APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Tuesday September 24, 2024 at 6:15 PM

Location
Board & Staff: In person at school 8205 SW Creekside Place Beaverton, OR 97008

Zoom Meeting
https://us02web.zoom.us/j/87898815196
Meeting ID: 878 9881 5196
Passcode: 602469

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba, A. Nelson, C. Billings, E. Hatch, S. Badawi, S. Zephirin, Y. Jones

Directors Absent
None

Ex Officio Members Present
J. Urdiales

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Tuesday Sep 24, 2024 at 6:15 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes: August 20th

S. Zephirin made a motion to approve the minutes from Board Meeting on 08-20-24.
A. Nelson seconded the motion.
The board **VOTED** to approve the motion.

B. Committee Assignment Vote

E. Hatch made a motion to add Sarah Badawi to the Development Committee.
C. Billings seconded the motion.
The board **VOTED** to approve the motion.

C. New Logo Design for Spirit Wear

Our Student Success Coach asked permission to create a sweatshirt design with the our mural on the back. Board has further questions. Jesus to follow up

III. PTO

A. PTO Report

- PTO provided updates on Back to School Nights, bookfair, spirit wear sales, and volunteer sign ups.
- Raised around $450 from Chipotle restaurant night. Next night is October 3rd at MOD Pizza on Scholls Ferry
- Move-a-thon kick off is October 7th. Communications went out to families this week. Event date is October. Goal is $70,000.
- Volunteers working to get Art Lit project for end of October. Library starting soon.

B. Assign Board Member to attend next PTO meeting

First Wednesdays of the month: 6:30-8pm

October Sarah B.
November: Andrew
December: Erin

IV. Executive Director

A. Director's Report

I. Academics

- **First 4 weeks of school:**
  1. We are supporting our students these **first 4 weeks of school** by following an approach known as Responsive Classroom (RC).
     - RC provides opportunities to build meaningful and caring relationships in classrooms. It helps set the foundation for a successful school year in terms of systems, procedures, and transitions for students.
  2. The first 4 weeks of school are crucial for our team to build relationships and practice classroom expectations. September 24, 2024 is the 1st day of school where our regular schedules are fully implemented and when student interventions commence.

II. Team Training and Retention

- **Team Training (SDW)**
  1. Our first Staff Development Workday (SDW) occurred on September 23rd.
     - Our first training focused on best practices for small group instruction.
  2. As mentioned above, our official interventions (small group instruction) started on September 24th.
- Our next two training sessions for the year will focus on our new ELA/SLA curriculum and Singapore Math. These will happen October 11 and December 9, respectively.

III. Community Engagement and Positive School Culture

- **Community Engagement:**
  1. We started the year with our first Coffee with the Principal and Cafe con el Director events. This year we are offering two opportunities for families to hear about our school and provide timely feedback. Both events were well-attended, and we offered a Zoom link for families to join virtually, too. About 30 people attended in person and 10 attended virtually our Coffee with the Principal event, and about 8 people attended in person and about 4 via Zoom our Cafe con el Director.
  2. We have two more opportunities to engage with our families during the month of September.
     - BTSN events occurred last week, on September 17 and 19.

        - We have an upcoming celebration at the end of the month to celebrate Hispanic Heritage Month (September 27, 2024). Our team will be sharing information re: their culture and countries with families. There will be food, music, and a performance, as well.
    3. Regarding family connections/newsletters: we commit to sending school-wide newsletters once a week and teacher newsletters twice a month.

IV. Financial Responsibility

- **Grant opportunities - updates**
    1. Arco Iris continues to partner with FundEd for more grant opportunities this year. We are submitting grants for technology and STEM at the start of the school year.
- **Enrollment for 23-24**
    1. Total enrollment for the year and current projections:
        - 2024-25: 421

V. Finance

A. Treasurers Report

- ADMw received for (Month): $372,436.00
- Total income for (Month): $398,554.58
- Cash balance for (Month): $2,927,706
- Accts Receivable for (Month): $91,545.29
- Net gain/loss for (Month): $-22,708.86

**Net loss is common at the start of the school year*

Now getting a higher interest rate on our money market savings with Heritage Bank. Our first CD matured and will be reinvested in another 9 month CD.

VI. Governance Committee

A. Governance Report

- .Jesus reviewed two new policies. Board provided feedback. Board to vote on policies with revisions next meeting
    - Suicide Policy and Plan are new to Arco
    - The tech use policy has updated language
- Christa provided update on search for commercial properties

VII. Development

A. Development Report

- Erin provided updates from last committee meeting

- Next meetings will be on November 7th and January 9th from 6-7pm

VIII. Closing Items

A. Action Items

- Sarah Z to add the PTO meetings to the Arco School Calendar.
- Sarah Z to send Jesus training info on Suicide Intervention
- Sarah Z to change November Board meeting to Zoom only, add new Development Committee dates to BOT
- Jesus to make revisions on the policies

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
S. Zephirin