APPROVED

Arco Iris Spanish Immersion School

Minutes

Development Committee Meeting

Date and Time
Thursday May 15, 2025 at 6:00 PM

Location
https://us02web.zoom.us/j/4871252671?pwd=aklJTVBjeTczcmo1TVBXSXMvRUgyZz09

Committee Members Present
A. Kusaba (remote), E. Hatch (remote), S. Zephirin (remote)

Committee Members Absent
C. Billings

Ex Officio Members Present
J. Urdiales (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Hatch called a meeting of the Development Committee of Arco Iris Spanish Immersion School to order on Thursday May 15, 2025 at 6:03 PM.

C. Approve Minutes: March 13th

S. Zephirin made a motion to approve the minutes from Development Committee Meeting on 03-13-25.

A. Kusaba seconded the motion.
The committee **VOTED** to approve the motion.

II. Development

A. Fundraising Gap and Goals

Jesus got updated financials from Tonya, need to review. Believe we are close to our budgeted goal. Discussed making one more reminder to the community about gap contributions for the year.

B. Grants

- Committee reviewed and updated the grant tracking spreadsheet
- Prioritized needs list to focus on for future grant applications
- Discussed reporting requirements for two grants already received. Glen Bailey and Oregon Community Foundation/Betty Lou Roberts. Just need to track expenses. Tonya supporting with this. No formal report required.

C. Community Relations/PR

- Jesus attended Chamber Coffee Chat last week. Shared feedback on the event, and what we need to consider for our hosting in August. Appreciated the work of the even Ambassadors
    - The Chamber manages the agenda
    - Jesus will make a welcome statement and share info on Arco, Make sure someone highlights the mural.
    - Arco needs to provide raffle gifts. Jesus to work with Perla and Cindy on options. Thinking spirit wear and other
    - Jesus already in contact with Chamber about setup needs for the event
    - Discussed having Arco promo materials out on the table.
- Community Event updates:
    - Jesus updated at Board meeting about Dia de Los Ninos event earlier this month.
    - Beaverton City Parade date announced for September 6th. PTO supporting the event.
    - Chamber of Commerce Expo July 26th.
      https://www.beaverton.org/community-expo/
        - Jesus to add to agenda with Grow Schools. Should we pay for a booth? Lots of families attend.
        - Can any Board members attend this event?
    - Beaverton Chamber also holds a golf event in September. More of a networking event.

III. Closing Items

A. Action Items

- Jesus to send one more gap fund reminder before end of school year
- Erin to check with Luis on take it to the court grant
- Next meeting August 7th at 6pm
- Erin to send or assign grant writing to committee members as needed
- Sarah to add Expo event to Board agenda

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
S. Zephirin