



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board Board Meeting

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### Date and Time

Thursday March 25, 2021 at 6:30 PM PDT

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Zoom Meeting Agreements and Protocol</b>		Taqua Ammar	1 m
This is a meeting of the Board. The Board is composed of 8 voting members and 1 non-voting member, the Executive Director. We are using the following protocols to guide our meeting:			
<ul style="list-style-type: none"><li>• This meeting is being recorded</li><li>• If someone wishes to speak during the appropriate time, they will use the 'raise hand' icon or will raise their hand on video.</li><li>• Please mute yourself when you enter the meeting and while someone else is talking.</li><li>• Make sure your name is spelled correctly.</li><li>• Use reactions to give a "thumbs-up" or "clap."</li></ul>			
<b>B. Record Board Member Attendance (Roll Call)</b>		David Forbes	3 m
<b>C. Call the Meeting to Order</b>		David Forbes	1 m
<b>D. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements</b>		David Forbes	1 m

**Mission:** The Academy of Alameda equitably develops students into critical thinkers and life-long learners who navigate the world with integrity, and who apply their learning to empower themselves and their communities.

**Envisioned Future:**

We envision a future where all of our students are successful, and their destinies are not determined by their demographics.

	Purpose	Presenter	Time
<b>E. General Public Comments</b>		David Forbes	5 m
<b>II. Consent Agenda</b>			<b>6:41 PM</b>
<b>A. Draft Meeting Minutes</b>	Approve Minutes	David Forbes	
Meeting Minutes from:			
<ul style="list-style-type: none"> <li>• February 25 Board meeting</li> </ul>			
Approve minutes for Board Meeting on February 25, 2021			
<b>B. Check Register &amp; Credit Card Statement</b>	FYI	David Forbes	1 m
Review and approve the credit card statement sand Bank of Marin check registers for February.			
<b>C. ESSER II Assurances</b>	FYI	David Forbes	1 m
<b>D. Vote on Consent Agenda</b>	Vote	David Forbes	1 m
<b>III. Board Communications</b>			<b>6:44 PM</b>
<b>A. Board Committee Reports</b>	FYI	David Forbes	15 m
The following committees will report out highlights from their recent committee meetings:			
<ul style="list-style-type: none"> <li>• Student Success Committee (3/11/21 meeting)</li> <li>• Board Finance Committee (3/17/21 meeting)</li> </ul>			
<b>B. The Academy of Alameda's Reopening Plan Update</b>	FYI	Matt Huxley	30 m
<b>C. Enrollment Update</b>	FYI	Matt Huxley	20 m
<b>IV. Action Items</b>			<b>7:49 PM</b>
<b>A. 2021/2022 Academic Calendar</b>	Vote	Matt Huxley	10 m
<b>B. AoA Board Meetings "Live" On Campus</b>	Vote	David Forbes	15 m
What criteria will be used to make a decision when AoA Board meetings will again be held on campus?			
<b>V. Closing Items</b>			<b>8:14 PM</b>
<b>A. Board Member Reports</b>	Discuss	David Forbes	10 m

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>B. Review of Key April 20 Board Meeting Agenda Topics</b>	Discuss	David Forbes	5 m
<b>Key Topics Include:</b>			
<ul style="list-style-type: none"> <li>• Reopening Plan Update</li> <li>• Enrollment Update</li> <li>• Elementary and Middle School School</li> <li>• Summer Program Overview Presentations</li> <li>• Student Success Data Presentation</li> <li>• Finance Update</li> <li>• Campus Student Safety Policy</li> </ul>			
<b>C. Closed Session: Gov't Code § 54957(b): Executive Director Progress Towards Goals</b>	Discuss	Matt Huxley	45 m
<b>D. Return to Public Session</b>	FYI	David Forbes	1 m
<b>E. Adjourn Meeting</b>	Vote	David Forbes	1 m

# Cover Sheet

## Draft Meeting Minutes

**Section:** II. Consent Agenda  
**Item:** A. Draft Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on February 25, 2021

DRAFT



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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#### **Date and Time**

Thursday February 25, 2021 at 6:30 PM

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#### **Directors Present**

A. Price (remote), C. Robie (remote), D. Forbes (remote), K. Zimmerman (remote), Q. Chu (remote), R. Brown (remote), R. Whittaker (remote), W. Schaff (remote)

#### **Directors Absent**

*None*

#### **Directors who arrived after the meeting opened**

D. Forbes, K. Zimmerman

#### **Guests Present**

M. Huxley (remote), S. Hottinger (remote), S. Ivery (remote), T. Ammar (remote)

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### **I. Opening Items**

#### **A. Zoom Meeting Agreements and Protocol**

#### **B. Record Board Member Attendance (Roll Call)**

D. Forbes arrived at 6:39 PM.

K. Zimmerman arrived at 6:39 PM.

#### **C. Call the Meeting to Order**

Q. Chu called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Feb 25, 2021 at 6:33 PM.

#### **D. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements**

**E. General Public Comments**

A member of the public made a comment regarding the 2021-22 Academic Calendar.

**II. Consent Agenda**

**A. Draft Meeting Minutes**

R. Whittaker made a motion to approve the minutes from Board Meeting on 01-14-21.

W. Schaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Check Register & Credit Card Statement**

**C. Vote on Consent Agenda**

R. Whittaker made a motion to Approve Consent Agenda.

W. Schaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Board Communications**

**A. Board Committee Reports**

- W. Schaff gave a summary of the agenda items discussed at the finance committee meeting on Jan. 20th including Governor Newsom's initial state budget and staff compensation.
- C. Robie gave a summary of the agenda items discussed at the student success committee meeting on Jan. 28th including updates on distance learning hubs, professional development, and AoA's Academic and social-emotional curriculum.
- R. Whittaker gave a summary of the agenda items discussed at the Marketing & Fundraiser committee meeting on Feb. 9th including the finalization of AoA's Logo and tagline, launch of the new website, and intent to recruit and/or hire a grant writer.

**B. Enrollment Update**

M. Huxley gave an enrollment update prior to the official enrollment window closing on February 28.

**IV. Action Items**

**A. The Academy of Alameda's Reopening Plan Update**

M. Huxley gave an update on the Academy of Alameda's Reopening Plan which includes students in the elementary school having an option to return to in-person learning in a hybrid schedule on March 22. Principal, Miranda Thorman, is looking at the possibilities of a limited reopening for middle school students in April.

Q. Chu made a motion to Reaffirm the decision to allow ED to make final approval of Reopening Plan.

R. Brown seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Whittaker Aye  
D. Forbes Aye  
R. Brown Aye  
C. Robie Aye  
W. Schaff Aye  
A. Price Aye  
K. Zimmerman Aye  
Q. Chu Aye

**B. Elementary and Middle School 2nd Interim Reports**

S. Ivery presented on the AoA Elementary and Middle School 2nd Interim Reports.  
R. Whittaker made a motion to Approve the 2nd Interim Report for AoA's Elementary school.

K. Zimmerman seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Q. Chu Aye  
R. Brown Aye  
W. Schaff Aye  
A. Price Aye  
D. Forbes Aye  
R. Whittaker Aye  
K. Zimmerman Aye  
C. Robie Aye

W. Schaff made a motion to Approve the 2nd Interim Report for the AoA's Middle School.

Q. Chu seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Brown Aye  
D. Forbes Aye  
A. Price Aye  
W. Schaff Aye  
C. Robie Aye  
R. Whittaker Aye  
Q. Chu Aye  
K. Zimmerman Aye

**C. 2021/2022 Academic Calendar**

M. Huxley presented on the proposed AoA 2021/2022 Academic Calendar.

**Public Comment**

A member of the public made a comment regarding the 2021-22 Academic Calendar.

R. Whittaker made a motion to Table the proposed AoA 2021/2022 Academic Calendar until after surveying staff.

W. Schaff seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Whittaker Aye  
W. Schaff Aye  
D. Forbes No  
Q. Chu Aye  
K. Zimmerman Aye

**Roll Call**

R. Brown Aye  
A. Price Aye  
C. Robie No

C. Robie made a motion to Return to 180 day school year with a start date the week of Aug. 16th, 2021 with flexibility for staff to bring a proposed calendar by the next board meeting.

W. Schaff seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Whittaker Aye  
R. Brown Aye  
K. Zimmerman Aye  
Q. Chu Aye  
D. Forbes Aye  
W. Schaff Aye  
A. Price Aye  
C. Robie Aye

**V. Closing Items**

**A. Board Member Reports**

No Board Member Reports.

**B. Review of Key March 25 Board Meeting Agenda Topics**

**Key Topics Include:**

- Reopening Plan Update
- Enrollment Update
- Elementary and Middle School School Summer Program Overview Presentations
- Student Success Data Presentation
- Closed Session: Executive Director's Progress Towards 2020/21 Goals

**C. Closed Session Confidential Student Matter: Consideration of Action to Admit Student ID #: 02-25-21.1 Pursuant to Education Code Section 48000(b)**

The Board convened to closed session at 9:42 pm .

**D. Return to Public Session**

Return to public session at 9:52 pm. The board voted in closed session to admit the application for Student ID #: 02-25-21.1 for enrollment purposes for the 2021/22 school year (Pursuant to Education Code Section 48000(b).

**E. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:53 PM.

Respectfully Submitted,  
D. Forbes



# Cover Sheet

## Check Register & Credit Card Statement

<b>Section:</b>	II. Consent Agenda
<b>Item:</b>	B. Check Register & Credit Card Statement
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	2021-02 February Check Register.pdf 2021-02 February Credit Card Statement.pdf



## The Academy of Alameda Check Register

2020-21

February

Grand Total 92,946.27

Date	Check Number	Vendor	Description	Check Amount
2/2/2021		Equitable	Vision & Dental Insurance Premium - February 2021	5,562.49
2/2/2021		Square	Monthly Admin Fee (February 2021)	35.00
2/9/2021	BP10972	Allovue Inc.	Budget System & Implementation	9,750.00
2/10/2021	VV419	Bent Lens Productions	AoA Promotion Video	4,600.00
2/12/2021	BP10973	Phoenix Reseller Group	Chromebooks (30)	9,350.70
2/19/2021		Verizon	Hotspots (01/02/21 - 02/01/21)	380.10
2/19/2021	BP10974	CharterSafe	20-21 Worker's Comp & Insurance (February)	11,186.00
2/19/2021		Pitney Bowes Purchase Power (Acct#0849-8326)	Postage	1,122.85
2/19/2021		US Bank Equipment Finance	Lease payment (01/25/21 - 02/25/21)	321.88
2/19/2021	BP10975	T-Mobile	Hotspots (01/02/21 - 02/01/21)	1,900.00
2/20/2021	BP10977	Amazon Capital Services	Office & Classroom Supplies	44.95
2/20/2021	BP10978	Amazon Capital Services	Office & Classroom Supplies	181.38
2/20/2021	BP10976	Amazon Capital Services	Office & Classroom Supplies	1,171.91
2/22/2021		Bank of Marin (Cardmember Service)	BoM CC Payment (January Purchases)	3,688.22
2/23/2021		California Choice	Health Insurance Premium - March 2021	42,623.07
2/24/2021	VV420	Kaurega Bailey	Assembly: SOL Affirmations (2/24/21)	750.00
2/24/2021	VV424	Celeste Ansley	Reimbursement: Flocabulary	120.00
2/24/2021	VV423	Sara Zehnder	Reimbursement: Flocabulary	120.00
2/24/2021	VV422	Colleen Thomas	Reimbursement: PD Lunch	13.98
2/24/2021	VV421	Alfonso Pulido	Reimbursement: PD Lunch	23.74

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.



# The Academy of Alameda Check Register

2020-21

February

Grand Total

92,946.27

Date	Check Number	Vendor	Description	Check Amount
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Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.



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Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.



**March 2021 Statement**

Open Date: 02/02/2021 Closing Date: 03/02/2021



**Visa® Community Card**  
ACADEMY OF ALAMEDA (CPN 001559617)

**Cardmember Service** ☎ 1-866-552-8855  
BUS 30 ELN 1

<b>New Balance</b>	<b>\$5,778.63</b>
<b>Minimum Payment Due</b>	<b>\$58.00</b>
<b>Payment Due Date</b>	<b>03/28/2021</b>

<b>Activity Summary</b>		
Previous Balance	+	\$3,983.78
Payments	-	\$3,688.22 <sup>CR</sup>
Other Credits	-	\$295.56 <sup>CR</sup>
Purchases	+	\$5,778.33
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged	+	\$0.30
Interest Charged		\$0.00
<b>New Balance</b>	<b>=</b>	<b>\$5,778.63</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$58.00</b>
Credit Line		\$50,000.00
Available Credit		\$44,221.37
Days in Billing Period		29

**Payment Options:**



Mail payment coupon with a check



Pay online at [myaccountaccess.com](http://myaccountaccess.com)



Pay by phone 1-866-552-8855

*No payment is required.*

CPN 001559617

0047985100550558300000058000005778631



**Automatic Payment**

24-Hour Cardmember Service: 1-866-552-8855

- ☎ . to pay by phone
- ☎ . to change your address

Account Number:  
Your new full balance of \$5,778.63 will be automatically deducted from your account on 03/22/21.

000010151 01 SP 000638742096540 E

ACADEMY OF ALAMEDA  
ACCOUNTS PAYABLE  
401 PACIFIC AVE  
ALAMEDA CA 94501-1837



**What To Do If You Think You Find A Mistake On Your Statement**

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
  - ▶ Dollar amount: The dollar amount of the suspected error.
  - ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.
- You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
- ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
  - ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
  - ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
  - ▶ We can apply any unpaid amount against your credit limit.

**Your Rights If You Are Dissatisfied With Your Credit Card Purchases**

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

**Important Information Regarding Your Account**

**1. INTEREST CHARGE:** Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("**DPR**") by the Average Daily Balance ("**ADB**") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation.

**2. Payment Information:** You must pay us in U.S. Dollars with checks or similar payment instruments drawn on a financial institution located in the United States. We will also accept payment in U.S. Dollars via the Internet or phone or previously established automatic payment transaction. We may, at our option, choose to accept a payment drawn on a foreign financial institution. However, you will be charged and agree to pay any collection fees required in connection with such a transaction. The date you mail a payment is different than the date we receive that payment. The payment date is the day we receive your check or money order at Cardmember Service, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your electronic or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Mailed payments that do not include the payment coupon and/or are mailed to a different address will be processed within 5 banking days of receipt and credited to your Account on the day of receipt. In addition, if you mail your payment without a payment coupon or to an incorrect address, it may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and possible suspension of your Account. Internet and telephone payment options are available, and crediting times vary (but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made). If you are making an internet or telephone payment, please contact Cardmember Service for times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

**3. Credit Reporting:** We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.



**March 2021 Statement** 02/02/2021 - 03/02/2021  
 ACADEMY OF ALAMEDA (CPN 001559617)

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**Cardmember Service** ☎ 1-866-552-8855



**Important Messages**

**Paying Interest:** You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Your payment of \$5778.63 will be automatically deducted from your bank account on 03/22/2021. Please refer to your AutoPay Terms and Conditions for further information regarding this account feature.

Speed through checkout with the added security and convenience of PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

We have added Mobile Authentication and Cellular Phone Contact Policy to and made changes to the Arbitration Agreement in your account agreement. Please visit [card.myaccountaccess.com/agreementchanges](http://card.myaccountaccess.com/agreementchanges) to review. If you have any questions, call the number on the back of your card.

**Transactions** HUXLEY, MATTHEW P **Credit Limit \$27000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Other Credits</b>					
02/11	02/10	2897	TEXTHELP 8882480652 MA MERCHANDISE/SERVICE RETURN	\$145.00CR	_____
02/11	02/10	6880	TEXTHELP 8882480652 MA MERCHANDISE/SERVICE RETURN	\$145.00CR	_____
<b>Purchases and Other Debits</b>					
02/02	02/01	4837	COVID-19 BY KYLA.COM KYLA.COM CA	\$819.18	_____
02/02	02/01	3524	KYLA.COM KYLA.COM CA	\$1,300.00	_____
02/03	02/01	9730	YEARLI.COM 616-5744397 MI	\$99.80	_____
02/03	02/02	0935	ADOBE *800-833-6687 800-833-6687 CA	\$104.93	_____
02/10	02/08	8561	BUREAU OF EDUCATION AN 800-7362136 WA	\$279.00	_____
02/11	02/10	6882	AWL*PEARSON EDUCATION PRSONCS.COM NJ	\$368.57	_____
02/16	02/15	5658	GOOGLE *ADS3095003972 cc@google.com CA	\$350.00	_____
02/16	02/14	3721	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$258.00	_____
02/16	02/12	7809	SQ *HOMETOWN DONUTS #1 Alameda CA	\$56.00	_____
02/18	02/17	9832	SMK*SURVEYMONKEY.COM 971-2445555 CA	\$336.00	_____
02/22	02/20	3639	FACEBK WG7KU2FFJ2 650-5434800 CA	\$25.00	_____
02/22	02/21	7251	FACEBK L9LW22BFJ2 650-5434800 CA	\$25.00	_____
02/22	02/19	3053	FTD.COM 800-736-3383 IL	\$102.05	_____
02/22	02/20	7748	FACEBK E2S9QZ6FJ2 650-5434800 CA	\$25.00	_____
02/23	02/21	7323	PODS #50 888-7767637 CA	\$217.43	_____
02/23	02/22	6066	SQ *WESCAFE Alameda CA	\$40.00	_____
02/23	02/23	7248	FACEBK WHTDSZ6FJ2 650-5434800 CA	\$35.00	_____
02/25	02/25	7648	FACEBK HT84E3KFJ2 650-5434800 CA	\$50.00	_____
03/01	02/28	3525	FACEBK N5TBS4TFJ2 650-5434800 CA	\$75.00	_____
03/01	02/28	4556	BambooHR HRIS 866-3879595 UT	\$99.00	_____

Continued on Next Page





March 2021 Statement 02/02/2021 - 03/02/2021  
 ACADEMY OF ALAMEDA (CPN 001559617)

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Cardmember Service ☎ 1-866-552-8855

Transactions					HUXLEY, MATTHEW P	Credit Limit	\$27000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation		
03/02	03/01	5186	COVID-19 BY KYLA.COM KYLA.COM CA	\$581.90	_____		
<b>Total for Account</b>				<b>\$4,956.86</b>			

Transactions					HOTTINGER, SUMMER	Credit Limit	\$7500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation		
<b>Other Credits</b>							
02/09	02/08	1512	GOOGLE *SVCSaoaschools g.co/HelpPay# CA MERCHANDISE/SERVICE RETURN	\$5.56CR	_____		
<b>Purchases and Other Debits</b>							
02/02	02/02	5908	GOOGLE *SVCSaoaschools g.co/HelpPay# CA	\$31.10	_____		
02/08	02/08	5097	Audible*Y99K31I23 Amzn.com/bill NJ	\$14.95	_____		
03/02	03/01	8647	GOOGLE *SVCSaoaschools g.co/HelpPay# CA	\$25.54	_____		
<b>Total for Account</b>				<b>\$66.03</b>			

Transactions					THORMAN, MIRANDA	Credit Limit	\$7500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation		
<b>Purchases and Other Debits</b>							
02/16	02/12	3272	DOMINO'S 7920 ALAMEDA CA	\$220.06	_____		
<b>Total for Account</b>				<b>\$220.06</b>			

Transactions					DEARMEY, LEAH R	Credit Limit	\$5000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation		
<b>Purchases and Other Debits</b>							
02/02	02/01	2503	FLUENCY AND FITNESS WWW.FLUENCYAN FL	\$12.00	_____		
02/10	02/09	9455	VIDHUG LONDON ON	\$15.00	_____		
02/16	02/12	7941	DOMINO'S 7920 ALAMEDA CA	\$92.72	_____		
02/16	02/13	7739	THE STAR ON PARK ALAMEDA CA	\$108.10	_____		
03/02	03/01	0459	FLUENCY AND FITNESS WWW.FLUENCYAN FL	\$12.00	_____		
<b>Total for Account</b>				<b>\$239.82</b>			

Transactions					BILLING ACCOUNT ACTIVITY		
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation		
<b>Payments and Other Credits</b>							
02/22	02/22	MTC	PAYMENT THANK YOU	\$3,688.22CR	_____		
<b>Fees</b>							

Continued on Next Page



March 2021 Statement 02/02/2021 - 03/02/2021  
 ACADEMY OF ALAMEDA (CPN 001559617)

Page 4 of 4

Cardmember Service ☎ 1-866-552-8855



**Transactions BILLING ACCOUNT ACTIVITY**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
02/10	02/09	9455	FRGN TRANS FEE-VIDHUG LO	\$0.30	
			<b>TOTAL FEES FOR THIS PERIOD</b>	<b>\$0.30</b>	
			<b>Total for Account 4798 5100 5505 5830</b>	<b>\$3,687.92CR</b>	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$4.13
Total Interest Charged in 2021	\$0.00

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%	
**PURCHASES	\$5,778.63	\$0.00	YES	\$0.00	13.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

**Contact Us**



Phone

Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053



Questions

Cardmember Service  
 P.O. Box 6353  
 Fargo, ND 58125-6353



Mail payment coupon with a check

Cardmember Service  
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 St. Louis, MO 63179-0408



Online

myaccountaccess.com

End of Statement



ACADEMY OF ALAMEDA

**Link your credit card to PayPal today!!!**

Experience faster checkouts, added security and convenience. It's all there for you when you link your card to PayPal.

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# Cover Sheet

## ESSER II Assurances

<b>Section:</b>	II. Consent Agenda
<b>Item:</b>	C. ESSER II Assurances
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	20-21 ESSER II Assurances (ES).pdf 20-21 ESSER II Assurances (MS).pdf

## ESSER II Assurances



ESSER II was allocated through the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 to assist local educational agencies respond to the 2019 Novel Coronavirus.

## Submission Confirmation

---

**The Academy of Alameda Elementary (CDS Code 01611190131805) successfully completed submission for ESSER II funds on 3/18/2021 11:57:42 AM.**

You may print a copy of this confirmation for your records.

[ESSER II Home](#)

[ESSER II search](#)

## The Academy of Alameda Elementary

### Contact Information

---

- **If your DUNS number is blank or incorrect, then**
  - ❖ please work with your CDS coordinator to update or revise your information. Your CDS coordinator can be found on your LEA's profile on the California School Directory at <https://www.cde.ca.gov/schooldirectory>.
  - ❖ please contact the Charter Schools Division at [charters@cde.ca.gov](mailto:charters@cde.ca.gov).

**LEA:**

The Academy of Alameda Elementary

**DUNS Number:**

080987967

**First Name:**

Stacie

**Last Name:**

Ivery

**Job Title:**

Director of Finance

**E-mail:**

[sivery@aoaschools.org](mailto:sivery@aoaschools.org)

**Telephone:**

(510) 748-4017

## Certification

---

The checkbox was selected, certifying that I have read the applicable certifications, assurances, terms, and conditions identified on this grant application and I agree to comply with all requirements as a condition of funding.

On behalf of The Academy of Alameda Elementary, I hereby apply to the California Department of Education for ESSER II funds and agree to all of the following assurances:

### **PART I: General Assurances for Local Educational Agencies (LEAs)**

The Academy of Alameda Elementary will comply with the requirements in Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e):

- (1) The LEA will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans, and applications;
- (2) The control of funds provided to the local educational agency under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
- (3) The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each program;
- (4) The LEA will make reports to the State agency or board and to the U.S. Secretary of Education, as requested, as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under Section 1232f of this title, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties;
- (5) The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
- (6) Any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
- (7) In the case of any project involving construction, the LEA will provide reasonable assurances that—

- (a) the project is not inconsistent with overall State plans for the construction of school facilities, and
  - (b) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under Section 794 of title 29 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
- (8) The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects;
- (9) None of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization. (20 U.S.C. 1232e)

## **PART II: ESSER II Usage of Funds Assurances**

The Academy of Alameda Elementary assures that funds will be used in accordance with section 313(d) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA Act). Under that Act, LEAs receiving ESSER II funds under this title may use the funds for any of the following:

- (1) Any activity authorized by the ESEA of 1965, including the Native Hawaiian Education Act and the Alaska Native Educational Equity, Support, and Assistance Act (20 U.S.C. 6301 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) (“IDEA”), the Adult Education and Family Literacy Act (20 U.S.C. 1400 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.) (“the Perkins Act”), or subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.).
- (2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
- (3) Providing principals and others school leaders with the resources necessary to address the needs of their individual schools.
- (4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
- (5) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.

- (6) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
- (7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.
- (8) Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.
- (9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.
- (10) Providing mental health services and supports.
- (11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, children with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
- (12) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by—
  - (a) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.
  - (b) Implementing evidence-based activities to meet the comprehensive needs of students.
  - (c) Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.
  - (d) Tracking student attendance and improving student engagement in distance education.
- (13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
- (14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.



- (15) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

The U.S. Department of Education generally does not consider the following to be an allowable use of ESSER II funds, under any part of 313: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the state educational agency (SEA) or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations.

### **PART III: Programmatic, Fiscal, and Reporting Assurances**

The Academy of Alameda Elementary will comply with all of the accountability, transparency, and reporting requirements that apply to the program, which the Governor has already assured.

- (1) The LEA and any other entity that receives ESSER II funds will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 315 of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CRRSA Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
- (2) The LEA receiving ESSER II funds will comply with all reporting requirements, including those under Section 313(f) of the CRRSA Act. The SEA may require additional reporting in the future, which may include: the uses of funds by the LEAs or other entities and demonstration of their compliance with Section 313(d), such as any use of funds to measure and address learning loss among students disproportionately affected by coronavirus and school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.
- (3) The LEA receiving ESSER II funds will comply with Title 2, Code of Federal Regulations, Section 200.305 that requires sub-grantees to remit interest earned on advances to the federal agency.
- (4) The LEA receiving ESSER II funds will comply with the Federal Funding Accountability and Transparency Act, as defined in 2 CFR Part 25 (PL 109-282; PL 110-252) regarding the establishment of a Data Universal Numbering System (DUNS) number and maintaining a current/active registration in the System for Award Management.

### **PART IV: Other Assurances**

The Academy of Alameda Elementary assures that:

- (1) The LEA or public IHE will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act;

and the general agreement to comply with all applicable Federal laws, executive orders and regulations.

- (2) With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; the State will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and the State will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.
- (3) Any LEA or public IHE receiving funding under this program will have on file a set of assurances that meets the requirements of Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).
- (4) To the extent applicable, an LEA or public IHE will include a description of how the LEA will comply with the requirements of Section 427 of GEPA (20 U.S.C. 1228a) in future reports. The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede access to, or participation in, the program.
- (5) The State will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) requirements in Subpart D—Post Federal Award Requirements (2 CFR §§200.300-345) and Subpart E—Cost Principles (2 CFR §§200.400-475) to ensure that LEAs, including charter schools that are LEAs, are using ESSER II funds for purposes that are reasonable, necessary, and allocable under the CRRSA Act.
- (6) The State and other entities will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

**Questions: The Federal Stimulus Team | [EDReliefFunds@cde.ca.gov](mailto:EDReliefFunds@cde.ca.gov)**

## ESSER II Assurances



ESSER II was allocated through the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 to assist local educational agencies respond to the 2019 Novel Coronavirus.

## Submission Confirmation

---

**The Academy of Alameda (CDS Code 01611190122085) successfully completed submission for ESSER II funds on 3/18/2021 11:53:38 AM.**

You may print a copy of this confirmation for your records.

[ESSER II Home](#)

[ESSER II search](#)

## The Academy of Alameda

### Contact Information

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- **If your DUNS number is blank or incorrect, then**
  - ❖ please work with your CDS coordinator to update or revise your information. Your CDS coordinator can be found on your LEA's profile on the California School Directory at <https://www.cde.ca.gov/schooldirectory>.
  - ❖ please contact the Charter Schools Division at [charters@cde.ca.gov](mailto:charters@cde.ca.gov).

**LEA:**

The Academy of Alameda

**DUNS Number:**

078353057

**First Name:**

Stacie

**Last Name:**

Ivery

**Job Title:**

Director of Finance

**E-mail:**

[sivery@aoaschools.org](mailto:sivery@aoaschools.org)

**Telephone:**

(510) 748-4017

## Certification

---

The checkbox was selected, certifying that I have read the applicable certifications, assurances, terms, and conditions identified on this grant application and I agree to comply with all requirements as a condition of funding.

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The Academy of Alameda assures that:

- (1) The LEA or public IHE will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act;

and the general agreement to comply with all applicable Federal laws, executive orders and regulations.

- (2) With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; the State will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and the State will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.
- (3) Any LEA or public IHE receiving funding under this program will have on file a set of assurances that meets the requirements of Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).
- (4) To the extent applicable, an LEA or public IHE will include a description of how the LEA will comply with the requirements of Section 427 of GEPA (20 U.S.C. 1228a) in future reports. The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede access to, or participation in, the program.
- (5) The State will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) requirements in Subpart D—Post Federal Award Requirements (2 CFR §§200.300-345) and Subpart E—Cost Principles (2 CFR §§200.400-475) to ensure that LEAs, including charter schools that are LEAs, are using ESSER II funds for purposes that are reasonable, necessary, and allocable under the CRRSA Act.
- (6) The State and other entities will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

**Questions: The Federal Stimulus Team | [EDReliefFunds@cde.ca.gov](mailto:EDReliefFunds@cde.ca.gov)**



# Cover Sheet

## The Academy of Alameda's Reopening Plan Update

**Section:** III. Board Communications  
**Item:** B. The Academy of Alameda's Reopening Plan Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** ES\_MS Reopening Update - AoA Board 3\_25\_21 (1).pdf



# ES/MS Reopening Update - AoA Board

## 3/25/21

The Academy of Alameda  
Public Schools

# K-2 SCHEDULE OPTIONS

# K-2 Wednesdays

- ★ 100% remote option, following current schedule
- ★ HYBRID half day, AM or PM

## Notes:

- For K-2, we have 1 in person learning teacher, and 1 distance learning teacher
  - ◆ For some, this meant switching teachers.
- Safe, social activities like recess and in person PE will be offered

Color Key
Live learning with a teacher at school
Live learning with a teacher on zoom
Assynchronous learning at home
Other
In person hub (live learning with their teachers on zoom)

# K-2 Learning Options M/T/Th/F

Time	K-2 Remote (current schedule)	K-2 AM Hybrid	K-2 PM Hybrid
8:00			
8:15		Drop off	
8:30		AM cohort in person instruction (Wed is a zoom)	
8:45			
9:00			
9:15			
9:30			
9:45		Recess or PE	
10:00			
10:15		AM cohort in person instruction continued..	Asynchronous learning at home
10:30	Whole group zoom		
10:45		pick up	
11:00			
11:15	PE		
11:30			Lunch at home
11:45	Lunch	Lunch at home	Drop off
12:00			PM cohort in person instruction (Wed is a Zoom)
12:15			
12:30			
12:45			
1:00			
1:15			Recess or PE
1:30			
1:45			PM cohort in person instruction continued..
2:00	Small reading groups/Spanish	Asynchronous learning at home, Spanish	
2:15			
2:30			pick up
2:45	Teacher office hours (Virtual)	Teacher office hours (Virtual)	Teacher office hours (Virtual)
3:00			
3:15			
3:30	Optional Clubs (Virtual)	Optional Clubs (Virtual)	Optional Clubs (Virtual)
3:45			

For all K-2 Students	
8:00	
8:15	
8:30	
8:45	
9:00	
9:15	
9:30	
9:45	
10:00	
10:15	
10:30	Whole group zoom
10:45	
11:00	
11:15	PE
11:30	
11:45	Lunch
12:00	
12:15	
12:30	
12:45	
1:00	
1:15	
1:30	
1:45	
2:00	
2:15	
2:30	Asynchronous learning at home
2:45	
3:00	
3:15	
3:30	Optional Clubs (Virtual)
3:45	



- ★ 100% remote option, following current schedule
- ★ In person learning hub half day, AM or PM
  - Students engage in virtual learning

### Notes:

- In person learning hubs are grade level specific
- Facilitated by AoA instructional aides in person
- No teachers will switch for in person learning hubs OR 100% remote option
- Safe, social activities like recess and in person PE will be offered

Color Key
Live learning with a teacher at school
Live learning with a teacher on zoom
Assynchronous learning at home
Other
In person hub (live learning with their teachers on zoom)

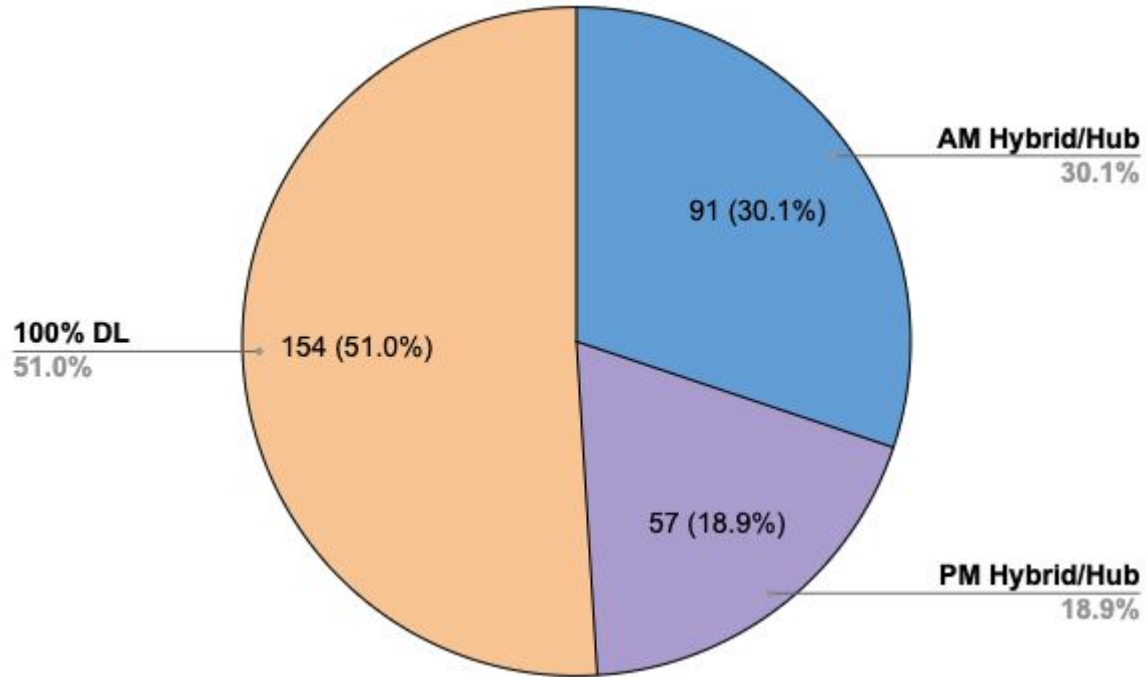
Time	3-5 Remote current schedule	3-5 AM In-Person Hubs	3-5 PM In-Person Hubs	For all 3-5 Students
8:00				8:00
8:15		Drop off		8:15
8:30				8:30
8:45		Recess or PE		8:45
9:00				9:00
9:15				9:15
9:30		AM Hubs for		9:30
9:45		5th -		9:45
10:00		4th -		10:00
10:15		3rd -		10:15
10:30	Math or ELA class on zoom	Math or ELA class	Math or ELA class on zoom	10:30
10:45				10:45
11:00		Pick up		11:00
11:15	PE		Lunch at home	11:15
11:30				11:30
11:45	Lunch	Lunch at home	Drop off	11:45
12:00				12:00
12:15				12:15
12:30			PM Hubs for	12:30
12:45			5th -	12:45
1:00			4th -	1:00
1:15			3rd -	1:15
1:30	Math or ELA class on zoom	Math or ELA class on zoom	Math or ELA class	1:30
1:45				1:45
2:00	Teacher office hours (Virtual)	Teacher office hours (Virtual)	Recess or PE	2:00
2:15				2:15
2:30			pick up	2:30
2:45	Teacher office hours (Virtual)	Teacher office hours (Virtual)	Teacher office hours (Virtual)	2:45
3:00	Spanish class 2x/wk	Spanish class 2x/wk	Spanish class 2x/wk	3:00
3:15				3:15
3:30	Optional Clubs (Virtual)	Optional Clubs (Virtual)	Optional Clubs (Virtual)	3:30
3:45				3:45



## RATIONALE FOR 3-5 SCHEDULE

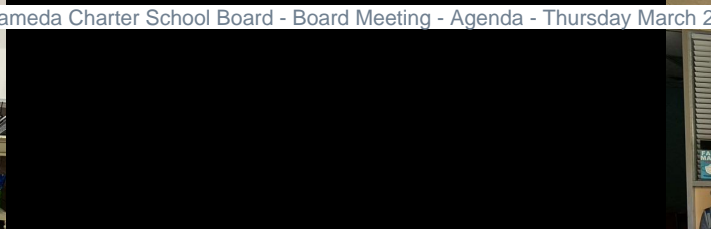
1. It allows for them to continue to receive 1290 minutes of synchronous instruction per week (compared to the maximum of 670 minutes that AUSD is offering elementary students in the last hybrid model that they shared in a public meeting).
2. It allows teachers to continue to differentiate instruction and hold small groups for students who need more support which is key to pursuing our **mission of equity**.
3. In the last survey, less than half of families indicated they wanted their students to return to a school for hybrid learning. (Due to needing a full day, or personal preference.) We want to maintain a strong remote learning program for those students and families while still offering on campus time to families who want it.

# Breakdown of Students in Hybrid/Hub vs. 100% Distance Learning



As of 3/23/21  
Total: 302 students





# Questions



The Academy of Alameda  
Public Schools



# Key Components of Instructional Plan

- Live instructional time close to equal for distance and in-person students
- Stable cohorts for students on campus
- Mornings in-person/Afternoons distance
- Maintain continuity with current teachers
- Afternoon hub support for small group of students

# MS In-Person Schedule

- ★ Mornings only in-person
- ★ Asynchronous work in afternoons and Wednesdays
- ★ Maintains instructional minutes - extra time for transitions and new routines

In-Person Student Schedule					
Instructional Minutes = 720/week in person and 765/week asynchronous					
8:30-9	Homeroom (in-person)	Homeroom (in-person)	Homeroom (Zoom)	Homeroom (in-person)	Homeroom (in-person)
9:00-10:00	1st Period	4th Period	Asynchronous Assignments	1st Period	4th Period
10:05-11:05	2nd Period	5th Period	Asynchronous Assignments	2nd Period	5th Period
11:10-12:10	3rd Period	6th Period	Asynchronous Assignments	3rd Period	6th Period
12:10-12:50	Go home/Lunch	Go home/Lunch	Lunch	Go home/Lunch	Go home/Lunch
12:50-1:35	Asynchronous Assignments	Asynchronous Assignments	Office Hours/Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments
1:45-2:30	Asynchronous Assignments	Asynchronous Assignments	Office Hours/Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments
2:40-3:25	Asynchronous Assignments	Asynchronous Assignments	Office Hours/Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments



# MS Distance Schedule

- ★ Afternoon Live Zoom Classes
- ★ Asynchronous work in mornings and Wednesdays
- ★ Homeroom with in-person students every day
- ★ Maintains instructional minutes

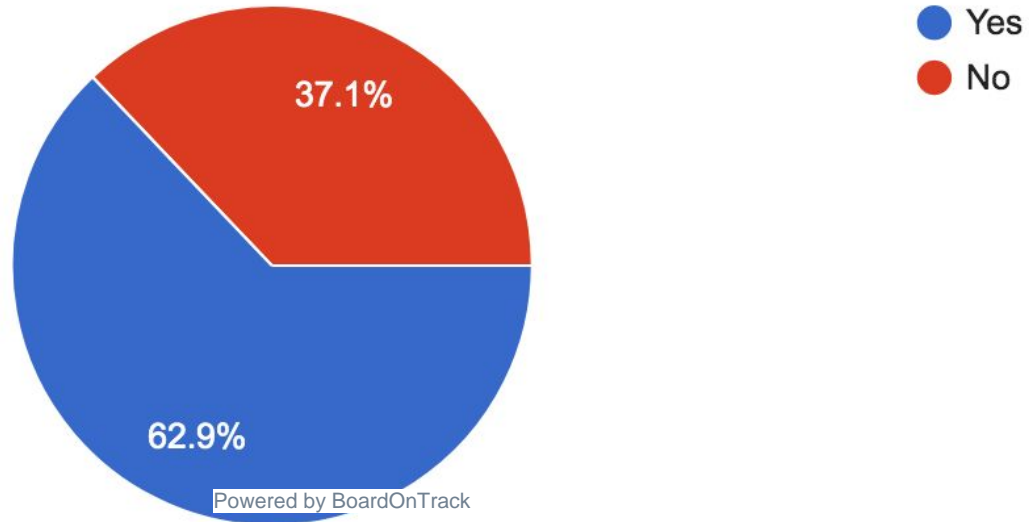
Distance Learning Student Schedule					
Instructional Minutes = 540/week live zoom and 765/week asynchronous					
8:30-9	Homeroom (Zoom - together with in-person students)	Homeroom (Zoom - together with in-person students)	Homeroom (Zoom - together with in-person students)	Homeroom (Zoom - together with in-person students)	Homeroom (Zoom - together with in-person students)
9:00-10:00	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments
10:05-11:05	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments
11:10-12:10	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments	Asynchronous Assignments
12:10-12:50	Lunch	Lunch	Lunch	Lunch	Lunch
12:50-1:35	Science 7 Zoom History 8 Zoom	Science 8 Zoom History 7 Zoom	Office Hours/Asynchronous Assignments	Science 7 Zoom History 8 Zoom	Science 8 Zoom History 7 Zoom
1:45-2:30	ELA Zoom	Math Zoom	Office Hours/Asynchronous Assignments	ELA Zoom	Math Zoom
2:40-3:25	Elective Zoom	PE Zoom	Office Hours/Asynchronous Assignments	Elective Zoom	PE Zoom



Updated data 3/25/21

I choose to have my student return to in-person learning.

477 responses



# Next Steps

- Teacher/Staff Preparation
- Family Preparation
- Logistics Preparation

Monday	Tuesday	Wednesday	Thursday	Friday
			<b>3.18</b> Town Hall  Survey Sent via ParentSquare	<b>3.19</b>
<b>3.22</b>	<b>3.23</b> Surveys Due	<b>3.24</b>	<b>3.25</b>	<b>3.26</b>
<b>3.29</b>	<b>3.30</b>	<b>3.31</b>	<b>4.1</b> End of Third Quarter	<b>4.2</b> No School  Confirmation of placement sent to families
<b>4.5</b> Homeroom, 8:30-9  Asynchronous Work  Teachers/Staff Prepare for re-opening	<b>4.6</b> Homeroom, 8:30-9  Asynchronous Work  Teachers/Staff Prepare for re-opening	<b>4.7</b> Homeroom, 8:30-9  Asynchronous Work  Teachers/Staff Prepare for re-opening	<b>4.8</b> Homeroom, 8:30-9  Asynchronous Work  Teachers/Staff Prepare for re-opening  Logistics Town Hall for in-person families	<b>4.9</b> Homeroom, 8:30-9  Asynchronous Work  Teachers/Staff Prepare for re-opening
<b>4.12</b> Spring Break	<b>4.13</b>	<b>4.14</b>	<b>4.15</b>	<b>4.16</b>
<b>4.19</b> Re-opening!  New Schedule for	<b>4.20</b>	<b>4.21</b>  COVID Testing for Students		

# Questions



The Academy of Alameda  
Public Schools

# Cover Sheet

## Enrollment Update

**Section:** III. Board Communications  
**Item:** C. Enrollment Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Enrollment Update to AoA's Board of Directors 3\_25\_21 (1).pdf

# Enrollment Update to AoA's Board of Directors 3/25/21



# K-5 Enrollment for 2021/22

Grade Level	Budgeted Enrollment	Enrollment by 6/18/21	Current Enrollment	Offered	Reg. in Process	Reg. Verified	Waitlist
K	48	52	0	12	27	11	21
1st	48	52	46	3	3	0	21
2nd	48	52	45	7	0	0	10
3rd	48	52	51	1	0	0	16
4th	52	56	50	3	3	0	10
5th	52	56	51	1	4	0	13

# Middle School Enrollment for 2021/22

<b>Grade Level</b>	<b>Budgeted Enrollment</b>	<b>Enrollment by 6/18/21</b>	<b>Current Enrollment</b>	<b>Offered</b>	<b>Reg. in Process</b>	<b>Reg Verified</b>	<b>Waitlist</b>
6th	145	165		37	37	80	0
7th	140	145	127	6	7	0	0
8th	140	145	137	1	1	0	3

# Monitoring/Decision Making Plan for 2021/22

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- Continue to accept applications and promote enrollment openings - focusing on grades 6 and 7.
  - Promote grades 6 and 7 in and outside of Alameda
  
- Continue to closely monitor enrollment - families must accept enrollment offer by Friday, 3/26.
- Require families to begin the enrollment process as soon as possible - try to finish between April 15 and May 1.
- Present enrollment report and proposed actions to Finance Committee at its next meeting, April 14
- Update Finance Committee and Board on a regular basis.

# Cover Sheet

## 2021/2022 Academic Calendar

<b>Section:</b>	IV. Action Items
<b>Item:</b>	A. 2021/2022 Academic Calendar
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	21-22 AoA Calendar (Draft Calendar).pdf

# The Academy of Alameda 2021-2022 School Calendar

Updated on 03/16/21

<input type="checkbox"/>	NO SCHOOL - Holiday/Break
<input type="checkbox"/>	NO SCHOOL - Professional Development (PD) / Teacher Work Day
( )	1/2 Day - ES (12:10pm Dismissal) MS (12:30pm Dismissal)
*	Trimester End Date
ES	Elementary School
MS	Middle School

MONTH	M	T	W	TH	F	Ident Days	Cumulative Days	
JULY 2021				1	2			
	5	6	7	8	9			
	12	13	14	15	16			
	19	20	21	22	23			
	26	27	28	29	30			
AUGUST 2021	2	3	4	5	6			Aug 2-6: Optional Teacher PD
	9	10	11	12	13			Aug 9-17: PD/Teacher Work Days
	16	17	18	19	20		10	<b>Aug 18: 1st Day of School</b>
	23	24	25	26	27			
	30	31						
SEPTEMBER 2021			1	2	3			Sept 6 : NO SCHOOL ( <i>Labor Day Holiday</i> )
	6	7	8	9	10			TBD: Back to School Night
	13	14	15	16	17		20	Sept 24: NO SCHOOL ( <i>PD</i> )
	20	21	22	23	24			
	27	28	29	30				
OCTOBER 2021					1			Oct 11: NO SCHOOL ( <i>Indigenous Peoples Day</i> )
	4	5	6	7	8			
	11	12	13	14	15		20	
	18	19	20	21	22			
	25	26	27	28	29			
NOVEMBER 2021	1	2	3	4	5			Nov 10: End of Trimester
	8	9	10*	11	12			Nov 11: NO SCHOOL ( <i>Veteran's Day</i> )
	15	16	17	18	19		15	Nov 12: NO SCHOOL ( <i>Grading</i> )
	22	23	24	25	26			Nov 17-19: 1/2 Day for students <b>ES ONLY</b> ( <i>ES Conferences</i> )
	29	30						Nov 22-26: NO SCHOOL ( <i>Fall Break</i> )
DECEMBER 2021			1	2	3			Dec 20-31: NO SCHOOL ( <i>Winter Break</i> )
	6	7	8	9	10			
	13	14	15	16	17		13	
	20	21	22	23	24			
	27	28	29	30	31			
JANUARY 2022	3	4	5	6	7			Jan 3 & 4: NO SCHOOL ( <i>PD</i> )
	10	11	12	13	14			Jan 17: NO SCHOOL ( <i>MLK, Jr. Holiday</i> )
	17	18	19	20	21		18	
	24	25	26	27	28			
	31							
FEBRUARY 2022		1	2	3	4			Feb 4: NO SCHOOL ( <i>PD</i> )
	7	8	9	10	11			Feb 21-25: NO SCHOOL ( <i>President's Week</i> )
	14	15	16	17	18		14	
	21	22	23	24	25			
	28							
MARCH 2022		1	2	3*	4			Mar 3: End of 2nd Trimester
	7	8	9	10	11			Mar 4: NO SCHOOL ( <i>Grading</i> )
	14	15	16	17	18		22	Mar 9-11: 1/2 Day for students <b>ES ONLY</b> ( <i>ES Conferences</i> )
	21	22	23	24	25			
	28	29	30	31				
APRIL 2022					1			Apr 11-15: NO SCHOOL ( <i>Spring Break</i> )
	4	5	6	7	8			
	11	12	13	14	15		16	
	18	19	20	21	22			
	25	26	27	28	29			
MAY 2022	2	3	4	5	6			May 6: 1/2 day for students <b>ES/MS</b> ( <i>PD</i> )
	9	10	11	12	13			TBD: Open House
	16	17	18	19	20		21	May 30: NO SCHOOL ( <i>Memorial Day Holiday</i> )
	23	24	25	26	27			
	30	31						
June 2022			1	2	3			<b>Jun 15: Last Day of School</b>
	6	7	8	9	10		11	Jun 15: 5th Grade Graduation
	13	14	15	16	17			Jun 15: 8th Grade Graduation
	20	21	22	23	24			Jun 16 & 17: PD/Teacher Work Days
	27	28	29	30				

180

Total Days of Instruction