



## Arco Iris Spanish Immersion School

### Minutes

#### Board Meeting

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##### Date and Time

Thursday December 19, 2024 at 6:15 PM

##### Location

Zoom Meeting

<https://us02web.zoom.us/j/87898815196>

Meeting ID: 878 [9881 5196](#)

Passcode: 602469

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##### Mission/Vision

Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

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##### Directors Present

A. Kusaba (remote), A. Nelson (remote), C. Billings (remote), S. Badawi (remote), S. Zephirin (remote), Y. Jones (remote)

##### Directors Absent

E. Hatch

##### Ex Officio Members Present

J. Urdiales (remote)

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## Non Voting Members Present

J. Urdiales (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Y. Jones called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Dec 19, 2024 at 6:16 PM.

### C. General Public Comment

No public comment

## II. New Business

### A. Approve Meeting Minutes: November 21st

S. Zephirin made a motion to approve the minutes from Board Meeting on 11-21-24.

C. Billings seconded the motion.

The board **VOTED** to approve the motion.

## III. PTO

### A. PTO Report

- PTO report by Jillian Henss.
  - Raised \$303 at last restaurant night
  - Raised \$1300 at Bottle Drop so far this year
  - Movie night last week, approx 100 people attended
  - Art Lit Committee completed 2nd project this week, Canadian Intuit Art
    - 3 more planned for the spring
  - Room parents preparing for Winter Celebration Day tomorrow
  - Staff Appreciation gifts to be handed out tomorrow. Each staff member will receive \$150 gift card and a spirit wear tshirt

### B. Board Member Attendance at PTO Meeting

Sarah Z. will attend the next PTO meeting in January

## IV. Executive Director

## A. Director's Report

### Academic Excellence

#### 1. December 9 SDW focus/topics:

- Best practices for Math small group instruction guided by Singapore Math specialist
- Data analysis (started Cycle 3 Interventions)
  - **Our main focus remains on supporting students not making progress during class Interventions and/or Workshop based on data. (Students in need of Tier 2 support.)**
- Planning time
- Team Winter Celebration / Get Together

#### 2. January 17 SDW focus:

- Best practices for small group instruction rotations guided internally by the team who attended training through NWRESA, recently.
  - Tamara Gomez
  - Laura Lagarde
  - Kathy McKenna
  - Mario Orozco
  - Marta Torralba

### Team Training and Retention

#### • Current team and Hiring for SY 25-26

1. Hiring opportunities being explored with Spain and Mexico
  - Wednesday, November 20th meeting with Spanish liaison - informed us that the Embassy of Spain will be creating a rotation so that a representative from Washington/Idaho can attend these fairs, also.
  - We have sent them tentative numbers for new hires, which is 2 as a placeholder.
    - Why a placeholder? *We haven't had any team members who are currently on a J1 VISA express that they won't be returning next year. We will continue these conversations next year.*
  - We have a call scheduled in January with the Embassy of Mexico to explore this opportunity, too.

- Admin Team sent out short feedback survey to staff and will share compiled data at an upcoming Board meeting

#### • Team Training (SDW)

1. Our next training session for the year will take place January 17. As mentioned above, our focus will be on small group instruction.

### Community Engagement and Positive School Culture

### 1. Current and upcoming events:

- AFG (Annual Family Give) kick off occurred November 1-15, 2024:
  - Total fundraising efforts to date. Including AFG and Move-A-Thon: \$128,368.28
  - Sending two notifications before the end of year with AFG reminders.
- Winter celebrations / community gatherings:
  - Performances by every grade level in the gym Tuesday, 12/17/24. Families were invited!
  - Winter Celebration on Friday before Winter Break. Supported by the PTO and classroom parents
  - PTO Movie Night last week
- Coffee and Cafe con el Director:
  - We are starting a Family Equity series next year, similar to Familias Unidas format
    - January and March in partnership with WE Empower (DEI Consulting)
      - January Themes: Allyship and Bias Awareness
      - March Themes: Cultural Competency and Creating Safe Spaces.

## Financial Responsibility

### • Grants - updates

1. Internal funding opportunities: presentation of Q4 SIA report
  - We intend to apply again for these Internal funding opportunities:
    - SIA grant and EL grant.
    - Combined grant opportunities around \$500k.
2. External partnerships:
  - Arco Iris continues to partner with FundEd for more grant opportunities this year.
    - We applied for Charter School Growth Fund
    - We are putting together another application for expansion with New Schools

### • Enrollment for 24-25

1. Total enrollment for the year and current projections:
  - 2024-25: 416
    - Families have expressed re-enrolling at Arco Iris once they return in January.
2. Open enrollment:
  - January 6 - February 28
    - Adding information to our website.
    - Perla looking into social media posts.

3. Lottery Date:

- March 17, 2024

**V. Governance**

**A. Governance Report**

No report

**B. Follow up: Complaint Policy and Procedures**

Sarah B and Adreana consulted with PACE. Determined it is not best to rewrite our current policies. Recommended pursuing a procedure for anonymous reporting. A draft of the report is being reviewed by PACE, and then will be presented to the Board for review.

**VI. Finance**

**A. Treasurer's Report**

- ADMw received for (Month): \$346,035.00
- Total income for (Month): \$443,394.47
- Cash balance for (Month): \$3,598,452.94
- Accts Receivable for (Month): \$2,570.60
- Net gain/loss for (Month): \$7,797.79

Continuing with 9 month CD's

**B. Staff Bonus**

S. Zephirin made a motion to approve \$26,565.00 for staff holiday bonus.

A. Kusaba seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Badawi Aye

A. Kusaba Aye

E. Hatch Absent

A. Nelson Aye

C. Billings Aye

Y. Jones Aye

S. Zephirin Aye

**VII. Development**

**A. Development Report**

No report

**B. Chamber of Commerce**

No report

**C. Expansion Updates**

- Christa and Jesus will be writing the new charter agreement, as consultant contact put their services on hold.
- Not pursuing building tours until new charter agreement is submitted to BSD.

**D. ATDLE Accreditation**

Michelle and Adreana scheduled to meet in January to discuss the accreditation process.

**VIII. Closing Items**

**A. Action Items**

No action items

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,  
S. Zephirin