APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday May 16, 2024 at 6:00 PM

Location
Staff & Board: In person at school

Public: In person at school or online zoom option

Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09
Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba, A. Nelson, C. Billings, E. Hatch, S. Zephirin, Y. Jones

Directors Absent
None

Guests Present

J. Urdiales (remote), Jillian Henss (remote), Melina Monita, Sarah Badawi

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday May 16, 2024 at 6:04 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes: April 18

S. Zephirin made a motion to approve the minutes from Board Meeting& Executive Session on 04-18-24.
A. Nelson seconded the motion.
The board **VOTED** to approve the motion.

B. New Board Member

Y. Jones made a motion to approve Sarah Badawi for the Board Member/Project Manager position for a 3 year term, effective immediately.
S. Zephirin seconded the motion.
Sarah was interviewed by the Governance Committee. They recommend Sarah Badawi for a position on the Board.
The board **VOTED** to approve the motion.

Roll Call

E. Hatch	Aye
A. Nelson	Aye
C. Billings	Aye
Y. Jones	Aye
S. Zephirin	Aye
A. Kusaba	Aye

III. PTO

A. PTO Report

- New President and Vice President in attendance tonight (Jillian Henss and Melina Monita)

- Leslie shared updates on other new positions on the PTO
- Successful restaurant night at MOD Pizza and Teacher Appreciation Week. We received $2000 in donations to send teachers to the Hillsboro Hops baseball game, enough to rent a party deck!
- Silly String event took place recently (top earners from Move-a-thon)
- Preparing for end of year celebrations, field days, and graduation. Primarily to solicit volunteers.

IV. Executive Director

A. Director's and Assistant Director's Report

Academic (Excellence)

- Academic updates:
    1. State assessment results will be available at the end of June. **Last year they were delayed and not available until after June.*
    2. STAMP testing to happen at the end of May

(Empowerment) Staff Training and Retention

- Hiring for SY 24-25
    1. Summative evaluations are underway
        - Summative evaluations serve as an opportunity for our team to reflect on successes and areas for improvement based on SY 23-24 collaboration.
        - Once these are completed, a more detailed description of our hiring needs for SY 24-25 will be provided.

(Engagement and Equity) Community Engagement and Positive School Culture

- Fundraising efforts
    1. AFG Totals:
        - $221,548
- Community Engagement:
    1. Past:
        - Mural unveiling event - HUGE SUCCESS! Completed in partnership with Beaverton Leadership Cohort 23-24 (connection made through board member, Adreana)
    2. Future:
        - Promotion ceremonies (dates below):
            - June 6th - Kindergarten
            - June 5th - 5th and 8th grades
                - 8th grade is an evening event
        - Board has received invitations - please RSVP by Friday

3. Play equipment volunteers
    - Celebrations
        - First volunteers came on Friday, 5/9/24 and students enjoyed the equipment
    - Challenges
        - We need more volunteers
            - Requests go out via VicNet on a weekly basis
            - Promotion via Coffee with the Principal and our newsletters

Financial Responsibility

- Grant opportunities and updates
    1. Arco Iris partnering with FundEd for more grant opportunities. Recent focus is on operations.
- Enrollment for 23-24
    1. Total enrollment: 408 students
    2. Office staff continues to gather information from departing families on reasons for leaving Arco. Transportation seems to be a common theme.
- In-person enrollment/informational meeting for families in June
    1. Event date: June 13, 5 to 6:30 pm

V. Governance

A. Elect 2024-2025 Officers

Proposed Officers, 1 year term effective July 1
President: Yessenia Jones
Vice President: Christa Billings
Treasurer: Andrew Nelson
Secretary: Sarah Zephirin
S. Zephirin made a motion to Approve the following officers for a 1 year term beginning on July 1st, as presented.
E. Hatch seconded the motion.
-New board member Sarah Badawi also voted yes
The board **VOTED** to approve the motion.

Roll Call

A. Kusaba	Aye
A. Nelson	Aye
Y. Jones	Aye
S. Zephirin	Aye
E. Hatch	Aye
C. Billings	Aye

B. Summer Availability

- June 20th meeting moved to Tuesday, June 11th
- July 18 (but move meeting to Zoom)
- Aug 15th, stays as is

C. Executive Director Goals for 24-25

Jesús shared his professional goals planned for the 24-25 school year (and beyond). He will work to add metrics to each of these areas. These goals are in addition to our School Learning Plan.

1. Visibility in more events (school and outside organizations)

2. Continuation of **leadership development opportunities** and mentorships for Perla Murphy, Luis Samayoa, and Cyndi Beach are necessary to ensure that leadership growth is present, as well as a 3-5 year transition plan for these leaders and for them to be the next Arco Iris leadership team (Director, Assistant Director, etc).

3. Replicating our school model in other areas of the District. Jesus shared his vision for expanding the Arco model.

- Board members engaged in discussion about what we would need consider if we wanted to expand to a second elementary school.
- Regardless of if we move forward with this plan, Board discussed if this is an appropriate goal to be evaluating Jesús on at the end of next school year. Agreed to remove this and focus on the first two goals.

Board to vote on goals at next meeting.
S. Zephirin made a motion to allow Board, with support of Executive Director, to research opportunities for school expansion.
Y. Jones seconded the motion.
-New board member, Sarah Badawi, also voted to approve this motion
-This project will be tasked to the Finance Committee to start
The board **VOTED** to approve the motion.

Roll Call

C. Billings	Aye
A. Nelson	Aye
Y. Jones	Aye
S. Zephirin	Aye
A. Kusaba	Aye
E. Hatch	Aye

VI. Finance

A. Treasurer Report

ADMw received for (Month): $359,037.00
- Total income for (Month): $458,383.89
- Cash balance for (Month): $3,310,687
- Accts Receivable for (Month): $151,189.89
- Net gain/loss for (Month): $61,162.69

Andrew gave update on continuing the CD ladder, working to get continuation of rates

VII. Development

A. Development Report

Erin gave update from last committee meeting. Erin working with Michelle and Jesús on the final report for the Marie Lanform Grant. FundEd continues working on grant writing for us. We applied for the Seal of Biliteracy but were not awarded it for this year. Plan to apply again next year.

VIII. Closing Items

A. Action Items

- Leslie to email Christa and Yessenia final list of new PTO officers
- Board to RSVP by Friday for promotion ceremony events
  - 5th grade covered
  - Christa to attend 8th grade
  - Adreana/Andrew/Christa covering kinder
- Christa to consult with financial advisor on next steps for expansion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,
S. Zephirin