit process over next four months

Audit is result of EdTec accounting close and auditor review and testing



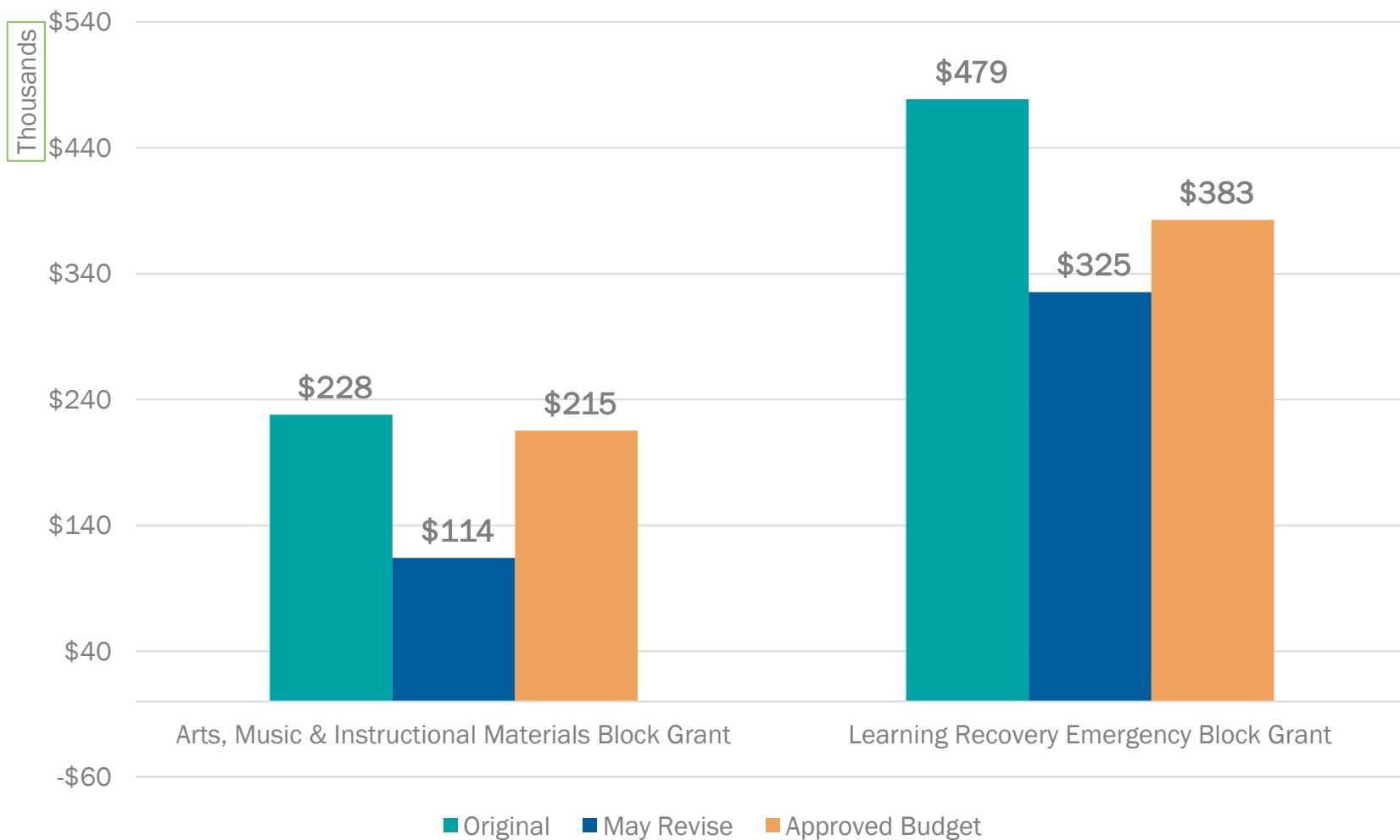
FY24 August Forecast

October 2023



FY23 One-Time Funds – Change in Entitlement

Budget eased off cuts to one time funding in May revise



AOA Aug Forecast vs. Budget

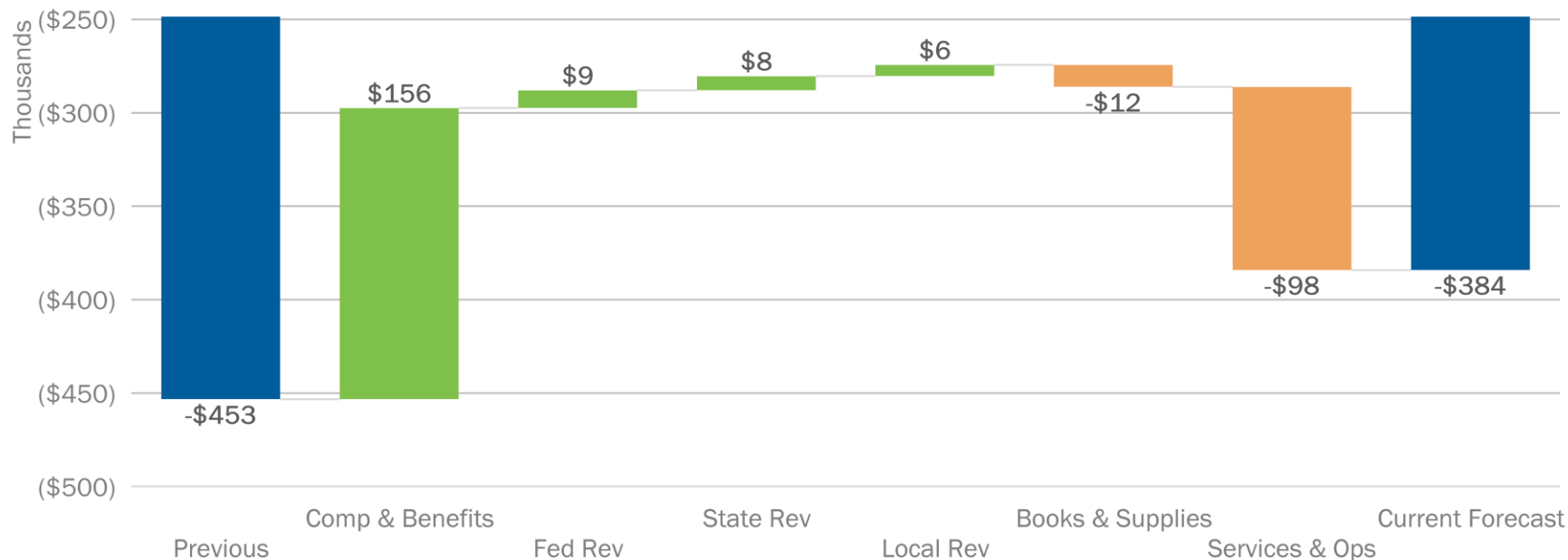


Net income -384K, increased 69K since previous forecast

		2023-24	2023-24	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	6,931,522	6,931,522	-
	Federal Revenue	662,405	671,857	9,452
	Other State Revenues	1,552,053	1,559,657	7,604
	Local Revenues	938,803	944,898	6,095
	Fundraising and Grants	11,117	11,126	9
	Total Revenue	10,095,900	10,119,060	23,160
	Expenses	Compensation and Benefits	8,383,204	8,227,420
Books and Supplies		428,349	440,194	(11,845)
Services and Other Operating		1,726,312	1,820,457	(94,145)
Depreciation		11,300	15,173	(3,873)
Total Expenses		10,549,165	10,503,244	45,922
	Operating Income	(453,265)	(384,184)	69,082
	Beginning Balance (Audited)	4,065,306	4,129,769	64,462
	Operating Income	(453,265)	(384,184)	69,082
	Ending Fund Balance (incl. Depreciation)	3,612,041	3,745,585	133,544
	Ending Fund Balance as % of Expenses	34.2%	35.7%	1.4%

AOA Aug Forecast vs. Budget

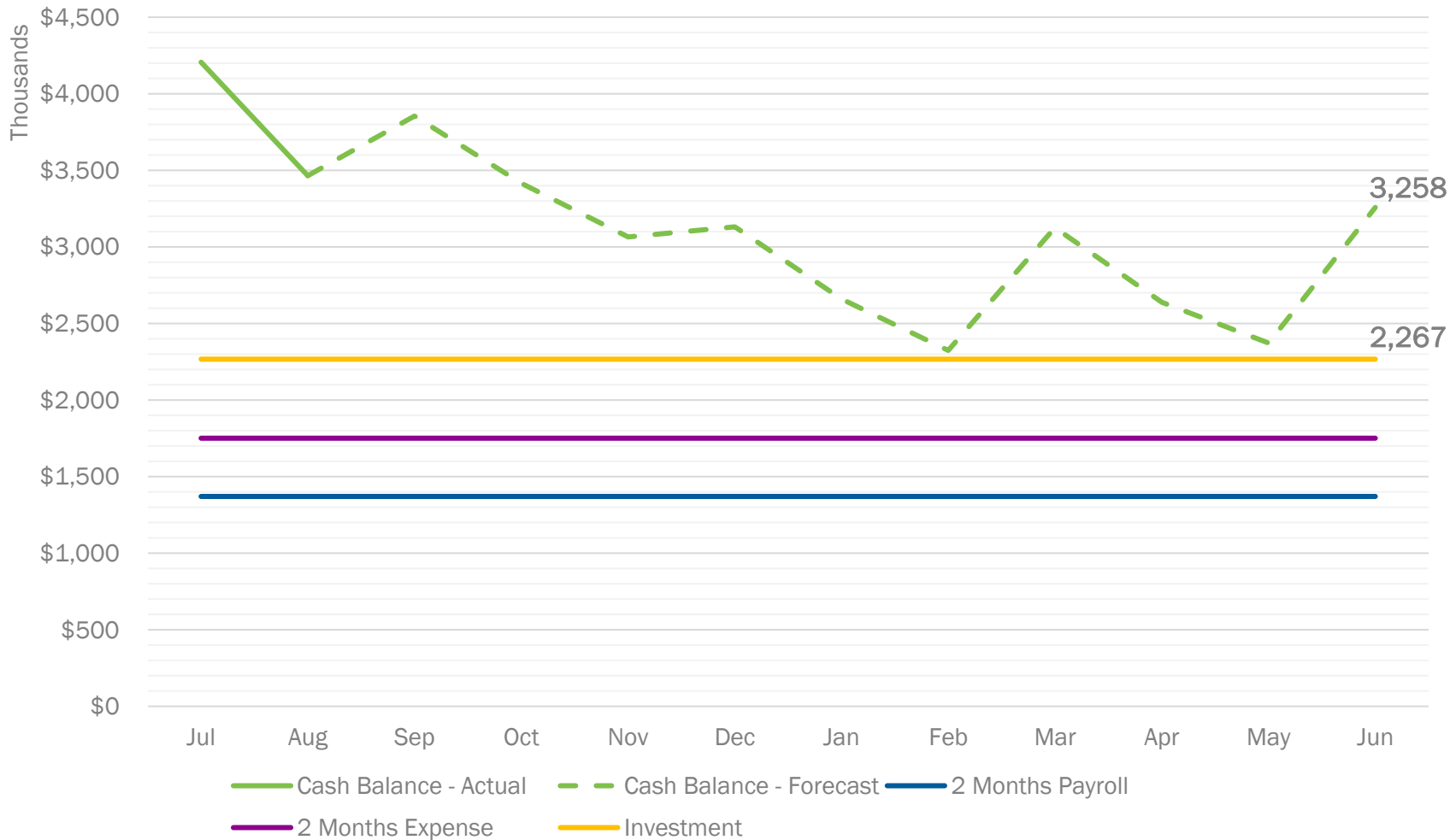
Net income -384K, increased 69K due to PR savings & services increase



CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	(453,265)	
Comp & Benefits	155,784	Reading specialist role eliminated, open positions later hire dates
Fed Rev	9,452	Unspent ESSER revenue moved to FY24
State Rev	7,604	Increase in Block Grants, decrease in ELOP
Local Rev	6,104	Increase in afterschool revenue
Books & Supplies	(11,845)	Increase in computers/technology
Services & Ops	(98,018)	Increase in sped contractors, facility fees, substitutes
Current Forecast	(384,184)	

FY24 Projected Cash Balance

AOA projected ending cash 3.2M, 2.2M in LAIF investment.



Exhibits



Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget				
	Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
SUMMARY								
Revenue								
LCFF Entitlement	-	271,529	271,529	6,931,522	6,931,522	-	6,659,993	4%
Federal Revenue	-	-	-	662,405	671,857	9,452	671,857	0%
Other State Revenues	53	20,528	20,581	1,552,053	1,559,657	7,604	1,539,076	1%
Local Revenues	11,030	22,563	33,593	938,803	944,898	6,095	911,304	4%
Fundraising and Grants	-	-	-	11,117	11,126	9	11,126	0%
Total Revenue	11,083	314,620	325,703	10,095,900	10,119,060	23,160	9,793,357	3%
Expenses								
Compensation and Benefits	224,722	683,365	908,086	8,383,204	8,227,420	155,784	7,319,334	11%
Books and Supplies	116,537	77,458	193,996	428,349	440,194	(11,845)	246,198	44%
Services and Other Operating Expenditures	120,366	183,503	303,869	1,726,312	1,820,457	(94,145)	1,516,588	17%
Depreciation	-	-	-	11,300	15,173	(3,873)	15,173	0%
Other Outflows	48	1,258	1,306	-	-	-	(1,306)	
Total Expenses	461,673	945,584	1,407,257	10,549,165	10,503,244	45,922	9,095,987	13%
Operating Income	(450,590)	(630,964)	(1,081,554)	(453,265)	(384,184)	69,082	697,370	
Fund Balance								
Beginning Balance (Audited)				4,065,306	4,129,769			
Operating Income				(453,265)	(384,184)			
Ending Fund Balance				3,612,041	3,745,585			
Fund Balance as a % of Expenses				34%	36%			

Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget				
	Jul	Aug	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS								
Enrollment Summary								
K-3				208	208	-		
4-6				206	206	-		
7-8				220	220	-		
Total Enrolled				634	634	-		
ADA %								
K-3				93.5%	93.5%	0.0%		
4-6				93.8%	93.8%	0.0%		
7-8				93.8%	93.8%	0.0%		
Average ADA %				93.7%	93.7%	0.0%		
ADA								
K-3				194.48	194.48	-		
4-6				193.23	193.23	-		
7-8				206.36	206.36	-		
Total ADA				594.07	594.07	-		

Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget					
	Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE									
LCFF Entitlement									
8011	Charter Schools General Purpose Entitlement - State Aid	-	130,479	130,479	2,728,602	2,728,602	-	2,598,123	5%
8012	Education Protection Account Entitlement	-	-	-	1,607,488	1,729,729	122,242	1,729,729	0%
8096	Charter Schools in Lieu of Property Taxes	-	141,050	141,050	2,595,432	2,473,191	(122,242)	2,332,141	6%
	SUBTOTAL - LCFF Entitlement	-	271,529	271,529	6,931,522	6,931,522	(0)	6,659,993	4%
Federal Revenue									
8181	Special Education - Entitlement	-	-	-	87,367	80,930	(6,437)	80,930	0%
8182	Special Education Reimbursement	-	-	-	7,090	7,101	12	7,101	0%
8291	Title I	-	-	-	172,916	143,517	(29,399)	143,517	0%
8292	Title II	-	-	-	23,523	18,800	(4,723)	18,800	0%
8293	Title III	-	-	-	11,509	11,509	-	11,509	0%
8294	Title IV	-	-	-	10,000	10,000	-	10,000	0%
8299	All Other Federal Revenue	-	-	-	350,000	400,000	50,000	400,000	0%
	SUBTOTAL - Federal Revenue	-	-	-	662,405	671,857	9,452	671,857	0%
Other State Revenue									
8319	Other State Apportionments - Prior Years	53	-	53	-	-	-	(53)	
8381	Special Education - Entitlement (State)	-	-	-	483,602	455,109	(28,493)	455,109	0%
8382	Special Education Reimbursement (State)	-	2,284	2,284	43,327	43,398	71	41,114	5%
8550	Mandated Cost Reimbursements	-	-	-	11,191	11,209	18	11,209	0%
8560	State Lottery Revenue	-	-	-	147,054	154,500	7,446	154,500	0%
8590	All Other State Revenue	-	-	-	334,880	414,576	79,696	414,576	0%
8593	ELO-Program (2600)	-	18,244	18,244	417,584	366,451	(51,134)	348,207	5%
8595	Afterschool (ASES)	-	-	-	114,414	114,414	-	114,414	0%
	SUBTOTAL - Other State Revenue	53	20,528	20,581	1,552,053	1,559,657	7,604	1,539,076	1%
Local Revenue									
8639	All Other Sales	2,950	-	2,950	1,284	1,284	-	(1,666)	230%
8660	Interest	-	-	-	100	71	(29)	71	0%
8662	Net Increase (Decrease)	-	-	-	22,000	22,000	-	22,000	0%
8676	After School Program Revenue	7,850	-	7,850	199,768	221,900	22,132	214,050	4%
8690	Other Local Revenue	-	-	-	5,000	5,000	-	5,000	0%
8693	Field Trips	-	-	-	20,956	21,319	363	21,319	0%

Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget				
	Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
8699 All Other Local Revenue	230	-	230	-	-	-	(230)	
8701 Art and Music Fundraising	-	-	-	16,320	21,050	4,730	21,050	0%
8702 Measure B1 Parcel Tax	-	-	-	200,247	193,970	(6,276)	193,970	0%
8703 Measure A (2020) Parcel Tax	-	-	-	473,128	458,302	(14,826)	458,302	0%
8999 Uncategorized Revenue	-	22,563	22,563	-	-	-	(22,563)	
SUBTOTAL - Local Revenue	11,030	22,563	33,593	938,803	944,898	6,095	911,304	4%
Fundraising and Grants								
8801 Donations - Parents	-	-	-	500	-	(500)	-	
8802 Donations - Private	-	-	-	3,685	4,194	509	4,194	0%
8803 Annual Fundraising (School-wide)	-	-	-	5,000	5,000	-	5,000	0%
8804 School Culture Fundraising	-	-	-	1,932	1,932	-	1,932	0%
SUBTOTAL - Fundraising and Grants	-	-	-	11,117	11,126	9	11,126	0%
TOTAL REVENUE	11,083	314,620	325,703	10,095,900	10,119,060	23,160	9,793,357	3%

Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget					
	Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES									
Compensation & Benefits									
Certificated Salaries									
1100	Teachers Salaries	1,250	214,584	215,834	2,444,340	2,315,908	128,432	2,100,074	9%
1101	Teacher - Stipends	-	318	318	15,300	17,340	(2,040)	17,022	2%
1103	Teacher - Substitute Pay	8,378	5,193	13,572	96,700	85,484	11,216	71,912	16%
1148	Teacher - Special Ed	-	6,988	6,988	75,387	75,387	-	68,399	9%
1200	Certificated Pupil Support Salaries	-	2,015	2,015	44,115	44,115	-	42,100	5%
1201	Certificated Pupil Support - School Psychologist	-	8,708	8,708	95,450	95,450	-	86,742	9%
1202	Certificated Pupil Support - Counselor	-	14,508	14,508	265,425	254,533	10,892	240,025	6%
1203	Certificated Pupil Support Salaries - Custom 3	-	9,845	9,845	130,954	129,689	1,265	119,844	8%
1300	Certificated Supervisor & Administrator Salaries	59,835	59,835	119,670	723,522	728,522	(5,000)	608,853	16%
1950	Other Cert - Instructional Coaches	-	44,791	44,791	492,006	518,326	(26,320)	473,535	9%
1980	Other Cert - Custom 5	-	9,025	9,025	-	-	-	(9,025)	
SUBTOTAL - Certificated Salaries		69,463	375,809	445,272	4,383,199	4,264,754	118,445	3,819,482	10%
Classified Salaries									
2100	Classified Instructional Aide Salaries	21,654	50,445	72,099	733,065	743,352	(10,287)	671,253	10%
2201	Classified Support - Restorative Justice coordinator	-	17,192	17,192	209,043	221,678	(12,635)	204,487	8%
2202	Classified Support - School Culture Coordinator	-	15,395	15,395	169,366	169,366	-	153,971	9%
2300	Classified Supervisor & Administrator Salaries	23,049	23,049	46,097	276,577	228,654	47,923	182,557	20%
2311	Classified Admin - After School Coordinator	-	-	-	75,176	-	75,176	-	
2400	Classified Clerical & Office Salaries	7,973	16,557	24,530	172,805	219,958	(47,153)	195,428	11%
2905	Other Classified - After School	24,391	28,827	53,218	371,902	402,437	(30,536)	349,219	13%
SUBTOTAL - Classified Salaries		77,067	151,464	228,531	2,007,935	1,985,446	22,489	1,756,915	12%
Employee Benefits									
3100	STRS	9,931	70,776	80,707	834,493	803,769	30,724	723,062	10%
3300	OASDI-Medicare-Alternative	7,629	16,644	24,273	218,039	215,234	2,805	190,962	11%
3400	Health & Welfare Benefits	53,905	47,303	101,208	705,350	705,350	-	604,142	14%
3500	Unemployment Insurance	3,658	13,061	16,719	125,171	126,546	(1,376)	109,827	13%
3600	Workers Comp Insurance	-	2,789	2,789	63,911	62,502	1,409	59,713	4%
3900	Other Employee Benefits	3,069	5,519	8,588	45,106	63,819	(18,713)	55,231	13%
SUBTOTAL - Employee Benefits		78,192	156,092	234,284	1,992,070	1,977,220	14,849	1,742,937	12%
Books & Supplies									

Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget				
	Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
4200 Books & Other Reference Materials	44,385	6,868	51,253	42,840	46,000	(3,160)	(5,253)	111%
4315 Custodial Supplies	-	-	-	12,240	11,000	1,240	11,000	0%
4320 Educational Software	13,000	11,259	24,259	53,040	53,040	-	28,781	46%
4325 Instructional Materials & Supplies	10,368	5,482	15,850	30,000	30,000	-	14,150	53%
4326 Art & Music Supplies	165	2,022	2,187	12,240	12,240	-	10,053	18%
4330 Office Supplies	12	1,058	1,071	17,340	17,340	-	16,269	6%
4335 PE Supplies	-	-	-	12,240	12,240	-	12,240	0%
4340 Professional Development Supplies	-	-	-	3,060	3,060	-	3,060	0%
4345 Non Instructional Student Materials & Supplies	10	1,214	1,224	14,280	14,280	-	13,056	9%
4350 Uniforms	-	-	-	104	104	-	104	0%
4351 Yearbook	2,823	-	2,823	8,160	8,160	-	5,337	35%
4352 Afterschool Supplies	-	2,046	2,046	20,400	20,400	-	18,354	10%
4353 Summerschool Supplies	4,850	1,584	6,433	10,000	10,000	-	3,567	64%
4354 Middle school Athletics	-	-	-	4,080	4,080	-	4,080	0%
4355 Org Culture supplies	-	4,454	4,454	9,000	9,000	-	4,546	49%
4360 Books and Supplies - Sped	-	106	106	1,500	1,500	-	1,394	7%
4410 Classroom Furniture, Equipment & Supplies	225	4,941	5,166	11,220	11,220	-	6,054	46%
4420 Computers: individual items less than \$5k	36,454	32,883	69,337	24,000	134,200	(110,200)	64,863	52%
4423 Additional Technology	2,250	56	2,306	109,455	9,180	100,275	6,874	25%
4430 Non Classroom Related Furniture, Equipment & Supplies	161	2,385	2,545	8,160	8,160	-	5,615	31%
4700 Food	1,600	405	2,005	15,300	15,300	-	13,295	13%
4720 Other Food	234	696	930	9,690	9,690	-	8,760	10%
SUBTOTAL - Books and Supplies	116,537	77,458	193,996	428,349	440,194	(11,845)	246,198	44%
Services & Other Operating Expenses								
5210 Conference Fees	-	1,068	1,068	24,627	24,627	-	23,559	4%
5220 Travel and Lodging	-	-	-	21,420	21,420	-	21,420	0%
5305 Dues & Membership - Professional	-	2,520	2,520	9,091	9,091	-	6,571	28%
5310 Subscriptions	17,203	24,641	41,844	25,962	46,441	(20,479)	4,597	90%
5400 Insurance	37,322	9,652	46,974	103,553	103,553	-	56,579	45%
5510 Utilities - Gas and Electric	-	172	172	1,020	1,020	-	848	17%
5515 Janitorial, Gardening Services & Supplies	1,479	5,661	7,140	159,854	159,854	-	152,715	4%
5525 Utilities - Waste	-	4,227	4,227	36,700	41,180	(4,481)	36,953	10%
5605 Equipment Leases	1,007	1,074	2,080	20,400	21,459	(1,059)	19,379	10%
5611 Prop 39 Related Costs	-	59,718	59,718	171,701	198,532	(26,831)	138,814	30%
5615 Repairs and Maintenance - Building	-	10,000	10,000	12,000	12,000	-	2,000	83%
5617 Repairs and Maintenance - Other Equipment	1,262	-	1,262	24,040	24,040	-	22,778	5%
5803 Accounting Fees	-	35	35	3,060	10	3,050	(25)	343%
5804 Internal Audit & Accounting support	-	-	-	17,810	20,608	(2,798)	20,608	0%

Academy of Alameda Middle
Income Statement
As of Aug FY2024

	Actual		YTD	Budget					
	Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs.	Current Forecast	% Current Forecast Spent
							Current Forecast	Remaining	
5805 Administrative Fees	50	-	50	1,376	1,618	(242)	1,568	3%	
5809 Banking Fees	-	-	-	3,570	204	3,366	204	0%	
5812 Business Services	16,688	16,560	33,247	200,000	200,000	-	166,753	17%	
5815 Consultants - Instructional	7,310	-	7,310	11,000	11,000	-	3,690	66%	
5818 Coaching	-	-	-	25,000	25,000	-	25,000	0%	
5819 School Culture Initiatives	-	478	478	13,220	13,220	-	12,742	4%	
5820 Consultants - Non Instructional - Custom 1	1,663	1,250	2,913	10,200	10,200	-	7,287	29%	
5824 District Oversight Fees	-	-	-	243,105	214,087	29,017	214,087	0%	
5828 Translators	-	44	44	5,100	5,100	-	5,056	1%	
5830 Field Trips Expenses	-	-	-	52,900	58,000	(5,100)	58,000	0%	
5833 Fines and Penalties	-	-	-	1,530	204	1,326	204	0%	
5834 Afterschool & Summer Services	814	1,379	2,193	4,080	4,050	30	1,857	54%	
5836 Fingerprinting	-	145	145	1,530	1,530	-	1,385	9%	
5839 Fundraising Expenses	-	-	-	2,040	2,040	-	2,040	0%	
5845 Legal Fees	-	2,335	2,335	45,900	50,000	(4,100)	47,666	5%	
5846 Loan and Financing Fees	-	-	-	255	255	-	255	0%	
5848 Licenses and Other Fees	-	-	-	1,316	1,316	-	1,316	0%	
5851 Marketing and Student Recruiting	6,500	10,849	17,349	188,000	166,500	21,500	149,151	10%	
5857 Payroll Fees	117	(1,379)	(1,262)	5,000	5,000	-	6,262	-25%	
5860 Printing and Reproduction	-	621	621	9,180	7,140	2,040	6,519	9%	
5861 Prior Yr Exp (not accrued	-	167	167	10,000	10,000	-	9,833	2%	
5863 Professional Development	12,700	-	12,700	40,000	40,000	-	27,300	32%	
5869 Special Education Contract Instructors	4,507	3,330	7,837	28,560	118,937	(90,377)	111,100	7%	
5875 Staff Recruiting	-	13,448	13,448	13,260	15,000	(1,740)	1,552	90%	
5880 Student Health Services	-	461	461	10,200	10,200	-	9,739	5%	
5881 Student Information System	-	-	-	11,220	7,424	3,796	7,424	0%	
5884 Substitutes	-	3,263	3,263	93,500	100,000	(6,500)	96,738	3%	
5887 Technology Services	11,744	11,742	23,486	55,464	52,068	3,396	28,582	45%	
5898 Bad Debt Expense	-	-	-	306	306	-	306	0%	
5899 Miscellaneous Operating Expenses	-	44	44	5,610	5,610	-	5,566	1%	
5900 Communications	-	-	-	2,040	-	2,040	-	-	
5915 Postage and Delivery	-	-	-	510	510	-	510	0%	
5920 Communications - Telephone & Fax	-	-	-	102	102	-	102	0%	
SUBTOTAL - Services & Other Operating Exp.	120,366	183,503	303,869	1,726,312	1,820,457	(94,145)	1,516,588	17%	
Capital Outlay & Depreciation									
6900 Depreciation	-	-	-	11,300	15,173	(3,873)	15,173	0%	
SUBTOTAL - Capital Outlay & Depreciation	-	-	-	11,300	15,173	(3,873)	15,173	0%	

Academy of Alameda Middle
Income Statement
As of Aug FY2024

		Actual		YTD	Budget				
		Jul	Aug		Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
Other Outflows									
7999	Uncategorized Expense	48	1,258	1,306	-	-	-	(1,306)	
	SUBTOTAL - Other Outflows	48	1,258	1,306	-	-	-	(1,306)	
TOTAL EXPENSES		461,673	945,584	1,407,257	10,549,165	10,503,244	45,922	9,095,987	13%

Academy of Alameda Middle
Monthly Cash Forecast
As of Aug FY2024

	2023-24												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Forecast	Oct Forecast	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast		
Beginning Cash	3,983,090	4,207,563	3,465,100	3,854,316	3,414,882	3,065,081	3,131,479	2,660,737	2,324,384	3,126,761	2,638,564	2,372,306		
REVENUE														
LCFF Entitlement	-	271,529	834,930	234,862	427,957	1,032,090	234,862	427,957	1,321,282	258,667	455,818	1,172,901	6,931,522	258,667
Federal Revenue	-	-	101,775	592	10,669	100,592	114,350	10,669	100,592	41,057	52,904	88,115	671,857	50,542
Other State Revenue	53	20,528	195,060	135,082	43,689	201,833	86,980	78,433	233,915	119,013	78,433	262,558	1,559,657	104,081
Other Local Revenue	11,030	22,563	29,895	22,464	22,464	23,374	26,806	26,806	26,806	26,806	26,806	679,078	944,898	-
Fundraising & Grants	-	-	1,049	1,503	350	1,128	1,183	1,183	1,183	1,183	1,183	1,183	11,126	-
TOTAL REVENUE	11,083	314,620	1,162,709	394,503	505,128	1,359,017	464,180	545,047	1,683,778	446,725	615,143	2,203,836	10,119,060	413,290
EXPENSES														
Certificated Salaries	69,463	375,809	417,479	376,059	380,575	380,575	377,465	377,465	377,465	377,465	377,465	377,465	4,264,754	-
Classified Salaries	77,067	151,464	245,364	168,050	172,313	172,313	166,479	166,479	166,479	166,479	166,479	166,479	1,985,446	-
Employee Benefits	78,192	156,092	194,002	164,021	165,409	165,409	164,129	164,129	164,129	164,129	164,129	164,129	1,977,220	69,325
Books & Supplies	116,537	77,458	(83,947)	36,683	36,683	36,683	36,683	36,683	36,683	36,683	36,683	36,683	440,194	-
Services & Other Operating Expenses	120,366	183,503	99,824	187,152	133,631	133,631	187,152	133,631	133,631	187,152	133,631	187,152	1,820,457	-
Capital Outlay & Depreciation	-	-	3,793	1,264	1,264	1,264	1,264	1,264	1,264	1,264	1,264	1,264	15,173	-
Other Outflows	48	1,258	(1,306)	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	461,673	945,584	875,210	933,229	889,875	889,875	933,173	879,651	879,651	933,173	879,651	933,173	10,503,244	69,325
Operating Cash Inflow (Outflow)	(450,590)	(630,964)	287,499	(538,727)	(384,747)	469,142	(468,993)	(334,604)	804,127	(486,448)	(264,508)	1,270,662	(384,184)	343,965
Revenues - Prior Year Accruals	734,874	(107)	157,847	122,811	58,463	79,356	-	-	-	-	-	-	20,893	
Other Assets	100,613	-	-	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	-	-	(46,207)	1,264	1,264	1,264	1,264	1,264	1,264	1,264	1,264	1,264	1,264	
Due To (From)	108,710	-	(121,322)	-	-	-	-	-	-	-	-	-	-	
Expenses - Prior Year Accruals	(21,247)	-	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	(3,014)	
Accounts Payable - Current Year	(49,477)	(130,284)	114,457	(21,768)	(21,768)	(21,768)	-	-	-	-	-	-	-	
Summerholdback for Teachers	(89,746)	18,892	-	-	-	-	-	-	-	-	-	-	-	
Other Liabilities	(108,664)	-	(46)	-	-	(458,582)	-	-	-	-	-	-	(404,227)	
Ending Cash	4,207,563	3,465,100	3,854,316	3,414,882	3,065,081	3,131,479	2,660,737	2,324,384	3,126,761	2,638,564	2,372,306	3,257,885		

Financial Compliance Calendar

Interim Reports
Audit
Budget

Month	Financial Reports due	Board Meeting	Notes
July			Prior year coding
August			Accruals & close prior year
September	Prior year Unaudited Actuals due 9/15		Review Payroll
			Discuss items such as salary scales, benefits, income sources, etc that need to be voted on by the board in December
October		Approve Unaudited Actuals	Review enrollment/ADA
			Discuss items such as salary scales, benefits, income sources, etc that need to be voted on by the board in December
November			Finalize 1st interim forecast
			Discuss items such as salary scales, benefits, income sources, etc that need to be voted on by the board in December
December	1 st Interim Report Due 12/15	Vote on items (salary scales, benefits) that impact hiring	
	Audit due 12/15		
January		Approve 1 st Interim Report	Governor's proposal for budget
		Approve Audit	
February			Finalize 2nd interim forecast

March	2 nd Interim Report due 3/15		Payroll & enrollment/ADA
April	Budget planning begins	Approve 2 nd Interim Report	MYP expenses and planning
May	Preliminary Budget established	Review Preliminary budget	May revise - update budget as needed
June	Final budget vote – due 6/30	Approval Budget	