APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Tuesday June 11, 2024 at 6:00 PM

Location
Staff & Board: In person at school

Public: In person at school or online zoom option

Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09
Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba, A. Nelson, C. Billings, E. Hatch, S. Badawi, S. Zephirin, Y. Jones

Directors Absent
None

Guests Present

J. Urdiales, Jillian Henss (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Tuesday Jun 11, 2024 at 6:00 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes: May 16th

S. Zephirin made a motion to approve the minutes from Board Meeting on 05-16-24.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

B. SIA Grant Annual Agreement

Move this agenda item to July meeting

III. PTO

A. PTO Report

New PTO president Jillian Henss present for meeting. No new information to report as they are learning their new roles in the PTO.

IV. Executive Director

A. Director's and Assistant Director's Report

I . Academic Excellence
During the summer, our focus will be the following:

- Compiling state assessment results and also internal ones (easyCBM) to gain a better understanding of where our students are, and the support that will be necessary in terms of academics for SY 24-25.
    - Will provide data summary at next Board meeting
- Ordering all new curriculum materials, including new programs for SLA and ELA.
- Putting together extensive PD opportunities, including those based on needs:

- New curriculum
- Student interventions
- Family communication

- Creating a year plan for cultural celebrations, and/or celebrations of learning. Luis (success coach) will be leading this efforts.
- Non-academic items such as those that are operational: floors, walls, etc.

II. **Empowerment (Staff Training and Retention)**

- Team support and hiring efforts for SY 24-25
  - Summative evaluations have been finalized
    - We have a better understanding of our hiring needs for SY 24-25.
    - At this moment we are looking to bring in two educators to join our team for SY 24-25.
      - We are moving forward with one hiring approval from the board tonight.
      - We will be finalizing our second selection this week.
  - **EOY Survey results:**
    - **4 Questions:**
      - **What went well this year?**
        - Collaboration and more opportunities for teachers to be heard
      - **Some areas we can improve?**
        - More training and PD opportunities.
      - **Current work environment supportive? (Do you feel supported?)**
        - **Extremely and Quite:** 60% (yes)
        - **Somewhat:** 40% (room for improvement)
      - **What are some areas you are interested in continuing exploring next year?**
        - Growth: training

III. Engagement and Equity (Community Engagement and Positive School Culture)

- Fundraising efforts for SY 23-24:
  - AFG Totals: $240,835.00 (more raised than last year)
- Community Engagement:
  - Promotion ceremonies were a success! We had a lot of fun, and thank you board members for joining us!
- Summer planning for more cultural and celebrations of learning opportunities for SY 24-25.

IV. **Financial Responsibility**

- Grant opportunities and updates
  - Arco Iris partnering with FundEd for more grant opportunities.
    - Recent focus is on operations.
    - Nike and Healy Foundation grants declined.
- Enrollment for 23-24
  - Total enrollment:
    - 2023-24 SY: 405
    - 2024-25 SY: 438
- In-person enrollment/informational meeting for families in June
  - Event date: June 13, 5 to 6:30 pm

V. Governance

A. Governance Report

No report

VI. Finance

A. Treasurers Report

- ADMw received for (Month): $332,849.00
  - Total income for (Month): $538,178.40
  - Cash balance for (Month): $2,207,383.26
  - Accts Receivable for (Month): $86,989.29
  - Net gain/loss for (Month): $131,024.57
- Andrew continues working on the CD ladder plan

B. Exterior Door Key Fobs

Goal is to provide easier and more secure access to six exterior doors on side and back of building. Running into issues with use of physical keys on those doors.
Motion to approve the proposal from Advanced Locking Solutions for extending services and give authority for Christa to sign.
A. Kusaba seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Billings	Aye
E. Hatch	Aye
S. Badawi	Aye
S. Zephirin	Aye
A. Kusaba	Aye
Y. Jones	Aye
A. Nelson	Aye

C. Audit Report

- Board reviewed audit findings.
- From Bill our auditor: Attached is the standard required letter to the Board at the issuing of the audit. Please don't be put off with "findings letter", that is just what staff calls it. There are no reportable findings, just required statements by the auditor. The letter is the required auditor letter that all auditees receive.

S. Zephirin made a motion to approve the audit report, as presented.
A. Nelson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Jones	Aye
C. Billings	Aye
E. Hatch	Aye
S. Zephirin	Aye
A. Nelson	Aye
A. Kusaba	Aye
S. Badawi	Aye

D. Employment Agreements

- Board reviewed list of staff members and salaries for 2024-2025, including recent new hire from Spain

S. Zephirin made a motion to approve employment agreements for 2024-2025, as presented.
Y. Jones seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Hatch	Aye
C. Billings	Aye
S. Badawi	Aye
S. Zephirin	Aye
Y. Jones	Aye
A. Kusaba	Aye
A. Nelson	Aye

VII. Development

A. Development Report

- Erin shared that the two recent grant denials were based off of letters of intent. FundEd has meetings scheduled with both those agencies to learn more about why we were not asked to move forward.
- Board reviewed results of parent survey. Discussion included:
  - Had fewer respondents than last year's survey
  - Higher satisfaction rates than last year's survey's
  - Lots of feedback to digest on improving communications. Further discussion at next Board meeting

VIII. Closing Items

A. Action Items

- Christa to contact Michelle about SIA report presentation for July or August Board meeting
- Jesus to add follow up on parent survey to next Director's Report
- Sarah to add conference update as a new business item for July Board meeting.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
S. Zephirin