



Arco Iris Spanish Immersion School

Minutes

PTO Meeting

Date and Time

Thursday May 14, 2026 at 7:00 PM

Committee Members Present

M. Norman (remote)

Committee Members Absent

None

Guests Present

A. Gonzalez (remote), L. Peterson (remote), M. Griffin (remote), R. Lamicq-Astudillo (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Norman called a meeting of the PTO Committee of Arco Iris Spanish Immersion School to order on Thursday May 14, 2026 at 7:03 PM.

C. Approve Minutes

M. Norman made a motion to approve the minutes from PTO Meeting on 04-09-26. The committee **VOTED** to approve the motion.

II. PTO

A. Board Report

- Next Board meeting Thursday, May 21st at 6:15pm on Zoom.
- Meetings are typically the third Thursday of the month and links to the meetings are posted in the Calendar on the Arco Iris website.

B. No School Days

- Monday, May 25th - Memorial Day
- LAST DAY OF SCHOOL 25-26 June 10th

C. Coffee with the Director

- No Coffee with the Director in June due to all the festivities

D. Important Dates

- EOY parties May 29th (Hannah & Beverly)
- Kinder graduations
- 5th grade graduation
- Field Day - June 5th

E. MANY THANKS FOR COMMUNITY NIGHT HELP!!!!

F. Fundraising

Restaurant Night – (Mark)

- Successful restaurant night on Tuesday May 12th at Mod Pizza. \$347 was raised that night! yearly total for restaurant night
- Yearly total for restaurant night is \$3,786. ~\$120 less than last year.
- Working to squeeze in one more on the last day of school. If you have any suggestions reach out to Mark!
- Pastini was the most successful night for the year with \$933 raised!

Bottle Drop (Melissa)

- Blue bags in school lobby—can be turned in to any bottle drop location.
- Volunteer Opportunity: We need someone to take over as bottle drop coordinator. Minimal volunteer hours: make sure there are extra bags in the school lobby and refill the bin if it ever runs out. Bonus events twice a year that we need to sign the school up for online. We have flyers for these events that need to be shared on ParentSquare and the newsletter. We already have the flyers, you just need to update the dates. Reach out to the PTO if you are interested in helping with this.

G.

Art Literacy

- Thank you to all the volunteers who made Art Literacy possible!

H. Teacher Appreciation

- Teachers and Staff loved everything last week! Thank you for all the gifts and donations!

I. Library

- Check VicNet for volunteer opportunities!
- Doing inventory after last visits next week! Please bring back your books before end of year!

J. End of Year Parties

- All End of year parties happening on May 29th.
- Please check VicNet for donations!
- Room parents, please stay on after the meeting tonight for a brief meeting.

K. Presentation of Arco teams & QR interest code

- PTO Interest QR Code Presented - will be sent via ParentSquare.

L. PTO survey

- Feedback QR Code Presented - will be sent via ParentSquare.

M. PTO Elections Meeting

President (*Open Position*)

Vice Presidents:

- Rachel Lamicq-Astudillo
- Megan Griffin
- Melissa Norman
- *Beverly Cabada*

President Elect (*Open Position*)

Secretary/Co-Secretary:

- Alexandria Gonzalez

Volunteer Coordinators:

- Kelly Kerr
- Erin Teune
- Chrissy Heiberg
- *Open Position*
- *Open Position*
- *Open Position*

Room Parent Coordinators

- Hannah Maldonado
- *Madison Smith*

PTO Team Leads: (*Not voted in*)

Volunteer Teams:

Auction: Christa Billings

Move-a-Thon: Melissa Norman

Restaurant Night: Mark Adams

Bottle Drop:

Communications Team:

Year Book: Megan Griffin

Teacher Appreciation: Mandi Malecki

Uniform/Lost & Found Coordinator: Kelly Kerr, Carla Lawson

Spring Bookfair: Jessie Barron, Erin Teune, Carla Lawson

Spirit Wear: Kia Harris

Oregon Battle of the Books: Jennie Peterson

Art Lit Coordinators: Crystal Carlson, Maren Lampee

Kindness Week: Crystal Badillo, Kelly Kerr

JJ Team (mascot): Megan Griffin, Andy Lucas

Library: Jessie Barron

Family Nights (Movie Nights, Loteria, etc): PTO Officers, Mario Barron

Summer Playdates: PTO Officers, Christa Billings/Board (incoming Kinder), Marne,

Crystal Badillo, Kelly Kerr

Beaverton Parade: Mario Barron

M. Norman made a motion to Accept slate of officers.

Vote in new PTO members for the 2026/2027 School Year

The committee **VOTED** to approve the motion.

N. VicNet Registration

- The school uses the VicNet/Volgistics platform for all volunteer opportunities throughout the year so please make sure you are signed up.
- New families make sure you've completed the Volgistics Volunteer application form and complete the background check. The background check will be sent to you a

few days after your application was submitted. This will come from Verified First so make sure you're looking for that message.

- Current families please make sure you fill out the updated volunteer expectation form if you haven't already so you're able to volunteer. Openings won't appear on VicNet until you have completed this.
- It's important to sign up for an account even if you're not planning to come in as sometimes opportunities pop up that you are able to help with and it's important to have this done before hand as the verification process can take up to a few weeks to complete and we don't want you to miss out on anything.
- Many teachers allow parents to come in as a "Mystery Reader" for their child's birthday. You WILL need to be registered on VicNet and have completed the background check to participate in this!!

III. Other Business

A. Announcements

Have a wonderful Summer!!

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,
R. Lamicq-Astudillo

Mission/Vision

Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.