



THE ACADEMY OF ALAMEDA

The Academy of Alameda Charter School Board Board Meeting

Amended on November 30, 2017 at 4:47 PM PST

Date and Time

Thursday November 30, 2017 at 6:30 PM PST

Location

401 Pacific Avenue, Alameda CA (Room 203 - Upper 1st Quad)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. C. Public Comments		William Schaff	1 m
II. II. Consent Agenda			
A. Approve October 26, 2017 Board Meeting Minutes	Approve Minutes	Stacie Ivery	1 m
Approve minutes for Board Meeting on October 26, 2017			
B. B. Approve Check Registers	Vote	Stacie Ivery	1 m
Approve the September, 2017 Check Register.			
C. Extension of Maternity Leave/Child Bonding Policy	Vote	Matt Huxley	1 m
III. Board Communications			
A. Accept Luz Cazares' Resignation	Vote	William Schaff	1 m
B. School Directors' Report	FYI	Nora Bullock and Woo Williams	10 m
C. Key Financial Reports to The Academy's Board	FYI	Matt Huxley	5 m

I have asked Stacie Ivery, our Director of Finance, to present more thorough financial/budgetary reports to the Board a few times throughout the year rather than to have them each month, as it is not necessary to do a thorough analysis each month unless there is a big shift in revenue or expenditures. She will be giving financial updates each month, but will focus on more critical financial reviews at strategic times (some of them are compliance deadlines) throughout the year. Please see attached for additional information.

D. Financial Update	FYI	Stacie	15 m
E. Finance Working Group Share-Out	FYI	Matt Huxley	20 m

Share out information regarding the work done thus far towards the goal of creating a new teacher compensation structure for 2018/19 including data from a teacher survey.

F. The Executive Director's National Equity Project Equity Challenge	FYI	Matt Huxley	10 m
G. California Dashboard Local Indicators Review	FYI	Matt Huxley	10 m

We are required to report out to the Board of Directors information pertaining to how we performed on the Local Indicators portion of The Academy's California Dashboard data.

IV. Action Items

A. Approval of the 2017-18 1st Interim for the Elementary & Middle School	Vote	Stacie Ivery	15 m
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AoA is required to file two reports during a fiscal year (interim reports) on the status of the our financial health. The first interim report (attached) is due December 15, 2017 for the period beginning July 1, 2016 and ending October 31, 2017. The attached interim reports certifies that AoA is able to meet its financial obligations for 2017-18 and for the two subsequent fiscal years.

B. Approve AoA Board Member Job Description	Vote	Matt Huxley	1 m
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Approve AoA Board member job description with suggested edits in red

C. Reach Consensus on a 1/2 Day Mid-Year Board Retreat in February	Discuss	Matt Huxley	10 m
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I am proposing that we meet on February 11 from 9am to 1pm to accomplish the following:

1. Create relational agreements between the Executive Director and administrative staff.
2. Create a document that outlines the division of roles between the Executive Director and Board of Directors.
3. Review a draft of the 2018/19 Teacher Compensation Structure.

V. Other Business

VI. Closing Items

A. Key Agenda Topics for the December 14 Board Meeting	FYI	Matt Huxley	5 m
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Review of key agenda topics from the 12/14/17 Board meeting

B. Adjourn Meeting	Vote		
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