APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday April 17, 2025 at 6:15 PM

Location
VIRTUAL FOR ALL

Zoom Meeting
https://us02web.zoom.us/j/87898815196
Meeting ID: 878 9881 5196
Passcode: 602469

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba (remote), A. Nelson (remote), C. Billings (remote), S. Badawi (remote), S. Zephirin (remote)

Directors Absent
E. Hatch, Y. Jones

Ex Officio Members Present
J. Urdiales (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Apr 17, 2025 at 6:16 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes: March 20th

S. Zephirin made a motion to approve the minutes from Board Meeting on 03-20-25.
A. Nelson seconded the motion.
The board **VOTED** to approve the motion.

B. Charter Application

Jesús is nearing completion with the charter application with Tigard Tualatin School District. Christa is hoping to find a professional to review before we submit. Submitting the application does not mean we have to open a new location. But approval of the application would allow us to explore properties and financing to determine if expansion is financially viable.
S. Zephirin made a motion to allow Christa Billing and Jesús Urdiales to file a Charter Application with Tigard Tualatin School District.
A. Nelson seconded the motion.
The board **VOTED** to approve the motion.

C. Amend the Articles of Incorporation and Bylaws

A. Kusaba made a motion to approve the Articles of Incorporation and Bylaws, as presented.
S. Zephirin seconded the motion.
Only a change in language to "One or more schools" which allows room for any future expansion
The board **VOTED** to approve the motion.

D. SIA Grant Submission

Jesús reviewed the draft of the SIA grant application with the Board:
https://docs.google.com/document/d/1kE-wrGzfcqrRB6CRkc0p2ITfzQ2d2Y5Q6bOmsb1ILu4/edit?usp=sharing

Our plan is relatively simple, but the investment in support personnel that will be possible as a result of these targeted funds will have a broad impact on students and families. In summary, we plan to use the SIA funds to pay for a school counselor and for four and a half bilingual instructional assistants. These strategies specifically address the Student Investment Account allowable uses of improving student health and safety, and reducing class size. We plan to use the EL funds to partially fund a reading intervention teacher who will provide high dosage tutoring and to pay for targeted professional development for staff.

S. Zephirin made a motion to approve submission of the SIA and Early Literacy grant, as presented.

A. Nelson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Absent
A. Kusaba	Aye
A. Nelson	Aye
S. Zephirin	Aye
C. Billings	Aye
S. Badawi	Aye
E. Hatch	Absent

E. Data Dashboard Options

Adreana and Perla plan to meet with the Renaissance Group. Question over room in the budget for this service. Board agreed it would be most helpful to get some quotes before going through a demo.

III. PTO

A. PTO Report

PTO President gave update on recent school events including Linda Letra book fair, Costume Day (move-a-thon prize), and Bottle Drop Collection Events for Earth Week bonus period.

Upcoming events include restaurant night at MOD pizza , Spirit Week with dress up days, and Bike and Roll to School Day. Art Lit projects wrap up at the end of the month.

B. Board Member Attendance at PTO Meeting

Christa to attend PTO meeting in May

IV. Executive Director

A. Director's Report

Academic Excellence

- **OSAS testing** for grades 3-5 started this week, and will continue until mid May

Team Training and Retention

- **Hiring:**
    1. Reviewing resumes to start interviewing next week.
- **EOY Opportunity for feedback**
    1. We will share an end of the year anonymous survey/feedback form with the staff before the end of the year. Results will be shared here.

Community Engagement and Positive School Culture

- **Current and upcoming events:**
    1. Spring Auction occurred April 5th. Special thanks to Christa for all her hard work.
    2. Cultural and/or Joyful Celebrations:
        - End of year celebrations on May 30th. Field Day will also be held this day.
        - Graduations/Promotions in June
- **Family Surveys (update)**
    1. These were shared with our Friday, April 11th newsletter. We will be including this end of year family survey in our newsletters throughout April and May. (Deadline: May 15th)
    2. Fundraising efforts:
        - Total fundraising efforts to date. Including Move-A-Thon, AFG and Auction
            - $173,668.24

Financial Responsibility

- Expansion grants - updates
    1. **CSGF and New Schools**
        - We received notification that we are finalists with CSGF. Next step is to present to their Foundations Board in June.
        - New Schools requested more information
- **Enrollment for 24-25**
    1. Total enrollment for the year and current numbers for next year
        - 2024-25: 411
        - 2025-26: 417 (still enrolling, example of waitlist in KN at 62)

2. Grow Schools shared recent enrollment data trends in our area. There is declining enrollment in the Portland Metro area. May be related to declining birth rate, increase cost of living in the area, and increase in homeschool attendance.

V. Governance

A. Governance Report

Candidate for Board Secretary dropped out of consideration. There is a new potential applicant.

VI. Finance

A. Treasurer's Report

Treasurer's Report
- ADMw received for (Month): $314,368.00
- Total income for (Month): $390,855.81
- Cash balance for (Month): $3,703,676.17
- Accts Receivable for (Month): $39,066.47
- Net gain/loss for (Month): -$29,702.98

Ahead of where we were at this time last year.

B. Adopt 2025-2026 Budget

Christa reviewed the 2025-2026 Budget. This is due to BSD next week. We have until October to make revisions once state school funding is finalized. Budget includes a 5% increase in salary for staff. This budget keeps us within the required bond debt ratio. Also increase in funds for building repairs and legal fees.
A. Kusaba made a motion to Approve the 2025-2026 Budget, as presented.
S. Zephirin seconded the motion.
-Note that we review the budget again this summer when state school funding is finalized. Board member would like us to reconsider the line item for maintenance and repairs once Jesús has gathered more info on potential needs.
The board **VOTED** to approve the motion.

VII. Development

A. Development Report

No report

B. Chamber of Commerce

Jesus to attend the April 28th Coffee Connection

C. Expansion Updates

Next step is to submit the charter application to TTSD

D. ATDLE Accreditation

Application submitted. Unsure of timeline from ATDLE.

VIII. Closing Items

A. Action Items

- Sarah and Christa to sign needed documents next week
- Admin to share maintenence/repair projections

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
S. Zephirin