APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday October 17, 2024 at 6:15 PM

Location
Board & Staff: In person at school 8205 SW Creekside Place Beaverton, OR 97008

Zoom Meeting
https://us02web.zoom.us/j/87898815196
Meeting ID: 878 9881 5196
Passcode: 602469

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba, C. Billings, E. Hatch (remote), S. Zephirin

Directors Absent
A. Nelson, S. Badawi, Y. Jones

Ex Officio Members Present
J. Urdiales

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Oct 17, 2024 at 6:15 PM.

C. General Public Comment

No public comment

II. New Business

A. Grow Schools Marketing Proposal

Ryan Eldridge presented data to the Board on their work with us over the past contract year, and shared information on the cost to renew our contract with them for 2025.

Board to vote on contract renewal at November meeting

B. Approve Meeting Minutes: September 24th

S. Zephirin made a motion to approve the minutes from Board Meeting on 09-24-24.
A. Kusaba seconded the motion.
The board **VOTED** to approve the motion.

C. Follow up on Spirit Wear Logo

Luis no longer pursuing the proposed project

III. PTO

A. PTO Report

Updates from the PTO are as follows:

- Last night before the move-a-thon. Fundraising goal for this event is $70,000
- Oct 3rd restaurant night raised around $480
- First Art Lit project in classrooms next week. Goal is 4-5 projects this school year
- Room parent program is up and running. This year, also adding room parents to support the ELA teachers per feedback from last year

B. Board Member Attendance at PTO Meeting

November: Andrew
December: Erin
January 8th: Sarah Z.
February: Christa

March: Adreana

IV. Executive Director

A. Director's Report

Academic Excellence

1. **Internal assessments**
   - We use easyCBM as an internal assessment. This assessment is utilized to measure student growth throughout the year.
   - We are conducting these assessments, presently. Our focus remains on supporting students not making progress during class Interventions and/or Workshop.
2. **Data analysis**
   - Student Interventions started after the 1st 4 weeks of school, around September 24th. During this 1st cycle we used last year's data.
   - This is are our next Data Analysis date for Cycle 2. We will use easyCBM data next. Each cycle spans 6-8 weeks on Interventions.
   - Intervention Cycle 2: Oct. 14 - Dec. 6; Data analysis: Dec. 9
3. **Updates re: Early Literacy Curriculum Adoption**
   - We received training during our October 11th SDW. We are working on understanding all the resources more effectively, including resources geared towards small group instruction.

Team Training and Retention

- **Team Training (SDW)**
  1. Our 2nd Staff Development Workday (SDW) occurred on October 11.
     - Focus: New HMH Literacy Curriculum
  2. Our next training session for the year will take place December 9.
     - Focus: Singapore Math
- **Throughout the year we have developed PD/training** with a focus on:
  1. Small group instruction including data collection/analysis (academic and SEL)
  2. HMH Literacy Curriculum (ELA / SLA)
  3. Singapore Math
- **Hiring for SY 25-26**
  1. We have started conversations with the Secretaria de Educacion Publica (ODE) in Mexico City. There is a teacher fair happening during the spring which is similar to the fair that occurs every year in Spain. We are excited to continue looking for local and other opportunities to hire native Spanish speakers.

Community Engagement and Positive School Culture

1. **Upcoming events:**
    - Move-A-Thon (MAT: October 18)
        - As of now, raised around $63,000+ of $70,000 goal (Thank you PTO!)
    - AFG (Annual Family Give) kick off:
        - Move A Thon takes place in October, then AFG campaign in November
        - As a school, we are sending information about the AFG campaign on Wednesdays. (We paused during MAT.)
    - AFG donations (current and up to date): $4,895.00
    - Library and Art Lit: Great volunteer response to run the library!
    - Dia de los Muertos Altar and celebration November 1:
        - *Aztec Dance performances and workshops*
2. **(Reminders) Recurring events:**
    - Coffee with the Principal and Cafe con el Director (1st Friday and 1st/2nd Monday of every month)
        - Great response to the first two socials:
            - 25-30 family members in attendance for Coffee.
            - 4-6 families in attendance for Cafe.
3. **Other:**
    - Room parent program has started

Financial Responsibility

1. External:
    - Arco Iris continues to partner with FundEd for more grant opportunities this year.
2. Internal funding opportunities:
    - **SIA grant** and **EL grant windows** will be open again shortly, to apply for cycle 26-28 funds for both of these
        - We would like to re-apply for both
        - **FYI: SIA** grant covers and/or covered these positions:
            - Counselor
            - IAs
        - Regarding SIA grant it would be to receive funding for the same positions and possibly add:
            - Some admin costs can be folded here (Michelle)
        - **FYI: EL** grant covers and/or covered:
            - Curriculum.
        - In subsequent years, it can be used for other things such as reading interventions and summer school.
    - **Combined grant opportunities:** around $500k

- **Enrollment for 24-25**
    1. Total enrollment for the year and current projections:
        - 2024-25: 418

V. Governance

A. Governance Report

No report

B. Vote on Revised Policies

Motion to Approve the policies, as presented with noted edits from Board discussion.
A. Kusaba seconded the motion.
*Authorized Use of School Equipment and Materials KGF_EDC G1 (REVISED AND UPDATED)
◦ Suicide Prevention Policy and Plan
The board **VOTED** to approve the motion.

Roll Call

S. Badawi	Absent
A. Nelson	Absent
Y. Jones	Absent
A. Kusaba	Aye
C. Billings	Aye
S. Zephirin	Aye
E. Hatch	Aye

VI. Finance

A. Treasurer's Report

ADMw received for (Month): $372,435.00
▪ Total income for (Month): $509,259.15
▪ Cash balance for (Month): $3,417,776.37
▪ Accts Receivable for (Month): $114,232.85
▪ Net gain/loss for (Month): $60,589.61

After making adjustments to our budget and reporting to reflect interest payments we are at a $202k surplus year to date.

VII. Development

A. Development Report

- Erin met with Marie Lanform on Monday about their new process. They are now focusing on Oregon only. We can apply again in January, at the same tier or higher up. Erin is happy to be point person on this application
- Adreana plans to spearhead effort to get ATDLE accreditation. May be helpful to send Board member and admin to summer conference.

- Christa gave update on expansion plans. Meeting with BSD is later this month.

B. Chamber of Commerce

Christa attended Women in Business lunch. Learned there is an app for the Chamber of Commerce called Member Plus. Helpful to see all the events available to us. Christa learned about opportunity to be a donation site for a December fundraiser.

VIII. Closing Items

A. Action Items

- Sarah to fix January PTO date on the Arco calendar
- Sarah to make adjustments to agenda: Add Expansion Update, Chamber, and ATDLE under Development Committee for future agenda items; 4 pillars under Director's Website.
- Sarah to add Marie Lanform agenda item for next Development Committee meeting
- Adreana to send conference info to Christa
- Adreana to get Perla and Jesus added to Chamber membership
- Christa to update the new policies on the website

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
S. Zephirin