



# The Academy of Alameda Charter School Board

## AoA Board Retreat

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### Date and Time

Sunday August 4, 2024 at 8:00 AM PDT

### Location

Phocas Financial Offices  
1080 Marina Village Parkway, Suite 520  
Alameda, CA 94501

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### Agenda

|   | Purpose | Presenter        | Time           |
|---|---------|------------------|----------------|
| <b>I. Opening Items</b>   |         |                  | <b>8:00 AM</b> |
| <b>A.</b> Breakfast for the Board   |         |                  | 27 m           |
| <b>B.</b> Call the Meeting to Order   |         | William Schaff   | 1 m            |
| <b>C.</b> Record Attendance   |         | Damaris Espinosa | 2 m            |
| <b>II. Board Communication: Academic/Student Success, Financial Solvency, Operational Stability</b> |         |                  | <b>8:30 AM</b> |
| <b>A.</b> Welcome, Introduction, Community Agreements   | Discuss | William Schaff   | 45 m           |
| This section of the Board Retreat will be led by:   |         |                  |                |
| • Bill Schaff   |         |                  |                |

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| <b>B. Getting To Know You Activity</b><br>This section of the Board Retreat is led by: <ul style="list-style-type: none"> <li>Christine Chilcott</li> </ul>                         | Discuss | Christine Chilcott | 30 m           |
| <b>C. Review of the Goals from the February Retreat</b><br>This section of the Board Retreat is led by: <ul style="list-style-type: none"> <li>Carole Robie</li> </ul>              | Discuss | Carole Robie       | 45 m           |
| <b>D. 15 Minute Break</b>   | FYI     |                    | 15 m           |
| <b>E. Discussion: Academic/Student Success</b><br>This section of the Board Retreat is led by: <ul style="list-style-type: none"> <li>David Forbes</li> <li>Carole Robie</li> </ul> | Discuss | David Forbes       | 90 m           |
| <b>F. Lunch</b><br>Lunch break for 30 minutes   | FYI     |                    | 30 m           |
| <b>G. Financial Solvency</b><br>This section of the Board Retreat is led by: <ul style="list-style-type: none"> <li>Bill Schaff</li> <li>David Forbes</li> </ul>                    | Discuss | William Schaff     | 45 m           |
| <b>H. Board Operational Stability</b><br>This section of the Board Retreat is led by: <ul style="list-style-type: none"> <li>Keith McCoy</li> </ul>                                 | Discuss | Keith McCoy        | 30 m           |
| <b>III. Closing Items</b>   |         |                    | <b>2:00 PM</b> |
| <b>A. Next Steps</b><br>This section of the Board Retreat is led by: <ul style="list-style-type: none"> <li>Bill Schaff</li> </ul>  | Discuss | William Schaff     | 20 m           |

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|---|---------|--------------------|----------------|
| <b>B. Feedback and Gratitude</b><br>This section of the Board Retreat is led by:<br><ul style="list-style-type: none"> <li>• Carole Robie</li> </ul>  | Discuss | Carole Robie       | 25 m           |
| <b>C. Wrap Up Retreat</b><br>This section of the Board Retreat is led by:<br><ul style="list-style-type: none"> <li>• Bill Schaff</li> </ul>  | Discuss | William Schaff     | 15 m           |
| <b>IV. Board Business</b>   |         |                    | <b>3:00 PM</b> |
| <b>A. Priority 1 Local Indicator</b><br>The Board is being shown the Priority 1 Local Indicator, 2022-23 FTE Teaching Assignments for The Academy of Alameda as provided by the state. This information was unavailable by the state until this summer and must be presented to the board. No action is required. | FYI     | Christine Chilcott | 3 m            |
| <b>B. 2024-25 Revised Academic Calendar</b><br>We miscalculated the original 2024-25 Academic Calendar by one day, 181 instead of 180, which impacts AUSD lunch staff. This calendar corrects this by adding one additional day off, Friday, January 17, 2025.  | Vote    | Christine Chilcott | 5 m            |
| <b>C. 2024-25 Employee Handbook</b><br>Voting on the 2024-25 Revised Employee Handbook  | Vote    | Christine Chilcott | 5 m            |
| <b>D. Vote on Executive Director's Established Compensation</b><br>A review and vote on the Executive Director's 2024-25 compensation per her established three year contract, 2023-26.   | Vote    | William Schaff     | 5 m            |
| <b>V. Closing Items</b>   |         |                    | <b>3:18 PM</b> |

|                           | Purpose | Presenter | Time |
|---------------------------|---------|-----------|------|
| <b>A.</b> Adjourn Meeting | FYI     |           |      |