



THE ACADEMY OF ALAMEDA

The Academy of Alameda Charter School Board Board Meeting

Date and Time

Thursday October 27, 2016 at 6:30 PM

Location

401 Pacific Avenue, Alameda CA 94501- IA Room (Former Middle School Library)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Ron Whittaker	
B. Call the Meeting to Order		Ron Whittaker	
II. Consent Agenda			
A. Approve Minutes from September 29 Board Meeting	Approve Minutes	Stacie Ivery	1
B. Approve September Check Register	Vote	Stacie Ivery	1
C. Approve the Elementary School Quality Review (SQR)	Vote	Nora Bullock	5
As part of the requirements for the Public Charter Schools Grant Program (PCSGP), the elementary school was required to get a School Quality Review (SQR). The attached report was prepared by the Charter Schools Development Center (CSDC).			
D. Line of Credit Application (ES & MS Topic)	Vote	Stacie Ivery	10
The school has had a \$100K collateral line of credit for the past 3 years. The line has matured and we are recommending that the school secures a regular line of credit that would not require us tie up \$50K in cash. Admin is recommending that the organization request a \$150K line of credit. This would be a 2 year line of credit and cost \$100 for the application fee. Interest is only charged upon use. Current signers on the bank account of David Forbes, William Schaff, and Matthew Huxley.			

III. Board Communications

A. Administrative Report - Middle and Elementary Schools	FYI	Matt Huxley	25
B. Board Ad Hoc Subcommittee Work (ES & MS Topic)	FYI	Ron Whittaker	10
Review Board Ad Hoc Subcommittee Membership and Organizing Structure Document. Each subcommittee should meet by the November Board meeting			
C. Diversity Enrollment Plan (ES and MS)	Discuss	Matt Huxley	20
Review strategies to attract a diverse applicant pool			
D. K-8 Communication Coordinator and Grant Writer	Discuss	Matt Huxley	10
Review new position. We added a grant writing role to the position.			
E. Review and Provide Feedback on New Lottery Language Proposals (ES & MS Topic)	Discuss	Matt Huxley	25
Review additional data that was requested during the September 27 Board meeting on the same topic			

IV. Financial Update

A. 2016-17 Monthly Financial Update (ES & MS Topic)	FYI	Stacie Ivery	1
Review the monthly financials through September 2016 for the elementary and middle school.			
B. Discuss 16-17 Budget & Current Forecast for Elem & Middle School	Discuss	Stacie Ivery	15
This updated forecast includes changes made to projections since the June 30, 2016 approved budget. An updated budget will be approved with the 16-17 1st Interim Report at the December Board Meeting. **Attachments are included in the Financial Update (Agenda Item IV-A).			

V. Action Items

VI. Closing Items

A. Review November 29 Board Agenda Topics	Discuss	Matt Huxley	5
B. Adjourn Meeting	FYI	Ron Whittaker	