APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday December 19, 2024 at 6:15 PM

Location

Zoom Meeting
https://us02web.zoom.us/j/87898815196
Meeting ID: 878 9881 5196
Passcode: 602469

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba (remote), A. Nelson (remote), C. Billings (remote), S. Badawi (remote), S. Zephirin (remote), Y. Jones (remote)

Directors Absent
E. Hatch

Ex Officio Members Present
J. Urdiales (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Y. Jones called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Dec 19, 2024 at 6:16 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes: November 21st

S. Zephirin made a motion to approve the minutes from Board Meeting on 11-21-24.
C. Billings seconded the motion.
The board **VOTED** to approve the motion.

III. PTO

A. PTO Report

- PTO report by Jillian Henss.
  - Raised $303 at last restaurant night
  - Raised $1300 at Bottle Drop so far this year
  - Movie night last week, approx 100 people attended
  - Art Lit Committee completed 2nd project this week, Canadian Intuit Art
    - 3 more planned for the spring
  - Room parents preparing for Winter Celebration Day tomorrow
  - Staff Appreciation gifts to be handed out tomorrow. Each staff member will receive $150 gift card and a spirit wear tshirt

B. Board Member Attendance at PTO Meeting

Sarah Z. will attend the next PTO meeting in January

IV. Executive Director

A. Director's Report

Academic Excellence

1. **December 9 SDW focus/topics:**
    - Best practices for Math small group instruction guided by Singapore Math specialist
    - Data analysis (started Cycle 3 Interventions)
        - **Our main focus remains on supporting students not making progress during class Interventions and/or Workshop based on data. (Students in need of Tier 2 support.)**
    - Planning time
    - Team Winter Celebration / Get Together
2. **January 17 SDW focus:**
    - Best practices for small group instruction rotations guided internally by the team who attended training through NWRESD, recently.
        - Tamara Gomez
        - Laura Lagarde
        - Kathy McKenna
        - Mario Orozco
        - Marta Torralba

Team Training and Retention

- **Current team and Hiring for SY 25-26**
    1. Hiring opportunities being explored with Spain and Mexico
        - Wednesday, November 20th meeting with Spanish liaison - informed us that the Embassy of Spain will be creating a rotation so that a representative from Washington/Idaho can attend these fairs, also.
        - We have sent them tentative numbers for new hires, which is 2 as a placeholder.
            - Why a placeholder? *We haven't had any team members who are currently on a J1 VISA express that they won't be returning next year. We will continue these conversations next year.*
        - We have a call scheduled in January with the Embassy of Mexico to explore this opportunity, too.
- Admin Team sent out short feedback survey to staff and will share compiled data at an upcoming Board meeting
- **Team Training (SDW)**
    1. Our next training session for the year will take place January 17. As mentioned above, our focus will be on small group instruction.

Community Engagement and Positive School Culture

1. **Current and upcoming events:**
    - AFG (Annual Family Give) kick off occurred November 1-15, 2024:

        - Total fundraising efforts to date. Including AFG and Move-A-Thon: $128,368.28
        - Sending two notifications before the end of year with AFG reminders.
    - Winter celebrations / community gatherings:
        - Performances by every grade level in the gym Tuesday, 12/17/24. Families were invited!
        - Winter Celebration on Friday before Winter Break. Supported by the PTO and classroom parents
        - PTO Movie Night last week
    - Coffee and Cafe con el Director:
        - We are starting a Family Equity series next year, similar to Familias Unidas format
            - January and March in partnership with WE Empower (DEI Consulting)
                - January Themes: Allyship and Bias Awareness
                - March Themes: Cultural Competency and Creating Safe Spaces.

Financial Responsibility

- **Grants - updates**
    1. Internal funding opportunities: presentation of Q4 SIA report
        - We intend to apply again for these Internal funding opportunities:
            - SIA grant and EL grant.
            - Combined grant opportunities around $500k.
    2. External partnerships:
        - Arco Iris continues to partner with FundEd for more grant opportunities this year.
            - We applied for Charter School Growth Fund
            - We are putting together another application for expansion with New Schools
- **Enrollment for 24-25**
    1. Total enrollment for the year and current projections:
        - 2024-25: 416
            - Families have expressed re-enrolling at Arco Iris once they return in January.
    2. Open enrollment:
        - January 6 - February 28
            - Adding information to our website.
            - Perla looking into social media posts.
    3. Lottery Date:
        - March 17, 2024

V. Governance

A. Governance Report

No report

B. Follow up: Complaint Policy and Procedures

Sarah B and Adreana consulted with PACE. Determined it is not best to rewrite our current policies. Recommended pursuing a procedure for anonymous reporting. A draft of the report is being reviewed by PACE, and then will be presented to the Board for review.

VI. Finance

A. Treasurer's Report

- ADMw received for (Month): $346,035.00
- Total income for (Month): $443,394.47
- Cash balance for (Month): $3,598,452.94
- Accts Receivable for (Month): $2,570.60
- Net gain/loss for (Month): $7,797.79

Continuing with 9 month CD's

B. Staff Bonus

S. Zephirin made a motion to approve $26,565.00 for staff holiday bonus.
A. Kusaba seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Aye
C. Billings	Aye
S. Zephirin	Aye
S. Badawi	Aye
E. Hatch	Absent
A. Kusaba	Aye
A. Nelson	Aye

VII. Development

A. Development Report

No report

B. Chamber of Commerce

No report

C. Expansion Updates

- Christa and Jesus will be writing the new charter agreement, as consultant contact put their services on hold.
- Not pursuing building tours until new charter agreement is submitted to BSD.

D. ATDLE Accreditation

Michelle and Adreana scheduled to meet in January to discuss the accreditation process.

VIII. Closing Items

A. Action Items

No action items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
S. Zephirin