



<b>B. Check Register &amp; Credit Card Statement</b>	FYI	David Forbes	1 m
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Review and approve the November's credit card statement, and Bank of Marin check register for November. These statements and registers show all purchases made using a credit card and vendors paid during the month of November.

<b>C. Vote on Consent Agenda</b>	Vote	David Forbes	1 m
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**III. Board Communications 6:43 PM**

<b>A. Board Member Reports</b>	Discuss	David Forbes	10 m
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<b>B. Board Committee Reports</b>	FYI	David Forbes	10 m
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The following committee/s will report out highlights from their recent committee meetings:  
Student Success Committee from its 12/10/20 meeting.

<b>C. Distance Learning Hub Update</b>	Discuss	Matt Huxley	15 m
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Plan to serve more students in Learning Hubs at each beginning in mid-January.

<b>D. Enrollment Update - For the 2021/22 School Year</b>	FYI	Matt Huxley	15 m
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Number of applicants for grades K through 8 from 10/1/20 through 12/11/20 and strategies to boost exposure/enrollment.

**IV. Action Items 7:33 PM**

<b>A. The Academy of Alameda's COVID-19 Health and Safety Reopening Plan</b>	Vote	Matt Huxley	10 m
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The Academy of Alameda's COVID-19 Health and Safety Plan outlines the policies, practices, and procedures designed to create a safe and healthy environment for students and staff and to mitigate the transmission of COVID-19 to staff and students when they return to campus. The Academy's policy is strongly influenced by county and state guidelines (especially), as well as the Centers for Disease Control and Prevention (CDC). Each school or district must submit its plan to the Alameda County Health Department and receive approval prior to allowing students to return to campus for onsite learning.

<b>B. Elementary and Middle School 1st Interim Reports</b>	Vote	Stacie Ivery	15 m
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Charter schools are required to file two reports during a fiscal year (interim reports) showing the status of the charter school's financial health. The first interim report includes revenue and expenditure actuals from July 1, 2020 through October 31, 2020. In addition, the first interim report reviews the 2020-21 board-approved budget with updated fiscal year-end and multi-year forecasts.

<b>C. The Academy of Alameda's 2019/20 Financial Audit</b>	Vote	Stacie Ivery	10 m
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Charter Schools are required to conduct annual independent financial audits in a manner which shall employ generally accepted accounting principles. Charter Schools are required to transmit a copy of their annual independent financial audit report for the preceding fiscal year to their chartering entity, the SCO, and CDE by December 15th. Due to COVID, all schools will be authorized for an extension without penalty to March 31, 2021. The annual audit will encompass the following key financial & compliance areas:

- Statement of financial position
- Statements of activities and cash flows for the year that ended
- Notes to the financial statements
- State Compliance (Attendance, Instructional Minutes, LCAP, CalPADS, and other State Programs)
- Federal Compliance (a separate audit is required for LEAs that receive more than \$750K/year for federal programs)

Prior to submission, the Board is responsible for reviewing and approving the results of the annual audit. The audit firm will be responsible for submitting the audit to all reporting agencies, no later than December 15.

<b>D. 20-21 Elem &amp; Middle School LCFF Budget Overview for Parents</b>	Vote	Stacie Ivery	5 m
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Per Senate Bill 98, governing boards are now required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the charter school's first interim budget report.

<b>E. Campus Search and Seizure Board Policy</b>	Vote	Matt Huxley	20 m
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<b>F. Vote on New AoA Logo Adoption Process</b>	Vote	Matt Huxley	10 m
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The Academy will be adopting a new official logo in January. The Board will vote on a process for adopting it (considering 3 proposals).

**V. Closing Items**

**8:43 PM**

**A.** Review of January 14 Board Meeting Key Agenda Topics

Discuss

David Forbes

5 m

**Key Topics Include:**

- Reopening School Plan Recommendation
- New Website Presentation
- Review 1/24 Board Retreat

**B.** Preview 1/24 Board Retreat Topics

**C.** Adjourn Meeting

Vote

David Forbes

1 m