



Arco Iris Spanish Immersion School

Minutes

PTO Meeting

Date and Time

Thursday December 11, 2025 at 7:00 PM

Committee Members Present

M. Norman (remote)

Committee Members Absent

None

Guests Present

A. Gonzalez (remote), M. Griffin (remote), R. Lamicq-Astudillo (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Norman called a meeting of the PTO Committee of Arco Iris Spanish Immersion School to order on Thursday Dec 11, 2025 at 7:05 PM.

C. Approve Minutes

M. Norman made a motion to approve the minutes from PTO Meeting on 11-13-25. The committee **VOTED** to approve the motion.

II. PTO

A. Board Report

- Next Board meeting Thursday, December 18th at 6:15pm on Zoom.
- Meetings are typically the third Thursday of the month and links to the meetings are posted in the Calendar on the Arco Iris website.

B. No School Days

- Monday, December 22nd – Monday, January 5th (Winter Break)
 - Students return to school on Tuesday, January 6th

C. Coffee with the Director

Next meeting is Friday January 9th

- Reminder, this year there will be just one session each month with bilingual resources available.
- This is a great way to get to know the admins, meet other Arco families and learn more about the school.
- We hope to see you there! We will meet in room 113. Do not come through the front office. Please enter through the gym doors at the back of the building and be mindful of drop-off traffic.

D. Fundraising

Restaurant Nights – Mark

- December Restaurant Night – Chipotle
 - This month's Restaurant Night was Tuesday, December 9th at Chipotle!
 - Thanks to everyone who came out to support our school!
- January Restaurant Night – Monday January 26th at Papa Murphys!
- **Bottle Drop: Next Collection TBD**
 - You can fill the bags with any eligible bottles or cans that have the "OR 10" code on them.
 - Please DO NOT drop off filled bags at the office.
 - Please pick up the "Blue Bottle Drop" bags in the office lobby if you need more before the holidays! Holidays are a great time to collect extra bottles and cans especially if you're having family and friends over!

E. Art Literacy

- During the second art literacy project students learned about the life and the work of Michelangelo.

- Students used the techniques they learned about to carve sculptures out of soap! It was fun to see all the students fun and unique creations!
- Volunteer openings for the next project will be posted on VicNet soon! Please be on the lookout for these and grab a spot before they are filled!

F. Student Winter Performance

Date & Times

- Thursday, December 18, 2025 during the school day
- Each grade level is performing at a different time throughout the day, so please review the schedule to determine when your child(ren) are performing.
 - 9:00-9:45, 3rd grade
 - 10:00-10:45, 2nd grade
 - 11:00-11:45, 4th grade
 - 12:00-12:45, 5th grade
 - 1:00-1:45, 1st grade
 - 2:00-2:45, Kindergarten

Family attendance

- Tickets will be sent home with students a week before the performance.
- Due to capacity in our gym, we are giving each student three (3) tickets for guests to bring and use to get into the gym for the performance. **If you have a lap infant, they won't require a ticket but please do your best to limit the group to at most 4 persons.*
- Please enter and exit the gym through the rear doors.
- Doors will open 10 minutes before start time for each grade level block, we are asking families to promptly exit when the performance ends for that grade level in order for the next group of families to be seated.
- If you want your sibling to attend a performance, please pick up your sibling before the performance begins. Students do not count towards the guest tickets.

Parking:

- You can park offsite and walk in and/or use the limited additional parking in the school lot. Please review the graphic below.
- Please exit the parking lot as soon as possible to allow other families to find space for their children's performance.
- Please do not park right in front of the school, these are reserved for short term use.

Dress Code:

- Students are welcome to dress up in festive attire to enhance their performance! Some teachers have given guidance on what to wear, but generally festive dress is okay.
- We are so excited to bring this tradition back to Arco Iris and can't wait to see our students shine on stage. Thank you for your support in making this event a success!
- If you have any questions or need additional information, please don't hesitate to reach out.

G. Winter Class Parties

- Winter celebrations will take place on Friday, December 19th – the last day of school before Winter Break!
- Check VicNet for volunteer opportunities to help with these celebrations! There are still opportunities for volunteers to help in the classroom during the celebration as well as opportunities for volunteers to donate supplies and snacks for the class!
- Remember, every \$10 you spend on class donations counts as 1 hour of volunteering and counts toward the yearly goal of 20 volunteer hours per family!
- All snacks need to come from the school's allergy-approved snack list so please don't send in any additional, non-requested, snacks with your students. Thank you for keeping all our students safe!
- Office staff has asked us to remind you that if you plan to take your child home after a volunteer shift that they must be checked out in the office before you leave with them, and if possible, please notify the office before your shift starts. If you are planning to take a sibling home that is not in the class you were volunteering in you must approve this with the office first! Please do not go to the sibling's classroom without getting specific instructions from the office first! This really helps avoid confusion at pickup!
- Please send all food for parties in with your child to give directly to their teacher. if you have a large or heavy item that your child is unable to deliver, please drop them off in the office clearly labeled with the teacher's name. This helps get the food to the correct classroom.
- Thank you to our room parents for all their work!!

H. Teacher Appreciation

- 2025 Holiday Giving – Each year we make an effort to ensure that all of our wonderful staff are included in holiday gifts and are encouraging families to give to a general fund for the holidays, instead of purchasing individual gifts for staff. Through our combined effort, we can give each staff member a great gift and show them our appreciation for all their hard work. Donations will be accepted now through December 14th at <https://auctria.events/2025HolidayGiving>

- Staff Lunch – Friday, December 19th.
- Stock the Break Room was Tuesday, December 2nd for 2nd grade families.
- Thank you to all the families that brought in snacks for our wonderful teachers! They truly do appreciate it!
- Next Stock the Break Room is for 1st grade families and will be held on Tuesday, January 13th.

I. VicNet Registration

- The school uses the VicNet/Volgistics platform for all volunteer opportunities throughout the year so please make sure you are signed up.
- New families make sure you've completed the Volgistics Volunteer application form and complete the background check. The background check will be sent to you a few days after your application was submitted. This will come from Verified First so make sure you're looking for that message.
- Current families please make sure you fill out the updated volunteer expectation form if you haven't already so you're able to volunteer. Openings won't appear on VicNet until you have completed this.
- It's important to sign up for an account even if you're not planning to come in as sometimes opportunities pop up that you are able to help with and it's important to have this done before hand as the verification process can take up to a few weeks to complete and we don't want you to miss out on anything.
- Many teachers allow parents to come in as a "Mystery Reader" for their child's birthday. You **WILL** need to be registered on VicNet and have completed the background check to participate in this!!

III. Other Business

A. Announcements

- Next PTO meeting: Thursday, January 8th at 7:00 pm.
- Movie night that was scheduled for December, 12th has been postponed to a later date. Date TBD.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,
M. Norman

Mission/Vision

Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.