

# Arco Iris Spanish Immersion School

# **Minutes**

# **Development Committee Meeting**

#### **Date and Time**

Thursday June 22, 2023 at 6:30 PM

#### Location

https://us02web.zoom.us/j/4871252671?pwd=aklJTVBjeTczcmo1TVBXSXMvRUgyZz09

#### **Committee Members Present**

C. Billings (remote), E. Hatch (remote), S. Zephirin (remote)

#### **Committee Members Absent**

A. Kusaba, J. Guerra, J. Warner, L. Peterson, M. Bryan

#### I. Opening Items

### A. Record Attendance and Guests

# B. Call the Meeting to Order

E. Hatch called a meeting of the Development Committee of Arco Iris Spanish Immersion School to order on Thursday Jun 22, 2023 at 6:35 PM.

### C. Approve Minutes:5/11/23

- S. Zephirin made a motion to approve the minutes from Development Committee Meeting on 05-11-23.
- C. Billings seconded the motion.

The committee **VOTED** to approve the motion.

#### II. Development

# A. Fundraising Gap and Goals

- As of May financials, we were at \$194,000 of fundraising, which is 65% of our goal. Amount may increase in June financials.
- Christa asked Charter School Capital to write us a one pager about our fundraising goals, hoping to push that info out this summer
- Kindergarten families got info in their enrollment paperwork

#### B. Grants

- · Lowe's Grant and RACC grant is still pending
- · Did not get grant for math training funds
- Arco is using Grant Hub to track and find grants. All board members will have access
- Christa attended a conference this week and learned more about companies who can support with the grant writing process.

# C. Community Relations/PR

- Erin to follow up again with Amy V. about Chamber of Commerce question
- Charter School Capital drafted a marketing letter we can send to preschools.

  Jessica open to helping distribute in the Fall. Christa to connect with Perla on what marketing materials to include with the letter

# III. Closing Items

#### A. Action Items

- Erin to figure out Sarah's access to Grant Hub
- Christa to outreach to grant writing company
- Sarah and Erin to spend summer learning Grant Hub, transferring info from our google spreadsheet. Researching two specific grants (Tangers Kids, JW Couch)
- Sept 14th next meeting. Sarah to enter in BOT. Continue meeting the second Thursday in November, January, March and May

# **B.** Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,

S. Zephirin