

APPROVED



## Arco Iris Spanish Immersion School

### Minutes

#### Board Meeting

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#### Date and Time

Thursday March 21, 2024 at 6:00 PM

#### Location

Staff & Board: In person at school

Public: In person at school or online zoom option

Zoom Meeting

<https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09>

Meeting ID: 853 7106 8909

Passcode: 1Uzghf

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#### Mission/Vision

Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

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#### Directors Present

A. Kusaba, A. Nelson (remote), C. Billings, E. Hatch (remote), S. Zephirin, Y. Jones (remote)

#### Directors Absent

J. Guerra

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

C. Billings called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Mar 21, 2024 at 6:00 PM.

### C. General Public Comment

No public comment

## II. New Business

### A. Approve Meeting Minutes: Feb 15th

S. Zephirin made a motion to approve the minutes from Board Meeting on 02-15-24.

A. Kusaba seconded the motion.

The board **VOTED** to approve the motion.

## III. PTO

### A. PTO Report

- Christa shared positive feedback on the Loteria night

### B. Assign Board Member to attend next PTO Meeting

Erin to attend the next PTO meeting

## IV. Executive Director

### A. Director's and Assistant Director's Report

#### Academic (Excellence)

#### 1. Internal assessments

- Executive Director shared recent school data on Easy CBM, comparing Fall and Winter Data. Data will be shared with staff tomorrow to help with intervention planning for Spring.

#### 2. Our students will start taking state assessments next month, from 3rd to 8th grade

- OSAS and STAMP

#### (Empowerment) Staff Training and Retention

- Team trainings and support

1. Anaphylaxis and EpiPen training is happening Friday, 3/22
- Hiring for SY 24-25
    1. Based on intent to return forms, every team member informed us they are coming back. We will be conducting end of the year summative evaluations during the month of May, and we will have a better understanding of our hiring needs after that.
    2. Next month, we will present a budget for SY 24-25.
    3. We moved forward with these two hiring companies or opportunities:
      - International Teacher Search Agency:
        - Search Associates - we sent an application, waiting for acceptance
          - This is the agency that charges \$2,000 as an initiation year (just the 1st year).
          - Every teacher we hire this year, or next, will be a cost of \$,2000
      - Spain:
        - There will be an opportunity to hire teachers in Spain in April with support of the Embassy of Spain.

### **(Engagement and Equity) Community Engagement and Positive School Culture**

- Fundraising efforts:
  1. AFG Totals:
    - \$125,366
- Community Engagement:
  1. Loteria night: Thank you Christa & PTO!
  2. Rick Huddle (SEL performance for students) on April 26th
  3. Promotion ceremonies (dates):
    - 5th and 8th - June 5th
    - Kindergarten - June 6th

### **Financial Responsibility**

- Grant opportunities and updates
  1. Safe Schools grant application awarded!
    - Thank you to Perla Murphy for submitting this!
    - Awarded: \$15,250
      - Training will cover cost for 1 admin to attend Safety Care training (restraint and seclusion/"train the trainer" program)
  2. Early Literacy Grant application awarded!
    - Thank you to Michelle Ston for submitting this!
    - Email we received on Monday from ODE:

*"Dear Arco Iris Spanish Immersion School Early Literacy Grant Application Team,*

*Congratulations, Arco Iris Spanish Immersion's Early Literacy Success School District Grant Application has been approved and can move forward to sign grant agreements. We look forward to seeing the impact that this funding will have on your early literacy programming!"*

- FundEd is supporting Arco Iris with other grant opportunities.
  
- Enrollment for 23-24
  1. Total enrollment:
    - 415 students (same as last month)
- Upcoming lottery numbers SY 24-25:
  1. 179 applications
    - Majority of applications in Kinder 130
- SY 24-25 lottery:
  1. We have been sharing information about our school to prospective families these past three months (January-March). Our lottery is happening tomorrow Friday 3.22.24 at 7 am.
    - We will continue offering informational sessions on Fridays and also school tours on Wednesdays.
    - We are planning an evening event for new families in April.
- Finalizing our budget for next school year, including projections:
  - The preliminary budget is complete.
    - We will present this during the April Board meeting
  - In general terms:
    - Projected enrollment: 445-455 students
    - State is changing their formulas for SY 24-25: tentatively 8-9% increase per student for next year. This could result in higher COLAs/raises for next year, which we are always aiming for to remain competitive. We will run budget scenarios with a 3%, 4% and 5% COLA for the team.

## **V. Governance**

### **A. Governance Report**

- Josh Guerra has stepped down from the Board, effective immediately. Christa posted info on recruiting a new board member.

## **VI. Finance**

### **A. Treasurer Report**

Treasurer's Report

- ADMw received for (Month): \$320,877.00
- Total income for (Month): \$419,919.82
- Cash balance for (Month): \$2,647,362
- Accts Receivable for (Month): \$105,001.98
- Net gain/loss for (Month): \$41,096.17

## **VII. Development**

### **A. Development Report**

- Erin gave update on other grant projects
- Discussion on joining the Beaverton Chamber of Commerce, and at what Tier.
  - Consensus to join at the \$475/Community Partner Level
  - Sarah to add regular agenda item on this membership starting at next meeting
- Adreana gave update on the mural project. Artist is under contract and set to start painting after Spring Break. Received some additional donations this week.
- Still need to sell more Auction Tickets to get up to last year's attendance level. Christa to continue a push for sales.

### **B. Playground Update**

- Playground move planned for this Saturday
- Josh still plans to support the playground work, even though he has stepped down from his board position.

## **VIII. Closing Items**

### **A. Action Items**

- Christa to work on Chamber of Commerce application
- Sarah to add agenda item for Development Committee.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
S. Zephirin