

The Academy of Alameda Charter School Board

Board Meeting

Date and Time

Thursday October 27, 2022 at 6:30 PM PDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Record Attendance		Damaris Espinosa	2 m
B. Call the Meeting to Order	Discuss	David Forbes	1 m
C. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements	Discuss	David Forbes	1 m
<p>Mission: The Academy of Alameda equitably develops students into critical thinkers and life-long learners who navigate the world with integrity, and who apply their learning to empower themselves and their communities.</p> <p>Envisioned Future: We envision a future where all of our students are successful, and their destinies are not determined by their demographics.</p>			
D. General Public Comments	Discuss	David Forbes	5 m
II. Action Item			6:39 PM
A. Discuss and Vote on Potential Board Member: Randy Rentschler	Vote	David Forbes	10 m
<p>Randy is recently retired and has had a long career as a legislative and policy advocate at federal, state, regional and local jurisdictions focused on transportation, land use and housing. He and his family are long-time Alameda residents and his children were members of the first Academy of Alameda middle school class. Randy believes in true diversity and a vision of a strong, stable AoA, doing what it does well to the best of its ability. Randy's skills are many but include fundraising and looking for ways to keep our AoA alumni connected to us once they become adults.</p>			

	Purpose	Presenter	Time
III. Opening Items			6:49 PM
A. Closed Session:	Discuss	Christine Chilcott	20 m
<p>1. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One case</p> <p>2. Conference with Legal Counsel – Anticipated Litigation: Significant exposure as litigation filed pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One case</p>			
B. Open Public Session and Report Out on Any Actions From the Closed Session	Discuss	David Forbes	2 m
C. Zoom Meeting Agreements and Protocol	Discuss	Damaris Espinosa	2 m
<p>This is a meeting of the Board. The Board is composed of 8 voting members and 1 non-voting member, the Executive Director. We are using the following protocols to guide our meeting:</p> <ul style="list-style-type: none"> • This meeting is being recorded • If someone wishes to speak during the appropriate time, they will use the ‘raise hand’ icon or will raise their hand on video. • Please mute yourself when you enter the meeting and while someone else is talking. • Make sure your name is spelled correctly. • Use reactions to give a "thumbs-up" or "clap." 			
IV. Vote on Consent Agenda			7:13 PM
A. Approve Draft Meeting Minutes from September 28, 2022 Board Meeting	Approve Minutes	David Forbes	2 m
B. Check Registers & Credit Card Statement	Discuss	David Forbes	2 m
V. Board Communication			7:17 PM
A. Introduction of Messaging and Website Consultant	Discuss	Christine Chilcott	15 m
<p>Megan Agee, our Messaging and Website Consultant, will introduce herself to the board, discuss the work she has done so far, briefly prepare the board for their upcoming focus group session, and take questions.</p>			
B. Board Committee Reports and Goals	Discuss	David Forbes	30 m
<p>Reports from the following committees:</p> <ul style="list-style-type: none"> • Finance Committee • Marketing Committee • Student Success Committee • Governance Committee 			

	Purpose	Presenter	Time
• Facilities Ad Hoc Committee			
C. 22-23 Enrollment Update (For the 23-24 School Year)	Discuss	Christine Chilcott	20 m
D. Update on Strategic Plan Consultant	Discuss	Christine Chilcott	10 m

An update on confirming a strategic planning consultant for the 22-23 strategic planning process to create a 5-year strategic plan to start in the 23-34 school year.

E. A Preview: AoA Starting TK in SY 24-25 Instead of SY 23-24	FYI	Christine Chilcott	10 m
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At the November 15 Board Meeting, Elementary Principal, Leah Rubin, and Christine Chilcott will present to the Board their reasons to start TK in the 24-25 school year instead of the 23-24 school year as it is currently scheduled.

This preview is to alert the board of the upcoming November agenda item so they may send questions to Christine in advance that they wish to have answered at the November presentation.

VI. Action Items

8:42 PM

A. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency	Vote	David Forbes	5 m
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Background: The passage of AB 361 allows public bodies to dispense with certain normally applicable Brown Act teleconferencing requirements wherever a public body holds a meeting during a proclaimed state of emergency and one of three conditions are met:

1. State or local officials have imposed or recommended measures to promote social distancing; or
2. The meeting is for the purpose of determining, by a majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The body has determined, by a majority vote, that, as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 provides that if a state of emergency remains in place, a local agency must make the following findings by majority vote every 30 days, in order to continue using the bill's exemption to the Brown Act teleconferencing rules:

- (A) The legislative body has reconsidered the circumstances of the emergency; and
- (B) Either of the following circumstances exists:
 - (1) the state of emergency continues to directly impact the ability of board members to meet safely in person, or
 - (2) State or local officials continue to impose or recommend social distancing measures.

Draft Motion: The Academy of Alameda Board of Directors approves continuing to hold Board meetings and Board committee meetings virtually through November 2022 due to the state of emergency related to COVID-19 that continues to directly impact the ability of board members and attendees to meet safely in person pursuant to AB 361.

VII. Closing Items

8:47 PM

A. Board Member Reports	Discuss	David Forbes	10 m
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	Purpose	Presenter	Time
B. Upcoming Board Meetings	Discuss	David Forbes	2 m

November 15 Meeting Board Meeting Key Topics Include:

- Special Education Presentation
- Assuming Rental of Our Own AoA Property to Others At AUSDs Request
- Financial Updates
- Enrollment Updates

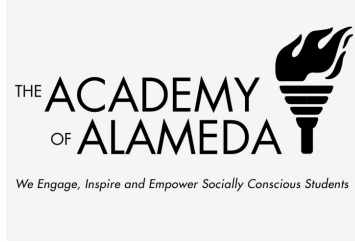
C. Adjourn Meeting	FYI
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Coversheet

Approve Draft Meeting Minutes from September 28, 2022 Board Meeting

Section: IV. Vote on Consent Agenda
Item: A. Approve Draft Meeting Minutes from September 28, 2022 Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on September 28, 2022

APPROVED



The Academy of Alameda Charter School Board

Minutes

Board Meeting

Date and Time

Wednesday September 28, 2022 at 6:30 PM

Directors Present

C. Robie (remote), D. Forbes (remote), K. Welch (remote), K. Zimmerman (remote), R. Whittaker (remote), T. Ruiz (remote), W. Schaff (remote)

Directors Absent

A. Price

Guests Present

Amy McGeorge (remote), C. Chilcott (remote), D. Espinosa (remote), J. Yang (remote), M. Thorman (remote), S. Ranadive (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Wednesday Sep 28, 2022 at 6:33 PM.

C. Closed Session:

D.

Open Public Session and Report Out on Any Actions From the Closed Session

E. Zoom Meeting Agreements and Protocol

This is a meeting of the Board. The Board is composed of 8 voting members and 1 non-voting member, the Executive Director.

We are using the following protocols to guide our meeting:

- This meeting is being recorded
- If someone wishes to speak during the appropriate time, they will use the 'raise hand' icon or will raise their hand on video.
- Please mute yourself when you enter the meeting and while someone else is talking.
- Make sure your name is spelled correctly.
- Use reactions to give a "thumbs-up" or "clap."

F. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements

R. Whittaker read the Mission and Vision:

Mission: The Academy of Alameda equitably develops students into critical thinkers and lifelong learners who navigate the world with integrity, and who apply their learning to empower themselves and their communities.

Envisioned Future: We envision a future where all of our students are successful, and their destinies are not determined by their demographics.

G. General Public Comments

II. Consent Agenda

A. Vote on Consent Agenda

R. Whittaker made a motion to approve the consent agenda.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Schaff Aye

C. Robie Aye

D. Forbes Aye

A. Price Absent

K. Zimmerman Aye

K. Welch Aye

T. Ruiz Aye

R. Whittaker Aye

R. Whittaker made a motion to approve the minutes from Board Meeting on 06-23-22.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Price Absent
C. Robie Aye
T. Ruiz Aye
R. Whittaker Aye
D. Forbes Aye
K. Zimmerman Aye
W. Schaff Aye
K. Welch Aye

B. Approve Aug 7 Board Retreat Meeting

R. Whittaker made a motion to approve the minutes from Board Retreat August 2022 on 08-07-22.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Ruiz Aye
C. Robie Aye
A. Price Absent
K. Welch Aye
W. Schaff Aye
K. Zimmerman Aye
R. Whittaker Aye
D. Forbes Aye

C. Approve August 25 Board Meeting Minutes

R. Whittaker made a motion to approve the minutes from Board Meeting on 08-25-22.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Whittaker Aye
A. Price Absent
K. Welch Aye
W. Schaff Aye
D. Forbes Aye
K. Zimmerman Aye
T. Ruiz Aye
C. Robie Aye

D. Check Registers and Credit Card Statements

R. Whittaker made a motion to approve the Check Registers and credit card statements from June, July and August.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Schaff	Aye
T. Ruiz	Aye
K. Welch	Aye
R. Whittaker	Aye
A. Price	Absent
K. Zimmerman	Aye
C. Robie	Aye
D. Forbes	Aye

III. Board Communication

A. Acknowledgment

A. McGeorge explained how she taught in Chicago and felt privileged in order to go help on backward planning and instructional design. M. Thorman advised how both her and A. McGeorge both were excited and proud of the work they were able to do for this instructional design and backward planning.

IV. Action Item

A. Present and Approve Unaudited Actuals for FY 21-22

J. Yang advised of funds that will be forthcoming. Portion of Hold Harmless revenue is applying to FY22 and the remainder goes to FY23. Auditing report will be happening in the coming months. The biggest change was the decrease of LCFF due to adjusting the amount of students, if more come to the school it will be re-applied. Currently doing Title I, II and IV, next year we can apply for Title III.

B. Schaff advised we need to have enough cash and liquidity in order to have it at hand.

W. Schaff made a motion to approve the unaudited actuals for fiscal year 21-22 for the Middle school.

T. Ruiz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Robie	Aye
R. Whittaker	Aye
D. Forbes	Aye
T. Ruiz	Aye
W. Schaff	Aye
A. Price	Absent
K. Zimmerman	Aye
K. Welch	Aye

W. Schaff made a motion to unaudited actuals for fiscal year 21-22 for the elementary School.

K. Zimmerman seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Welch	Aye
W. Schaff	Aye
C. Robie	Aye
R. Whittaker	Aye
T. Ruiz	Aye
K. Zimmerman	Aye
D. Forbes	Aye
A. Price	Absent

B. Consolidated Application for FY23 Title funds

W. Schaff made a motion to apply for Title I, II, and IV funding for the fiscal year 22-23.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Price	Absent
R. Whittaker	Aye
T. Ruiz	Aye
K. Zimmerman	Aye
K. Welch	Aye
D. Forbes	Aye
W. Schaff	Aye
C. Robie	Aye

C. Financial Update and Presentation

V. Board Communication

A. Board Committee Reports

Finance- W. Schaff reported summary done, no additional notes.

Marketing- K. Welch advised goals for 22-23, developing a story for marketing efforts, updating website, brochures, tours, updating social media presence, community open house events, potlucks, new postal mail campaigns, targeted surveys, info booths at farmers markets and street fairs. C. Chilcott advised marketing campaign with Larsen communication will begin tomorrow, free advertising space with the Alameda Theater and fundraiser with them.

Student Success- C. Robie established meeting dates; discussed purpose of the meetings, maintaining equity lens, discussed "how" student success is being measured, and spoke about educating the board about student success at AoA.

Governance- R. Whittaker was unable to schedule meeting this time.

Facilities Ad Hoc- T. Ruiz did not meet in September.

B. 22-23 Enrollment Update and Phase 1 Plan (For the 23-24 School Year)

C. Chilcott explained how we have 2 spots available for 2nd grade and as an anomaly there we do not have waitlist for 2nd grade. We are below in the middle school. The 6 withdraws we have 2 moved out of the state, 1 moved out of the city, 1 was due to a bad interaction with another student and although restorative justice was done interaction was still not to their liking, 1 did not want to continue commuting from Oakland and 1 more moved to online schooling. We have 67% of in-district students, which is above the required 60%. Also spoke of comparison of ethnicity and subgroups in each school.

K. Welch asked if this is a breakdown of students such as students with disabilities (i.e. if they have IEP, etc.).

T. Ruiz asked for numbers for future reference to compare to our school size.

K. Welch and R. Whittaker asked about the lottery and about the priorities of how each is hired.

C. Chilcott advised of new marketing plan and what is being done to promote AoA (etc. community block party, AoA gear, farmers market bench, spotify free ads.

C. Williams Walkthroughs Update

C. Chilcott advised the Williams Walkthrough was a success but will be going with a nice long, full Williams walkthrough with them along with Sharon in 2 weeks.

K. Welch thanked Christine for standing firm and advocating for the school.

C. Chilcott advised that on the academic forefront they did the elementary and the middle school on 2 separate occasions in 45 minutes, which was pretty incredible, which proves the great teaching going on. No results back but looks like it went smoothly so far.

R. Whittaker asked if it would be a good idea to have someone from the facilities committee be there for that.

T. Ruiz wanted to acknowledge that the principals did great to prepare the students for it.

VI. Action Items

A. Elementary and Middle School California Dashboard Local Indicators Reports

K. Zimmerman made a motion to approve the unaudited actuals for fiscal year 21-22.

R. Whittaker seconded the motion.

R. Whittaker would like a copy of the notes in order to share with parents upon request.

D. Forbes asked about the status update for the PTA.

K. Welch asked if any fundraising can be done or if nothing can be done since there is no PTA. C. Chilcott advised we can fundraise as long as it is not related to any PTA.

The board **VOTED** to approve the motion.

Roll Call

K. Welch Aye
R. Whittaker Aye
C. Robie Aye
K. Zimmerman Aye
W. Schaff Aye
D. Forbes Aye
T. Ruiz Aye
A. Price Absent

B. Change of Title IX Coordinators

K. Welch made a motion to amend the current Title IX policy to approve the Elementary School principal, the Middle School principal and the Human Resources Director to be the Academy of Alameda's Title IX Coordinators.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Price Absent
C. Robie Aye
K. Zimmerman Aye
D. Forbes Aye
K. Welch Aye
W. Schaff Aye
R. Whittaker Aye
T. Ruiz Aye

C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency

K. Welch made a motion to approves continuing to hold Board meetings and Board committee meetings virtually through October 2022 due to the state of emergency related to COVID-19 that continues to directly impact the ability of board members and attendees to meet safely in person pursuant to AB 361.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Whittaker Abstain
T. Ruiz Aye
K. Zimmerman Aye
D. Forbes Aye
W. Schaff Aye
C. Robie Aye
A. Price Absent
K. Welch Aye

VII. Closing Items

A. Board Member Reports

K. Welch- attended back to school night and enjoyed it very much.

R. Whittaker-nothing to report.

C. Robie- nothing to report

K. Zimmerman-nothing to report.

T. Ruiz-ditto to K. Welch.

W. Schaff-nothing to report.

B. Upcoming Board Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

D. Forbes

Coversheet

Check Registers & Credit Card Statement

Section: IV. Vote on Consent Agenda
Item: B. Check Registers & Credit Card Statement
Purpose: Discuss
Submitted by:
Related Material: AoA September 2022 Combined Board Check Register.pdf



Combined Board Check Register				
School:	AoA			
Month:	September 2022			
				Total Paid By Check: \$ 264,380.53
				Total Paid By Credit Card: \$ 22,347.81

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	13185	Amazon Capital Services	9/8/2022	Bill #1793-W91G-CXFX--Supplies Bill #1J4P-V41P-9MK9--Supplies Bill #11XN-HLCP-KFVW--Supplies Bill #1WYM-JHTN-6KQT--Supplies Bill #19M6-6P3W-H6LK--Supplies Bill #1RYX-PTTV-CNR4--Supplies Bill #1J4P-V41P-9MVL--Supplies Bill #1CFP-JMVY-6GGW--Supplies Bill #14LX-KG36-97YQ--Supplies Bill #1VXG-FWCR-DWVY--Supplies Bill #1HRM-H4VX-1TFJ--Supplies Bill #1YK7-GDTY-3YNW--Supplies Bill #1KP1-PQGR-NDNP--Supplies		\$ 4,811.39
Check	13185	Amazon Capital Services	9/8/2022	Bill #1PQH-DWVX-MJ9D--Supplies Bill #19YP-MQH4-YG6R--Supplies Bill #1L6N-GKYG-RKFD--Supplies Bill #1NN7-CG3C-MHPQ--Supplies Bill #1YX6-4MKR-L9FK--Supplies Bill #19NR-VQ77-1G93--Supplies Bill #16H4-1JPT-KCK1--Supplies Bill #1J4P-V41P-FT6L--Supplies Bill #1Q76-QN7N-DYK9--Supplies Bill #1GPP-QT4F-T3TL--Supplies Bill #1793-W91G-G1M3--Supplies Bill #1YK7-GDTY-6WMW--Supplies		Cont'd

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	13185	Amazon Capital Services	9/8/2022	Bill #17FW-Q3GM-PGT4--Supplies Bill #1G4W-L6JY-KQR7--Supplies Bill #1PQH-DWVX-WWGY--Supplies Bill #1Q6G-R4YD-G4PM--Supplies Bill #1RRQ-PD4D-TMC7--Supplies Bill #1PM1-VGNK-WPNK--Supplies Bill #1LFF-1LC4-9K3F--Supplies Bill #17FW-Q3GM-HGJF--Supplies Bill #17FW-Q3GM-WPRJ--Supplies Bill #1DPQ-RRCP-M4G6--Supplies Bill #1MJ6-RYY3-HR63--Supplies Bill #13QX-QT1T-N3HG--Supplies		Cont'd
Check	13186	ACI - Alameda	9/8/2022	Bill #0001544143--Garbage Svcs - August '22		\$ 4,190.45
Check	13187	AMS.NET	9/8/2022	Bill #0055463--Phase 2 Camera Cabling & labor Services Bill #0055462--Phase 1 Camera Cabling & labor Services		\$ 2,576.02
Check	13188	Sergio's Janitorial & Yard Services	9/8/2022	Bill #087--Daily Cleaning - June 2022 Bill #086--Daily Cleaning - May 2022		\$ 22,400.00
Check	13189	Equitable Financial Life Insurance Company of America	9/8/2022	Bill #1339433--Premium Period: 09/01 - 09/30/22 & Adjustments		\$ 6,555.41
Check	13190	Cogent Solutions & Supplies	9/8/2022	Bill #1562918--Supplies Bill #1563167--Supplies		\$ 528.57
Check	13191	Techabee	9/8/2022	Bill #2022-161--Techabee Foundational IT Svcs & Support: Oct - December 2022		\$ 11,400.00
Check	13192	EdTec Inc.	9/8/2022	Bill #26586--UPS Postage Charge		\$ 114.61
Check	13193	Xerox Financial Services	9/8/2022	Bill #3448129--Lease Payment due 09/15/22 & Late Fee		\$ 378.05
Check	13194	Xerox Financial Services	9/8/2022	Bill #3455092--Lease Payment due 09/30/22		\$ 275.93
Check	13195	JW Pepper & Son, Inc.	9/8/2022	Bill #364491641--Music Supplies		\$ 50.00
Check	13196	Department of Justice	9/8/2022	Bill #598215--Finger Print Apps & FBI: July' 22		\$ 81.00
Check	13197	Office Team	9/8/2022	Bill #60648178--Substitute Svc w/e 08/26/22		\$ 1,554.66
Check	13198	RCM Technologies	9/8/2022	Bill #71089372--Standard Rate & Overtime: 08/21 - 08/27/22		\$ 3,400.00
Check	13199	Crisis Prevention Institute	9/8/2022	Bill #CUS0307284--NCI Blended Learning Online Course & Workbook		\$ 1,024.75

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	13200	MRC Smart Technology Solutions	9/8/2022	Bill #IN2899546--Contract overage charge: 07/31 - 08/30/22		\$ 97.43
Check	13201	Speedpro East Bay	9/8/2022	Bill #INV-15184--Exterior Banners Graphics Installation & Table runners		\$ 2,401.49
Check	13202	IXL Learning	9/8/2022	Bill #S442435--IXL Service Site License		\$ 1,250.00
Check	13203	WEX Health, Inc.	9/27/2022	Bill #October 2022--Flex Benefits - Aggregate Balance		\$ 2,200.00
Check	13204	Amazon Capital Services	9/27/2022	Bill #1XC3-WTWR-JMW6--Supplies Bill #1YN7-DW49-TGXW--Supplies Bill #16L3-GQXR-RCV6--Supplies Bill #16XQ-VW4V-KY3N--Supplies Bill #1YN7-DW49-F17R--Supplies Bill #1V49-7R3K-F473--Supplies Bill #1G7M-YQFL-4MWD--Supplies Bill #1GRV-MJVL-79RC--Supplies Bill #1133-6FF7-H9M9--Supplies Bill #1N4W-J67C-49FP--Supplies Bill #1LCH-1MGF-FT3F--Supplies		\$ 4,234.69
Check	13204	Amazon Capital Services	9/27/2022	Bill #1FRM-QN3F-7NCM--Supplies Bill #11C6-CPM9-F46T--Supplies Bill #1XT3-HDJM-6LRJ--Supplies Bill #1RT1-6HQQ-4YMJ--Supplies Bill #1M1G-TTQ7-3F1M--Supplies Bill #1F1V-Y3F4-7R7P--Supplies Bill #13FP-RVCK-GWR4--Supplies Bill #1G33-MLQW-36DN--Supplies Bill #1CDX-4LW9-GLXG--Supplies Bill #1RT1-6HQQ-GDCC--Supplies Bill #1YTC-GYLX-3WQ1--Supplies		Cont'd

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	13205	Amazon Capital Services	9/27/2022	Bill #1R37-L46Q-7HLY--Supplies Bill #1639-JRNT-7CM3--Supplies Bill #1FLL-LR7H-FCQ1--Supplies Bill #1N4W-J67C-T9V7--Supplies Bill #11C6-CPM9-H9WY--Supplies Bill #1YW9-KGY3-NL9G--Supplies Bill #1D4K-3FNX-HX9C--Supplies Bill #19CM-RD9P-PF7R--Supplies Bill #1Y3C-W9J7-9K4L--Supplies Bill #1W1D-FHHR-CFTQ--Supplies Bill #1P17-GWWW-9YC1--Supplies Bill #1LPQ-MHGK-R63R--Supplies Bill #1YKW-NP93-P6YC--Supplies Bill #1YTK-D1G7-6GJW--Supplies		\$ 6,352.09
Check	13205	Amazon Capital Services	9/27/2022	Bill #19XQ-GD3X-4J4G--Supplies Bill #1R3P-MCC7-DYRD--Supplies Bill #1VNT-L44N-NYV6--Supplies Bill #1RDR-GTYM-MTCF--Supplies Bill #11C6-CPM9-KHYG--Supplies Bill #1FLX-6NDC-JWK4--Supplies Bill #1XRQ-PLL7-HV9L--Supplies Bill #1FLX-6NDC-1RWG--Supplies Bill #1XRQ-PLL7-FGD1--Supplies Bill #1JM9-WQK3-F1H3--Supplies Bill #1D4K-3FNX-3NWX--Supplies		Cont'd

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	13205	Amazon Capital Services	9/27/2022	Bill #1TV3-DJ6K-HH74--Supplies Bill #16VW-CVFJ-4JL4--Supplies Bill #1133-6FF7-4163--Supplies Bill #1M3L-V9F6-GL1T--Supplies Bill #164J-FJW7-HXQY--Supplies Bill #16XQ-VW4V-W69G--Supplies Bill #1XXG-V6GF-6TJY--Supplies Bill #1MJG-Q4RJ-3LFD--Supplies Bill #1P3X-6HDL-MFPN--Supplies Bill #1RRH-KFTX-93YY--Supplies Bill #1JQV-WNTP-LQWX--Supplies		Cont'd
Check	13206	WEX Health, Inc.	9/27/2022	Bill #0001587131-IN--Commuter & FSA - August 2022		\$ 107.70
Check	13207	AMS.NET	9/27/2022	Bill #0059266--Phase 2 Verkada Camera Hardware & Licenses - Labor Bill #0059265--Phase 1 Verkada Camera Hardware & Licenses		\$ 3,000.00
Check	13208	Purchase Power	9/27/2022	Bill #081422--Postage Finance Charges		\$ 221.92
Check	13209	Sharon Perkins	9/27/2022	Bill #091522--Reimb: Fans		\$ 209.39
Check	13210	Rids Brother Company Inc	9/27/2022	Bill #1300--Unearned Income Transportation		\$ 882.00
Check	13211	Blaisdell's Business Products	9/27/2022	Bill #1741078-0--Office Supplies		\$ 268.68
Check	13212	JW Pepper & Son, Inc.	9/27/2022	Bill #364533376--Music Supplies		\$ 9.00
Check	13213	U.S. Bank Equipment Finance	9/27/2022	Bill #481319119--Svc's: 08/25 - 09/25/22 Bill #481319010--Svc's: 08/25 - 09/25/22		\$ 430.45
Check	13214	ExploreLearning	9/27/2022	Bill #5802160--EXTEACH+ Gizmos Teacher + Student		\$ 2,070.00
Check	13215	Office Team	9/27/2022	Bill #60688522--Substitute Svc w/e 09/02/22		\$ 630.87
Check	13216	RCM Technologies	9/27/2022	Bill #71090990--Standard Rate & Overtime: 09/04 - 09/10/22 Bill #71089978--Standard Rate & Overtime: 08/28 - 09/03/22		\$ 6,120.00
Check	13217	Young, Minney & Corr, LLP	9/27/2022	Bill #78214--Legal Svcs' thru 08/31/22		\$ 2,965.90
Check	13218	Communication Works	9/27/2022	Bill #82148--NPA Contracts: Academy of Alameda: ST-MG: Speech Services: 08/16 - 08/31/22		\$ 7,760.00
Check	13219	Teachers on Reserve	9/27/2022	Bill #91725--1st Grade Ashley Defenbaugh : 08/22 - 08/26/22		\$ 400.22
Check	13220	Best Instrument Repair Co.	9/27/2022	Bill #B18334--Art & Music Supplies		\$ 412.00

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	13221	Gachina Landscape Management	9/27/2022	Bill #E 202357--#62190 - Maintenance Contract: September 2022		\$ 817.00
Check	13222	MRC Smart Technology Solutions	9/27/2022	Bill #IN2920454--Contract overage charge: 08/07 - 09/06/22		\$ 245.23
Check	13223	SchoolMint	9/27/2022	Bill #INV-8959--Interest Tracker Languages - Platform SM Charter - Application & Enrollment: 09/28/22 - 09/27/23		\$ 11,291.77
Check	13224	Alameda Unified School District	9/27/2022	Bill #INV23-00026--Technology Charges to AOA: 2021/2022 Bill #INV23-00027--District Installation of 4 HVAC at AOA		\$ 72,333.97
Check	13225	Aeries Software, Inc.	9/27/2022	Bill #M&S-9141--Promotional pricing for Access to Aeries Web Version & ASP Subscription: 10/01/22 - 09/30/23		\$ 6,200.00
Check	DB090222	Square, Inc.	9/2/2022	DB090222 - Square, Inc. -		\$ 35.00
Check	DB092122	California Choice	9/21/2022	DB092122 - California Choice -		\$ 49,850.28
Check	DB092122A	Bank of Marin Visa Card	9/21/2022	DB092122A - Bank of Marin Visa Card 5830 -		\$ 22,242.61
Credit Card	9515-5830	Peets Coffee	9/1/2022	08/04 - Peets Coffee		\$ 58.90
Credit Card	9515-5830	DD Doordash Cholitali	9/1/2022	08/04 - DD Doordash Cholitali		\$ 255.05
Credit Card	9515-5830	Bowlero Alameda	9/1/2022	08/10 - Bowlero Alameda		\$ 3,750.11
Credit Card	9515-5830	Bowlero Alameda	9/1/2022	08/10 - Bowlero Alameda		\$ 528.28
Credit Card	9515-5830	National School Forms	9/1/2022	08/10 - National School Forms		\$ 227.28
Credit Card	9515-5830	DOMINO'S 7920	9/1/2022	08/17 - DOMINO'S 7920		\$ 376.57
Credit Card	9515-5830	Solution Tree	9/1/2022	08/30 - Solution Tree Inc.		\$ 2,067.00
Credit Card	9515-5830	Classroom Matters	9/1/2022	09/01 - Classroom Matters		\$ 400.00
Credit Card	9515-5830	Target	9/1/2022	08/04 - Target		\$ 150.62
Credit Card	9515-5830	In-N-Out Burger	9/1/2022	08/05 - In-N-Out Burger		\$ 19.88
Credit Card	9515-5830	Trader Joe's	9/1/2022	08/05 - Trader Joe's		\$ 67.68
Credit Card	9515-5830	Lakeshore Learning Materials	9/1/2022	08/05 - Lakeshore Learning Materials		\$ 2,019.40
Credit Card	9515-5830	Lakeshore Learning Materials	9/1/2022	08/05 - Lakeshore Learning Materials		\$ 188.77
Credit Card	9515-5830	DD Doordash RedBoypiz	9/1/2022	08/08 - DD Doordash RedBoypiz		\$ 66.01
Credit Card	9515-5830	Risas y Sonrisas Spanish for Kids	9/1/2022	08/10 - Risas y Sonrisas Spanish for Kids		\$ 120.00
Credit Card	9515-5830	Calico Spanish	9/1/2022	08/10 - Calico Spanish		\$ 329.00
Credit Card	9515-5830	Rockalingua	9/1/2022	08/10 - Rockalingua		\$ 299.00

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Credit Card	9515-5830	Curacubby, Inc	9/1/2022	08/10 - Curacubby, Inc		\$ 667.98
Credit Card	9515-5830	Peets Coffee	9/1/2022	08/12 - Peets Coffee		\$ 38.80
Credit Card	9515-5830	Safeway	9/1/2022	08/15 - Safeway		\$ 24.06
Credit Card	9515-5830	Walmart	9/1/2022	08/15 - Walmart		\$ 79.21
Credit Card	9515-5830	Walmart	9/1/2022	08/15 - Walmart		\$ 26.79
Credit Card	9515-5830	VH STORESMART	9/1/2022	08/18 - VH STORESMART		\$ 752.00
Credit Card	9515-5830	StoreSMART/SCRAP	9/1/2022	08/18 - StoreSMART/SCRAP		\$ 62.25
Credit Card	9515-5830	School Labels	9/1/2022	08/19 - School Labels		\$ 182.00
Credit Card	9515-5830	Target	9/1/2022	08/19 - Target		\$ 93.21
Credit Card	9515-5830	Lakeshore Learning Materials	9/1/2022	08/19 - Lakeshore Learning Materials		\$ 36.98
Credit Card	9515-5830	Lakeshore Learning Materials	9/1/2022	08/19 - Lakeshore Learning Materials		\$ 3.44
Credit Card	9515-5830	Office Max	9/1/2022	08/25 - Office Max		\$ 413.99
Credit Card	9515-5830	Zoom.us	9/1/2022	08/15 - Zoom.us		\$ 258.00
Credit Card	9515-5830	Brand Marinade	9/1/2022	08/25 - Brand Marinade		\$ 148.16
Credit Card	9515-5830	eBay	9/1/2022	09/01 - eBay		\$ 121.80
Credit Card	9515-5830	eBay	9/1/2022	09/01 - eBay		\$ 11.06
Credit Card	9515-5830	Google Voice Inc.	9/1/2022	08/03 - Google Voice		\$ 28.73
Credit Card	9515-5830	Google SVCS AOA Schools	9/1/2022	08/03 - Google *SVCS AOA Schools		\$ 27.12
Credit Card	9515-5830	Google Ads	9/1/2022	08/03 - Google Ads		\$ 500.00
Credit Card	9515-5830	BambooHR	9/1/2022	08/05 - BambooHR		\$ 175.00
Credit Card	9515-5830	Lucky's Supermarket	9/1/2022	08/08 - Lucky's Supermarket		\$ 124.78
Credit Card	9515-5830	Frizzie corp	9/1/2022	08/08 - Frizzie corp		\$ 780.00
Credit Card	9515-5830	Peets Coffee	9/1/2022	08/09 - Peets Coffee		\$ 25.95
Credit Card	9515-5830	SP FTD.COM	9/1/2022	08/10 - SP FTD.COM		\$ 126.77
Credit Card	9515-5830	Brand Marinade	9/1/2022	08/12 - Brand Marinade		\$ 4,574.38
Credit Card	9515-5830	Encinal Nursery	9/1/2022	08/15 - Encinal Nursery		\$ 268.90
Credit Card	9515-5830	Safeway	9/1/2022	08/18 - Safeway		\$ 13.27
Credit Card	9515-5830	Safeway	9/1/2022	08/18 - Safeway		\$ 82.81
Credit Card	9515-5830	Pods 9/100	9/1/2022	08/22 - Pods 9/100		\$ 306.82
Credit Card	9515-5830	BambooHR	9/1/2022	08/30 - BambooHR		\$ 175.00
Credit Card	9515-5830	Metro Newspaper	9/1/2022	09/01 - Metro Newspaper		\$ 1,295.00

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Coversheet

22-23 Enrollment Update (For the 23-24 School Year)

Section: V. Board Communication
Item: C. 22-23 Enrollment Update (For the 23-24 School Year)
Purpose: Discuss
Submitted by:
Related Material: 22-23 Enrollment Update 10.27.22.pdf

Enrollment Update

23-24
School Year

Enrollment Timeline

Lottery, March 9

Open Enrollment

October 1 - February 28

Applications eligible for lottery

Accepting Applications Tours, Info Sessions, Events, Marketing and Outreach

- Families can visit our **website** to find the link to our application (Schoolmint) and our event dates.
- Targeted outreach and marketing: Postcard, community events, etc.
- Prepare post lottery communications, forms, etc.
- Re-enrollment survey to current families in January

Lottery Prep

March 1 - March 8

Review Applications and Mock Lottery

- Applications will be reviewed to verify all lottery preferences
- Confirm available spots
- Run mock lottery prior to catch and fix errors prior to real lottery

Post Lottery

March 9 - March 23

Communicate Lottery Results: Families Accept/Decline by March 23

- Applications that have been chosen from the lottery will receive an offer. They will have until March 23 to accept or decline.

Follow Up

March 23 and beyond

Follow Up Communications: Forms, Electives, Events And Waitlist Offers

- Communicate to newly accepted families about forms, electives, events, and other next steps
- Continue to make waitlist offers as families decline

Application Numbers

Grade	# of applications	Lottery Spots	End of Year Target	1st Day of School Targets
K	15	52	52	48
1	3	< 10	52	48
2	3	< 10	52	48
3	0	< 12	52	50
4	2	< 10	56	54
5	1	< 10	56	54
6	22	~92	145	140
7	1	~71	145	140
8	1	~20	145	140

Projections are based off of our new enrollment goal. Prior enrollment goal was 130

Enrollment Events

ES Tours 9-9:45am

Friday, November 4, 2022
Tuesday, November 29, 2022
Tuesday, December 13, 2022
Tuesday, January 17, 2023
Tuesday, February 7, 2023

MS Tours **Thursdays** 9-10am

October 27, 2022	January 19, 2023
November 3, 2022	February 2, 2023
November 17, 2022	February 16, 2023
December 8, 2022	March 2, 2023
December 22, 2022	

ES Info Sessions

November 3, 5-6 pm
December 6, 5:30-6:30 pm
January 28, 10-11 am
February 7, 5:30-6:30 pm

MS Info Sessions

November 3, 6-7 pm
December 7, 6-7 pm
January 28, 11-12 pm
February 9, 6-7 pm

Next Steps

- **Finishing edits on the postcard from Megan's interview content with principals. It should be mailed out by next Friday, 11/4**
- **Have a meeting with Larson Communications on 11/2 and will discuss creating ad for movie theater**
- **Updating the website is ongoing (from Megan's content and new content)**
- **Creating flyers (from Megan's content) and trying to scheduled for Farmer's Market (and determine families/teachers/staff/board members to be table a Farmer's Market)**

Next Steps cont.

- **Elementary and Middle School tours and information sessions happening October through March (all information on our website)**
- **Trying to find families from schools all over Alameda to host Principal Thorman to discuss AoA's Middle School Program to interested fifth-grade families**
- **Our continued social media posting on Facebook will soon expand to Instagram.**
- **Later steps this school year: new pictures and video for website and possible complete rebuild of the website**

Question?

Coversheet

Update on Strategic Plan Consultant

Section: V. Board Communication
Item: D. Update on Strategic Plan Consultant
Purpose: Discuss
Submitted by:
Related Material: Strategic Plan Update 10.27.22.pdf

Strategic Plan Consultant Update

Process

- **In early September, Christine reached out to a colleague and received a recommendation for a strategic planning consultant.**
 - **Christine reached out to that consultant, who was unavailable until fall 2023, but promised other recommendations.**
 - **After a few follow ups, Christine receive those recommendations.**
 - **Christine has only heard back from one of those follow ups to date who is book until fall 2023.**
- **Christine also searched for strategic planning consultants in the Bay Area using the search terms “social justice”“equity”, asked other school district (AUSD and WCCUSD) colleagues for recommendations, and looked at LinkedIn profiles pf connections of consultants and emailed them.**

Process cont.

- **In total:**
 - **8 individuals/firms were reached out**
 - **3 responded to me**
 - **2 are unavailable until Fall 2023**
 - **1 is available to do the work this year**
- **The firm that is available, Be The Change, is “a woman-owned, people of color operated, racial justice centered capacity building firm”**
- **Value diversity, equity, inclusion**
- **Process would be:**
 - **pre-gathering of information, full-day workshop (30ppl), post workshop goal writing**
- **Cost - \$25-29k**
- **The other firm that quoted me cost, \$20-45k (just for price context)**

Next Step

I am moving ahead with Be The Change

**I will have the OLT meet with, Fong Marcolongo,
VP at Be The Change to answer questions and
understand process and determine time frame**

Question?

Coversheet

A Preview: AoA Starting TK in SY 24-25 Instead of SY 23-24

Section: V. Board Communication
Item: E. A Preview: AoA Starting TK in SY 24-25 Instead of SY 23-24
Purpose: FYI
Submitted by:
Related Material: TK Preview Presentation 10.27.22.pdf

TK Preview Presentation

Where are we right now?

AoA is currently scheduled to start TK in the 23-24 school year.

However TK will not be mandatory in California until 25-26.

November 17 Board Meeting

Principal Rubin and Christine will do a TK Presentation requesting the board to vote for AoA to start TK in 24-25, *not* 23-24

Reasons include (not limited to):

- **Staffing Requirements**
- **Building Requirements and Compliance**
- **Programmatic Structure and Cost**

Board Ask

By **Wednesday, November 9**, please email Christine questions you want answered in the November TK presentation

Thank You.