APPROVED

Arco Iris Spanish Immersion School

Minutes

Board Meeting

Date and Time
Thursday November 16, 2023 at 6:00 PM

Location
Zoom Meeting
https://us02web.zoom.us/j/85371068909?pwd=TkpjR0dBNFM4bWplZEhRdGRzU2hJQT09
Meeting ID: 853 7106 8909
Passcode: 1Uzghf

Mission/Vision
Arco Iris Spanish Immersion Charter School cultivates academic success for all students through a biliterate education and a robust math curriculum. Our students are members of a supportive multicultural community valuing diversity, equity and inclusion.

Directors Present
A. Kusaba (remote), A. Nelson (remote), E. Hatch (remote), J. Guerra (remote), S. Zephirin (remote), Y. Jones (remote)

Directors Absent
C. Billings

Directors who arrived after the meeting opened
J. Guerra

Guests Present

J. Urdiales (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Y. Jones called a meeting of the board of directors of Arco Iris Spanish Immersion School to order on Thursday Nov 16, 2023 at 6:07 PM.

C. General Public Comment

No public comment

II. New Business

A. Approve Meeting Minutes: Oct 19th

S. Zephirin made a motion to approve the minutes from Board Meeting on 10-19-23.
A. Kusaba seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Guerra	Absent
A. Kusaba	Aye
E. Hatch	Aye
Y. Jones	Abstain
S. Zephirin	Aye
C. Billings	Absent
A. Nelson	Aye

III. PTO

A. PTO Report

- Glow Party approved for 11/30 and 12/1 during PE time. This was earned thru Move-a-thon Fundraising
- Family Movie Night on Friday, December 1st. Considering "The Goofy Movie"
- Bottle Drop bonus (20%) thru mid December. Collection dates advertised.
- Uniform Exchange coming up
- Allergy lists (no student names) to go out to classrooms to support with Winter celebrations. Gives list of approved food items per class.
- Spirit Wear orders went out. May do another one in the Spring. Still have items remaining.

B.

Review Board Member Attendance at PTO meetings

Dec 6th: Adreana
January 3rd: Josh G.
February 7th: Sarah
March 6th: Christa
April 3rd: Erin
May 1st: Yessenia

IV. Executive Director

A. Director's and Assistant Director's Report

I. Academic Excellence

- December is next Easy CBM testing cycle. Hope to share results by January board meeting
- Reviewed Oregon State Report Card from 22-23. This is posted publicly.
  - Compared our state report card to two neighboring schools: Aloha Huber Park and Vose. We are outperforming these schools.
- Early Literacy Curriculum Adoptions/Grants
  - ODE is asking schools around the state to have a more aligned curriculum to teach Language Arts (ELA). ODE will cover 75% of the costs related to purchasing this program.
  - Our goal this year is to purchase this program and adopt it next year for all grades - for consistency and alignment purposes.
  - We (Arco) are responsible for matching or coming up with the remaining 25% of the costs of the program
    - Things to consider: we have also received additional funding tied to PE teacher salary for this year and next which will balance additional expenditures necessary to cover 25% matching and the Spanish curriculum purchase.
  - Application for Early Literacy curriculum costs are due the first week in January
    - Application will need board approval/review, so we are planning on presenting initial drafts in December prior to our Dec 14 board meeting (draft will need approval during our December meeting at the latest).

II. Staff Training and Retention

- Team building opportunities, with goal of supporting staff retention:
  1. We have an upcoming potluck scheduled for Friday, November 17
  2. We are planning on sharing an anonymous feedback form with all team members as a mid-year checkpoint before the winter break.

3. We will have another team celebration in December (TBD, before our winter break, in an effort to bring joyful moments, more opportunities to engage with each other outside of our school setting, and to support retention.

- Staff Training**:**
  1. We have added meeting, training, and PD opportunities for our IAs. These are monthly meetings.

III. **Community Engagement and Positive School Culture**

- Several fundraising events:
  1. Move-A-Thon (October)
     - Results: $96,537
     - AFG: $14,966
  2. AFG kick off: November
     - Emails have been shared with families asking them for support as part of our AFG campaign.
       - End goal for fundraising: $315,000, or $750 per student
- Cultural Celebrations/Community Engagement**:**
  1. Dia de los Muertos Altar and 8th grade's Informational sessions for all students on November 2nd, as well as an opportunity to share this with our families during Coffee with the Principal on November 3rd.
- Playground:
  1. We are exploring a different placement for the playground equipment, in the area where most of our students play during recess. Josh, Christa, admin, and PE teachers had recent meeting and did walk through.

IV. **Financial Stability**

- Grant opportunities and updates
  1. Received $70,000 as part of ODE's PE teacher hire grant (2 years)
  2. Erin and the development committee are spearheading a different opportunity to support part of the purchase for the Spanish curriculum.
  3. Working on early Literacy program application (mentioned earlier)
  4. Met with FundEd team and submitted initial school data for FundEd to determine next steps.
- Enrollment for 23-24 is at 419 students in grades KN-8 as of 11.13.23
- Waitlist (mostly) for Kinder at this time:
  1. 88 on waitlist for Kindergarten
  2. 16 on waitlist for 1st grade
- Opportunities to share Arco Iris story and educational program with potential familie**s:**
  1. Spanish Immersion preschools (outreach):
     - Team working off a spreadsheet of contacts
     - 3 out of 14 would like for us to partner and come and present to their families - dates TBD but prior to winter break

- 6 out of 14 are interested in Arco Iris bringing in materials
  - Wondering if we have access to marketing materials that we can re-print or print at school

J. Guerra arrived at 6:13 PM.

V. Governance

A. Governance Report

No report

VI. Finance

A. Treasurers Report

Treasurer's Report
- ADMw received for (Month): $378,877.00
- Total income for (Month): $551,321.02
- Cash balance for (Month): $3,176,912
- Accts Receivable for (Month): $117,963.18
- Net gain/loss for (Month): $141,844.13

Finance Committee met with Heritage Bank regarding options to move some money into a higher earning account. Waiting for more information from Heritage before we move forward.
S. Zephirin made a motion to Give permission to Board Chair and Treasurer to work with Heritage bank to move money from our school's savings account into Certificate of Deposits, while retaining at least a combined total of 1 million dollars in accessible funds.
J. Guerra seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Billings	Absent
Y. Jones	Aye
A. Nelson	Abstain
S. Zephirin	Aye
E. Hatch	Aye
J. Guerra	Aye
A. Kusaba	Aye

VII. Development

A. Development Report

- Held first meeting with Fund Ed to learn more about their process and timeline. Worked to gather information for them on our school.

- Future meetings to help determine school priorities for grant searches
- Will write at least 5 grant applications for us
- January/February- grant search, Feb/June- submit the grant applications
- Contract is 9 months, ends in June. Some flexibility as needs arise

B. Playground Update

- Josh reviewed current updates to playground plan, per recent site visit that included PE teacher

VIII. Closing Items

A. Action Items

- Jesús to ask Christa about access to marketing materials for preschool outreach
- Andrew to connect with Heritage on next steps for CD's

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:19 PM.

Respectfully Submitted,
Y. Jones